Arkansas Correctional School District

Personnel Policy Committee Meeting – October 11, 2023

Present: Benny Nettles, Hosea Washington, Mary Alice Chambers, Haven Crutchfield, David Hudgens, and Phaedra Thompson

Absent: Denise Gatewood and Belinda Copper

Call to Order: Meeting was called to order at 9:55 am

Welcome: Benny Nettles welcomed everyone and explained, due to a new law, the PPC meeting must be recorded.

Organization of Duties of the PPC: Benny Nettles briefed everyone as to the organization and the duties of the PPC.

Election of Chair and Secretary: Hosea Washington nominated Benny Nettles as chairperson of the PPC. The motion was seconded by Phaedra Thompson. The motion passed, and Benny Nettles was elected chairperson of the PPC. Phaedra Thompson nominated Haven Crutchfield for secretary, and Mary Alice Chambers seconded the motion. The motion passed, and Haven Crutchfield was elected secretary of the PPC.

Policy Updates: Policies have been updated to reflect the name change of the Arkansas Correctional School District as well as the change of other personnel titles such as “Chief Fiscal Officer.” The Board approved these changes. They will be implemented into the Policies and Procedures Manual. At the next meeting, members will present any more changes that need to be made in order to update the manual.

Round Table Discussion: The committee discussed the pros and cons of an emergency leave bank. More research will be done and discussed at the next meeting. The committee also discussed the issues with the guidelines for GED testing.

Meeting Dates: The next meeting of the Personnel Policy Committee will be Thursday, January 11, 2023, at 10 am at the Central Office.

Phaedra Thompson moved to adjourn. Mary Alice Chambers seconded the motion. Motion passed. Meeting adjourned at 10:30.