

 <p style="text-align: center;"><b>ADMINISTRATIVE RULES</b></p> <p style="text-align: center;"><b>STATE OF ARKANSAS</b></p> <p style="text-align: center;"><b>BOARD OF CORRECTIONS</b></p>	<b>Section Number:</b>	<b>Page Number:</b>
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	<b>Board Approval Date:</b>	
	<b>9/30/88</b>	
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<b>AR 108</b>	<b>2/22/80</b>	
	<b>Reference:</b>	<b>Effective Date:</b>
		<b>10/12/88</b>
<b>SUBJECT: Travel Rules</b>		

**I. POLICY:**

It is the policy of the Department to ensure compliance with the travel rules of the State of Arkansas.

**II. EXPLANATION:**

- A. All travel regulations established by the Department of Finance and Administration, Director and/or approved by the Board of Correction are to be strictly adhered to by all agency employees.
- B. Unit Wardens/Center Supervisors/Administrators are to ensure that all personnel reporting to them who have occasion to travel on state business are provided access to the current travel rules.

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