



SECRETARY'S BOARD REPORT

February 2022

Asa Hutchinson
Governor

Solomon Graves
Secretary



POLICY:

During the month of January, the following secretarial directives were issued:

- **Secretarial Directive 2022-01 Revised COVID Visitation Directive**
(Effective Date: Jan. 1, 2022)
- **Secretarial Directive 2022-02 Employee Grievance Procedure**
(Effective Date: Jan. 26, 2022)

LEGAL:

PRISON RAPE ELIMINATION ACT (PREA):

The following training was provided by the PREA Coordinator during the month:

- *Basic Correctional Officer Training* – Jan. 19 and Jan. 28
- *Supervisor Training* – Southwest Arkansas

Additionally, new PREA Report Line posters were ordered.

PREA Report Line Data - January 2022:

Total Number of Calls Received	456
Calls Received through PREA Report Line	207
Calls Received through Ark. State Police Report Line	249
Calls Received from DCC	14 ¹
Calls Received from ADC	442
Duplicate/Repeat Calls Received	128
Hang Up, Technical Failure or Incomplete Calls	168
Calls for PREA Issues Received	53
Calls for Non-PREA Issues Received	71

- The Report Line received 35 harassment complaints. Of these, 13 were on staff and the remaining 22 were inmate-on-inmate complaints.
- A total of 17 of the Report Line calls were to report inmate consensual sexual misconduct.
- There was one call for staff misconduct allegations and one call reporting non-consensual inmate sexual misconduct.

¹All 14 calls received from DCC were test calls.

CLAIMS COMMISSION CASES:

New Claims Received - January 2022	27
Total Claims Active to Date	308

SECRETARY'S OFFICE COMMUNICATIONS:

During January, the Comms shop used social media and DOC Connect to welcome large cadet classes at the ADC Training Academy. We began promoting the 11th Annual ADC Horse Auction scheduled for March, and we marked the 10th anniversary of the death of Cpl. Barbara Ester.

In January, the Communications Team used social media and DOC Connect to highlight the important work being accomplished and staff achievements at multiple units and Areas.

We featured ten community service projects completed by regional maintenance crews in January.

COMMUNICATIONS, continued:

Also during the month, the Communications Team worked with HR to prepare recruitment commercials for airing on KARK during the Olympic games in early February. We also used social media platforms to promote 13 career opportunities in January.

SOCIAL MEDIA – At the end of January, DOC social media account insights reflected the following:

Facebook – 29,195 followers

- Reach (number of people who saw content) – 205,154 (up 185%)
- Engagement (how people interact with the account – including reactions, comments, shares, and link clicks) – 61,633
- New Followers – 250 (up 145%)
- Page Views – 15,641 (up 76.9%)

Twitter – 1,161 followers

Instagram – 344 followers

LinkedIn – 719 followers

Website –

- Users – 55,837
- New Users – 46,663
- Page Views – 255,178
- Events on Website (page views, link clicks, etc.) – 658,115

The Communications Team fulfilled 11 FOIA requests and responded to 105 constituent emails in January.

SHARED SERVICES:

PROCUREMENT UPDATE:

In January 2022, Purchase Orders and Contracts in excess of \$10,000 amounted to \$4,619,465.47, broken down as follows:

- Division of Correction: \$4,253,578.98
- Division of Community Correction: \$340,136.49
- Shared Services: \$25,750.00

Of the total, \$1,956,999.62 was for Inmate Care and Custody-related items (food, shoes, clothing, etc.). A

detailed chart is available on Pages 8–10.

The cost of bulk fuel for the month of January totaled \$88,220.25. The average cost for bulk E-10 was \$2.58/gallon, and the average cost for bulk diesel was \$2.67/gallon.

NEW CONTRACTS/PROFESSIONAL CONSULTING SERVICES –

- WellPath-Mental Health – East Arkansas Regional Unit

RENEWED CONTRACTS –

- Chem-Aqua
- Community Empowerment-Transitional Housing
- Eaton Agency
- In His Wings Ministry – Reentry
- Progressive Technology
- Waste Disposal – Newport

HUMAN RESOURCES UPDATE:

WORKPLACE SAFETY –

During the month of January, the modified version of the Health and Safety Plan for the **Division of Correction** was presented to one Basic Training class with a total of 39 cadets in attendance.

Incidents reported to the Company Nurse in January are as follows:

DIVISION OF CORRECTION	
January 2022	30
Total for CY2022	30

DIVISION OF COMMUNITY CORRECTION	
January 2022	1
Total for CY2022	1

BENEFITS –

In January, a total of 59 FMLA requests were processed for the **Division of Correction**. Of those, 56 were approved, one was denied and two are pending. A total of eight catastrophic leave requests were received. Of those, two were approved, three were denied and three are pending.

BENEFITS (continued):

A total of 16 FMLA requests were processed for the **Division of Community Correction** in January. Of those, 15 were approved and one is pending. A total of seven catastrophic leave requests were received with three approved, one denied and three pending.

PHYSICAL ASSESSMENTS –

A total of 258 **Division of Correction** incumbent personnel and applicants were assessed in the month of January. Of those, 50 incumbent personnel passed their physical assessments. The number of applicants who successfully passed their physical assessments totaled 205, and three did not. Two applicants rescheduled and passed after receiving a physician's release and one did not reschedule.

EMPLOYMENT –

In January, 2,266 applications were received through the state jobs website for the Department of Corrections.

The **Division of Correction** processed:

- 62 Non-Security applications
- 168 CO I applications

The number of Correctional Officers hired totaled 84, while the number of Correctional Officer rehires totaled 61.

The **Division of Community Correction** processed:

- 17 Non-Security applications
- 22 Parole and Probation Officer applications
- 27 CO I applications.

A total of ten Correctional Officers were hired.

VACANCIES, HIRES, AND TERMINATIONS – JANUARY 2022

DIVISION OF CORRECTION	
Total Vacancies	1,669
New Hires	172
Terminations	43
Retirements	17

DIVISION OF COMMUNITY CORRECTION	
Total Vacancies	239
New Hires	34
Terminations	20
Retirements	3
Grant Positions	16

DOC personnel attended the following Recruitment Events during January:

Date	Unit	Location
01/04/22	Varner	Varner Unit
01/05/22	Cummins	Pavilion/Cummins
01/05/22	Wrightsville Complex	Wrightsville Unit
01/11/22	Varner	Varner Unit
01/12/22	Cummins	Pavilion/Cummins
01/12/22	Wrightsville Complex	Wrightsville Unit
01/18/22	Varner	Varner Unit
01/19/22	Cummins	Pavilion/Cummins
01/20/22	Grimes	Newport Economic Development Commission/Newport
01/25/22	Varner	Varner Unit
01/26/22	Cummins	Pavilion/Cummins

Correctional Officer interviews were conducted in January as follows:

Unit	Interviews
Benton	23
CACCC	22
Cummins	65
Delta Regional	15
EARU	0
ECACCC	13
Ester	0
Grimes	5
Hawkins	0
MAX	31
McPherson	5
MCWR	5
NEACCC	5

Unit	Interviews
North Central	6
NWACCC	6
NWAWR	0
OMEGA	8
ORCU	21
Pine Bluff Unit	0
Randall L. Williams	0
SWACCC	3
TRCC	0
Tucker	12
Varner	0
Wrightsville	0

MISCELLANEOUS FUND REPORTS:**DEPARTMENT OF CORRECTIONS-**

- The **PRISON CONSTRUCTION TRUST FUND** balance on January 31, 2022, was \$19,640,788.18 (**\$8,032,712.83***).

DIVISION OF CORRECTION-

- The **INMATE WELFARE FUND** balance on January 31, 2022, was \$13,729,378.83 (**\$94,337***).
- The **PAWS IN PRISON FUND** balance on January 31, 2022, was \$138,193.86 (**\$0***).
- The **TELEPHONE FUND** balance on January 31, 2022, was \$3,900,397.33 (**\$746,679***).
- The **WORK RELEASE FUND** balance on January 31, 2022, was \$7,203,591.06 (**\$884,123***).

DIVISION OF COMMUNITY CORRECTION-

- The **SPECIAL REVENUE FUND** appropriation balance was \$4,342,739.32 and Cash Balance: \$16,870,429.29 (**1,137,341.03***; **\$4,805,563.89****) on January 31, 2022.
- The **RESIDENTIAL CASH FUND** appropriation balance was \$699,801.15 and Cash Balance: \$2,200,576.66 (**\$269,912.65***; **\$1,434,084.92****) on January 31, 2022.
- The **FEDERAL ASSET FORFEITURE FUND** appropriation balance was \$21,807.68 and Cash Balance: \$36,153.55 (**\$14,141.25***) on January 31, 2022.

The figures noted above in parentheses represent the following:

***COMMITMENTS** against each fund balance

** **FUNDS RESERVATIONS**

INFORMATION TECHNOLOGY:

IT WORK TICKETS – A total of 984 work tickets were resolved during the month. Currently, 433 tickets are active.

VIDEO COURT HEARINGS – IT assisted staff as needed for a total of 221 inmate video meetings during the month utilizing the following platforms:

- Zoom – 144
- GoToMeeting – 10
- WebEx – 22
- Video Attorney Visits – 45

DATA CIRCUIT UPGRADES – The data circuit

installation at the new Huntsville office is pending renovation completion in the data room.

LEGISLATIVE AUDIT – Three physical computers were replaced with three virtual machines for VPN use by legislative audit staff during our annual audit. This allowed for them to access eOMIS, Laserfiche and authorized file shares on the DOC network from their remote location.

HR JOB FAIRS – IT purchased and configured MiFi mobile devices for HR job fairs that are held offsite. This hardware provides staff with access to network resources for the submission of electronic forms for applicants.

STAFF BADGES – A new law enforcement officer badge for Shared Services (for Internal Affairs) and a Pathway to Freedom badge were created.

eOMIS SUPPORT –

- **Biometric Tablets** – The updating of all units to the latest version of the Biometrics application released by Marquis Software is underway. The TeamViewer software is used for this process and the increase in licensing allows multiple eOMIS and IT staff to perform the updates, which speeds up the process.
- **AdSeg and Mental Health Tablets** – Tablets are being configured for the five remaining facilities for this project. Grimes, McPherson, and Ouachita River units will be receiving the new issue tablets. Maximum Security and East Arkansas Regional units will be receiving new tablets to replace their existing hardware due to changes in configurations.

MOBILE DEVICE MANAGEMENT – The iOS 15.3 update was pushed out to department devices. Of the total 1,072 iOS devices, there are 14 devices that have yet to be updated to iOS/iPad OS 15. Work tickets have been created for them to be addressed by IT technicians.

LASERFICHE –

- **Requisition Form** – The design of a new DOC requisition form continues with focus now on workflow logic referencing the DOC procurement policy.
- **Grievance Policy** – The Grievance Policy form was updated per policy updates.

INFORMATION TECHNOLOGY, continued:

HR ONBOARDING – The new fingerprint scanner for staff processing at HQ was received. A desktop pc was installed for system use, and the Arkansas State Police provided firewall access to their network and a secure user account and password. Installation completion is pending HIDGlobal scheduling the installation and configuration of the machine.

SECURUS – IT's work with Securus on the new Unity Tablet platform and NexGen system implementation continues. The deployment date is currently scheduled for mid-March. Securus will be providing marketing materials for offender notification. IT is also working to schedule training on the new system.

**RESEARCH AND PLANNING/
APPLICATION DEVELOPMENT:****TRAINING:**

In January, DOC Research and Planning Staff conducted seven eOMIS user tests for new DCC staff. Additionally, staff provided training to both ADC and DCC users on topics ranging from eOMIS Basics, Incident Reports, to Data Quality.

DATA GATHERING AND DISTRIBUTION:

During the month, the Research and Planning Team completed and submitted its work on 12 projects and ad-hoc data requests.

eOMIS DEVELOPMENT:

Staff worked with Marquis to complete 21 eOMIS

updates during the month of January. With the news that DOC is the recipient of two different grants, one from the Justice Reinvestment Initiative and the other from the Bureau of Justice Assistance (BJA) Smart Probation, DOC staff worked with representatives from Marquis as well as DIS to begin the process of planning out the work ahead for all involved parties. The BJA grant will require a lot of work with Marquis, as it focuses on improving processes within the Division of Community Correction. Updates will include changes to the Offender Violation Guide and the introduction of end-user dashboards for parole and probation staff. To that end, DCC Parole and Probation Area Managers and Assistant Area Managers received a demonstration of the dashboard framework currently in use in Kentucky and a discussion on what items will be of most use in Arkansas.

**QUALITY IMPROVEMENT AND PROGRAM
EVALUATION (QI/PE):**

QI/PE and eOMIS staff completed the 2017 release cohort recidivism report. Additionally, QI/PE staff are currently working on the gender-responsiveness study that will conclude in March. This study will assess the extent to which the DOC adheres to best practices outlined in the gender-responsiveness literature. Additionally, the QI/PE staff are working with training staff to revamp their materials and content. Finally, QI/PE staff are working with the eOMIS project manager to develop a data visualization tool.

DIVISION OF CORRECTION PERSONNEL REPORT JANUARY 2022

UNIT	AUTHORIZED	FILLED	VACANT	% VACANT	HIRED	VOLUNTARY TERMINATION	INVOLUNTARY TERMINATION	RETIREMENT
BENTON (CR05)	81	67	14	17.28%	4	2	2	1
CENTRAL OFFICE (CR01,CR02,CR08,CR22,CR34, CR35)	350	275	75	21.43%	2	2	0	1
509 CHAPL ADMIN	27	26	1	3.70%	0	0	0	0
CONSTRUCTION (CR04)	145	99	46	31.72%	0	0	0	0
CUMMINS (CR09)	441	241	200	45.35%	22	1	0	1
DELTA (CR10)	180	146	34	18.89%	9	1	0	0
EAST ARKANSAS (CR12)	358	191	167	46.65%	14	2	0	4
ESTER (CR11)	156	124	32	20.51%	13	0	1	1
FARM (CR29)	53	40	13	24.53%	1	1	0	3
GRIMES (CR27)	239	136	103	43.10%	6	1	0	0
HAWKINS (CR06)	74	56	18	24.32%	3	0	0	0
INDUSTRY (CR07)	54	51	3	5.56%	0	2	0	0
MAXIMUM SECURITY (CR14)	219	128	91	41.55%	18	0	0	0
MCPHERSON (CR28)	228	140	88	38.60%	4	2	2	1
MENTAL HEALTH	186	119	67	36.02%	0	0	0	0
MISS COUNTY (CR15)	37	20	17	45.95%	2	0	0	0
NORTH CENTRAL (CR16)	193	180	13	6.74%	5	4	0	1
NORTHWEST ARK (CR17)	29	25	4	13.79%	0	0	1	0
OUACHITA RIVER (CR30)	458	226	232	50.66%	10	3	2	1
PINE BLUFF (CR20)	167	113	54	32.34%	4	2	1	0
RANDALL L. WILLIAMS (CR13)	144	97	47	32.64%	13	0	0	0
TEXARKANA (CR21)	31	24	7	22.58%	1	1	1	0
TRANSPORTATION (CR32)	104	99	5	4.81%	0	1	0	1
TUCKER (CR23)	221	109	112	50.68%	10	1	2	0
VARNER (CR24)	351	211	140	39.89%	22	3	0	1
WRIGHTSVILLE (CR25)	203	117	86	42.36%	9	1	1	1
TOTAL	4,729	3,060	1,669	35.29%	172	30	13	17

Term/Hire report run 2/3/22 - PSR created 2/3/22 for 2/1/22

*These numbers reflect both security and non-security employees.

**DIVISION OF COMMUNITY CORRECTION PERSONNEL REPORT
JANUARY 2022**

<u>LOCATION</u>	AUTHORIZED	FILLED	VACANT	% VACANT	HIRED	VOLUNTARY TERMINATION	INVOLUNTARY TERMINATION	RETIREMENT	GRANT POSITIONS
CAC	71	54	17	23.94%	4	1	0	1	1
ECC	140	95	45	32.14%	3	0	3	0	2
NEA	71	52	19	26.76%	1	2	1	0	0
NWA	60	47	13	21.67%	3	0	0	0	1
Omega	133	105	28	21.05%	3	2	1	0	1
SWA	93	66	27	29.03%	10	0	0	0	1
Transportation	15	13	2	13.33%	0	0	0	0	0
Area 1	77	72	5	6.49%	1	0	0	1	2
Area 2	39	38	1	2.56%	0	0	0	0	0
Area 3	64	60	4	6.25%	1	0	0	1	1
Area 4	52	50	2	3.85%	0	0	0	0	0
Area 5	56	49	7	12.50%	0	1	0	0	0
Area 6	50	44	6	12.00%	3	3	0	0	0
Area 8	88	81	7	7.95%	1	1	0	0	2
Area 9	34	32	2	5.88%	2	1	0	0	0
Area 10	65	61	4	6.15%	0	1	0	0	0
Area 11	60	59	1	1.67%	0	0	0	0	0
Area 12	56	48	8	14.29%	1	1	0	0	0
Inst. Parole	38	36	2	5.26%	0	1	0	0	0
Field Treatment	117	97	20	17.09%	0	0	0	0	0
SOAP	14	14	0	0.00%	0	0	0	0	0
SRT	20	20	0	0.00%	0	0	0	0	0
Re-entry	20	16	4	20.00%	0	0	0	0	0
Central Office	37	22	15	40.54%	1	1	0	0	5
TOTAL	1,470	1,231	239	16.26%	34	15	5	3	16

Term/Hire report run 2/4/22 - PSR created 2/4/22 for 2/1/22

**DEPARTMENT OF CORRECTIONS PROCUREMENT REPORT
(IN EXCESS OF \$10,000) – JANUARY 2022 – [Page 1 of 3]**

DIVISION OF CORRECTION (0480)					
Purchases Over \$10,000					
VENDOR	DESCRIPTION	LOCATION	PO #	PURCHASE AMOUNT	FUND
Green and Chapman LLC	Fuel	Wrightsville	4502058791	\$21,550.08	Operational Budget
Mid-South Sales LLC	Fuel	Warehouse/Distribution	4502058836	\$13,510.30	Operational Budget
Charm Tex	PPE/COVID	EARU	4502058880	\$32,928.87	Operational Budget
Jersey Dental Supplies	PPE/COVID	Emergency Preparedness	4502058895	\$19,800.00	Operational Budget
American Paper & Twine Co	Kitchen Supplies/COVID	Delta	4502058925	\$10,040.20	Operational Budget
ACI	Clothing	Wrightsville	4502059054	\$33,891.02	Operational Budget
AR Dept of Emergency Mgmt. Fed Surplus	PPE/COVID	Emergency Preparedness	4502059280	\$17,000.00	Operational Budget
Sysco Food Services of Arkansas Inc	Food	Warehouse/Distribution	4502059686	\$131,147.18	Operational Budget
American Paper & Twine Co	Paper Towels	Warehouse/Distribution	4502059698	\$24,573.12	Operational Budget
Robbins Sales Company Inc	Food	Warehouse/Distribution	4502059699	\$79,111.20	Operational Budget
Kerr Paper Properties Inc	Kitchen Supplies/COVID	Warehouse/Distribution	4502059702	\$22,367.40	Operational Budget
Printing Papers Inc	Copier Paper	Warehouse/Distribution	4502059706	\$34,278.75	Operational Budget
Virco Inc	Stackable Chairs	Delta	4502059732	\$10,649.99	Operational Budget
Huntley Metal Sales	Building Maintenance	Construction/Maintenance	4502060046	\$21,752.86	Operational Budget
National Food Group	Food	Warehouse/Distribution	4502060073	\$196,862.80	Operational Budget
US Foods Inc	Food	Warehouse/Distribution	4502060074	\$239,116.68	Operational Budget
US Foods Inc	Food	Warehouse/Distribution	4502060117	\$26,867.89	Operational Budget
ACI	Clothing	Cummins	4502060163	\$19,265.91	Operational Budget
Greenway Oil and Gas Company Inc	Fuel	Ouachita	4502061317	\$16,155.55	Operational Budget
Aquafix Inc	Building Maintenance	Cummins/Maintenance	4502061425	\$18,711.73	Operational Budget
Shaver Foods	Food	Warehouse/Distribution	4502061580	\$42,029.92	Operational Budget
Robbins Sales Company Inc	Food	Warehouse/Distribution	4502061582	\$256,290.36	Operational Budget
GE Government Supply LLC	Food	Warehouse/Distribution	4502061584	\$27,600.00	Operational Budget
National Food Group	Food	Warehouse/Distribution	4502061587	\$239,052.80	Operational Budget
Shaver Foods	Food	Warehouse/Distribution	4502061597	\$58,448.00	Operational Budget
Sysco Food Services of Arkansas Inc	Food	Warehouse/Distribution	4502061604	\$156,837.40	Operational Budget
Littlefield Oil Co	Fuel	Grimes	4502061759	\$10,890.44	Operational Budget
Mid-South Sales LLC	Fuel	Warehouse/Distribution	4502061818	\$13,687.60	Operational Budget
ACI	Linens	Ouachita	4502061843	\$10,886.70	Operational Budget
Charm Tex	PPE/COVID	Cummins/Commissary	4502061856	\$12,359.78	Operational Budget
US Foods Inc	Food	Warehouse/Distribution	4502061883	\$84,130.48	Operational Budget
Charm Tex	Linens	Wrightsville	4502061892	\$10,029.46	Operational Budget
Trane US Inc	Equipment Maintenance	Grimes/Maintenance	4502061912	\$11,468.21	Operational Budget
Little Rock Winwater Works Company	Building Maintenance	Ester	4502062055	\$21,781.77	Operational Budget
Green and Chapman LLC	Fuel	EARU	4502062141	\$12,426.28	Operational Budget
William A Harrison Inc (Trane)	Equipment Rental	Ouachita/Maintenance	4502062199	\$11,658.90	Operational Budget
American Paper & Twine Co	Kitchen Supplies/COVID	Ouachita	4502062378	\$12,019.43	Operational Budget
PPG Architectural Finishes Inc	Building Maintenance	Tucker/Maintenance	4502062531	\$14,937.39	Operational Budget
Safety-Kleen Systems Inc	Building Maintenance	EARU/Maintenance	4502062606	\$15,019.90	Operational Budget
Trane US Inc	HVAC	McPherson/Maintenance	4502062722	\$14,977.47	Operational Budget
Wade Company	Equipment Maintenance	Ouachita/Maintenance	4502062835	\$14,808.20	Operational Budget
Little Rock Winwater Works Company	Building Maintenance	Cummins/Construction	4502063266	\$17,116.02	Operational Budget
ACI	Janitorial Supplies	Warehouse/Distribution	4502063347	\$185,391.36	Operational Budget
Bob Barker Company Inc	Personal Care	Warehouse/Distribution	4502063353	\$40,734.10	Operational Budget
ITR America/Heavyquip	Equipment Maintenance	Construction/Maintenance	4502063399	\$34,123.38	Operational Budget
Charm Tex	Linens	Ouachita	4502063459	\$12,288.10	Operational Budget
ACI	Clothing	Ouachita	4502063549	\$38,018.11	Operational Budget
Inmark Inc	Janitorial/Purchase for Resale	Delta/Industry	4502059374	\$14,284.00	Operational Industry Budget
Tabb Textiles Co Inc	Fabric/Purchase for Resale	ACI Warehouse	4502059800	\$53,200.00	Operational Industry Budget
Bluelinx Corporation	Plywood/Purchase for Resale	Wrightsville/Industry	4502060577	\$10,732.80	Operational Industry Budget
Spec Tex Inc	Mattress Covers/Purchase for Resale	Tucker/Industry	4502060579	\$11,460.00	Operational Industry Budget
Chestnut Ridge Foam Inc	Mattresses/Purchase for Resale	Tucker/Industry	4502060584	\$16,392.00	Operational Industry Budget
Acadian Wood Products Inc	Lumber/Purchase for Resale	Wrightsville/Industry	4502060590	\$12,270.00	Operational Industry Budget
Razor Chemical Inc	Janitorial/Purchase for Resale	Delta/Industry	4502060609	\$33,565.50	Operational Industry Budget



**DEPARTMENT OF CORRECTIONS PROCUREMENT REPORT
(IN EXCESS OF \$10,000) – JANUARY 2022 – [Page 2 of 3]**

DIVISION OF CORRECTION (0480) – continued					
Purchases Over \$10,000					
VENDOR	DESCRIPTION	LOCATION	PO #	PURCHASE AMOUNT	FUND
Chempointcom	Janitorial/Purchase for Resale	Delta/Industry	4502061082	\$20,940.00	Operational Industry Budget
K C Envelope Company Inc	Envelopes/Purchase for Resale	Wrightsville/Industry	4502061199	\$23,000.00	Operational Industry Budget
Mid-States Services Inc	Janitorial/Purchase for Resale	ACI Warehouse	4502062019	\$27,740.16	Operational Industry Budget
Ideal Chemical and Supply Company	Janitorial/Purchase for Resale	Delta/Industry	4502062504	\$18,405.00	Operational Industry Budget
Western States Envelope Company	Envelopes/Purchase for Resale	Wrightsville/Industry	4502062896	\$15,336.25	Operational Industry Budget
Mid-States Services Inc	Janitorial/Purchase for Resale	ACI Warehouse	4502063119	\$27,740.16	Operational Industry Budget
KC Envelope Company Inc	Envelopes/Purchase for Resale	Wrightsville/Industry	4502063366	\$23,000.00	Operational Industry Budget
Printing Papers Inc	Paper/Purchase for Resale	Wrightsville/Industry	4502063368	\$12,572.65	Operational Industry Budget
BWI Companies	Garden Seed	Cummins/Farm	4502058922	\$10,796.65	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502059301	\$12,748.44	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502059341	\$12,727.74	Operational Farm Budget
McClendon Mann & Felton Gin Co Inc	Cattle Feed	Cummins/Farm	4502059419	\$31,300.00	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502060865	\$13,307.80	Operational Farm Budget
Greenpoint AG LLC	Garden Seed	Cummins/Farm	4502061305	\$49,612.50	Operational Farm Budget
Greenpoint AG LLC	Herbicide	Cummins/Farm	4502061339	\$13,750.00	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502061376	\$13,307.80	Operational Farm Budget
Seedway LLC	Garden Seed	Grimes	4502061416	\$12,472.31	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502061899	\$13,451.32	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502062279	\$13,451.32	Operational Farm Budget
Shamrock Meats Inc	Food	Cummins/Cold Storage	4502062858	\$270,000.00	Operational Farm Budget
Simplot Ab Retail Sub Inc	Fertilizer	EARU/Farm	4502062921	\$46,998.60	Operational Farm Budget
Tyson Foods	Chicken Feed	Cummins/Farm	4502063579	\$14,090.72	Operational Farm Budget
Woodbury Technical Services	Building Maintenance	Ouachita/Maintenance	4502059263	\$14,407.36	Telephone Funds
Paragould Communications Inc	Security Equipment	Emergency Preparedness	4502061241	\$14,382.50	Telephone Funds
Huntley Metal Sales	Building Maintenance	Ouachita/Construction	4502062568	\$10,506.52	Telephone Funds
Terry Ace Hardware	Equipment Maintenance	Construction	4502062584	\$10,120.00	Telephone Funds
ACI	Forms	Multiple Locations	4502061215	\$67,615.79	Work Release Funds
Foster Motor Co.	Fire Truck	Cummins/Commissary	4502062594	\$34,500.00	Work Release Funds
			Total for Purchases over \$10,000	\$3,368,778.98	

DIVISION OF COMMUNITY CORRECTION					
Purchases over \$10,000					
VENDOR	DESCRIPTION	LOCATION	PO #	PURCHASE AMOUNT	FUND
Williams Mechanical Services Inc	Equipment Maintenance	ACC Omega Center	4502058610	\$28,414.10	Residential Services
Hydronic Systems Solutions LLC	Equipment Maintenance	DCC SWACCC	4502058672	\$46,729.46	Residential Services
Arkansas State University Mid-South	Educational - Training	ECC West Memphis	4502061803	\$10,863.00	Residential Services
Covenant Recovery Inc	Reentry Housing	Parole Area 11	4502062348	\$14,058.06	Operational Budget
Covenant Recovery Inc	Reentry Housing	Parole Area 10	4502062349	\$43,998.39	Operational Budget
Re-Nu Life Center	Reentry Housing	Parole Area 8	4502062350	\$18,888.26	Operational Budget
Twin Lakes Recovery Inc	Reentry Housing	Parole Area 9	4502062352	\$16,652.22	Operational Budget
Wings to Recover	Reentry Housing	Parole Area 13	4502062353	\$16,143.00	Operational Budget
Lighthouse Mission Ministries Inc	Transitional Housing	Parole Area 8	4502062354	\$41,320.00	Special Revenue
Phoenix Recovery Center LLC	Transitional Housing	Parole Area 1	4502063594	\$29,880.00	Special Revenue
Phoenix Recovery Center LLC	Transitional Housing	Parole Area 6	4502063595	\$20,830.00	Special Revenue
Phoenix Recovery Center LLC	Transitional Housing	Parole Area 6	4502063593	\$27,790.00	Special Revenue
Freshly Renewed Transitional	Transitional Housing	Parole Area 8	4502062714	\$11,110.00	Special Revenue
Quality Living Center Inc	Transitional Housing	Parole Area 8	4502062718	\$13,460.00	Special Revenue
			Total DCC Purchases over \$10,000	\$340,136.49	



**DEPARTMENT OF CORRECTIONS PROCUREMENT REPORT
(IN EXCESS OF \$10,000) – JANUARY 2022 – [Page 3 of 3]**

FIRM CONTRACTS OVER \$75,000.00					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>PO #</u>	<u>PURCHASE AMOUNT</u>	<u>FUND</u>
		<i>Total for Contracts</i>		\$0.00	

EMERGENCY PURCHASE ORDERS OVER \$75,000					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>PO #</u>	<u>PURCHASE AMOUNT</u>	<u>FUND</u>
PARADIGM LABORATORIES	BINAX COVID TEST	Emergency Preparedness	4502061637	\$884,800.00	Operational Budget
		<i>Total EM Purchases</i>		\$884,800.00	

SHARED SERVICES (9903)					
Purchases over \$10,000					
<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>PO #</u>	<u>PURCHASE AMOUNT</u>	<u>FUND</u>
TDK Consulting	Lean Six Sigma Training	DOC Headquarters	4502061404	\$25,750.00	Shared Services
		<i>Total Shared Services</i>		\$25,750.00	

GRAND TOTAL DEPARTMENT OF CORRECTIONS PURCHASES OVER \$10,000				\$4,619,465.47	
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		Arkansas Division of Correction (0480)		
		ADC Purchases over \$10,000	\$3,368,778.98	
		ADC Total Firm Contracts	\$0.00	
		ADC Emergency Purchases	\$884,800.00	
			\$4,253,578.98	
		Arkansas Division of Community Correction (0485)		
		DDC Purchases over \$10,000	\$340,136.49	
		DDC Total Firm Contracts	\$0.00	
		DDC Emergency Purchases	\$0.00	
			\$340,136.49	
		Shared Services (9903)		
		Purchases over \$10,000	\$25,750.00	
		Total Shared Services	\$25,750.00	

INTERNAL AFFAIRS REPORT – JANUARY 2022

Division of Correction

Opened Investigation, Reviews/ASP - January 2022	Open Investigation	Open Review	ASP Referral	USP Referral
Arson	0	1	0	0
Battery on Inmate without Serious Injury	0	0	9	0
Battery on Inmate with Serious Injury	0	0	3	0
Battery on Staff without Serious Injury	0	0	5	0
Battery on Staff with Bodily Fluids	0	0	3	0
Death	0	0	4	0
Employee Misconduct	2	3	0	0
Inmate on Inmate Sexual Harassment	1	19	0	0
Inmate on Inmate Sexual Misconduct	2	26	0	0
Inmate on Inmate Nonconsensual Sexual Contact	1	1	1	0
Introduction of Cell Phone	0	0	4	0
Introduction of Contraband	0	0	2	0
Introduction of Drugs	1	0	4	7
Introduction of Weapon	0	1	1	0
Other Incident	2	0	0	0
Possession of Cell Phone	0	0	7	0
Possession of Drugs	0	0	8	2
Possession of a Weapon	0	0	2	0
Sexual Assault	0	1	0	0
Sexual Misconduct	0	0	1	0
Staff on Inmate Sexual Harassment	0	24	0	0
Staff on Inmate Sexual Misconduct	1	5	0	0
Staff on Staff Sexual Harassment	2	0	0	0
Use of Force	0	68	0	0
Total	12	149	54	9

Division of Community Correction

Opened Investigation, Reviews/ASP - January 2022	Open Investigation	Open Review	ASP Referral	USP Referral
Employee Misconduct	1	0	0	0
Indecent Exposure	0	1	0	0
Resident-on-Resident Sexual Harassment	0	1	0	0
Resident-on-Resident Sexual Misconduct	0	3	0	0
Staff-on-Staff Sexual Harassment	1	0	0	0
Use of Force	0	0	1	0
Total	2	5	1	0