



**MINUTES OF THE
ARKANSAS PAROLE BOARD
DECEMBER 16, 2021
9:00 A.M.
RICHARD LEE RICHARDSON AUDITORIUM**

Board Members Present

John Felts, Chairman, APB
Lona McCastlain, Vice Chair, APB
Wendy Ryals, Secretary, APB
Jerry Riley, Commissioner, APB
Boyce Hamlet, Commissioner, APB
Brett Morgan, Commissioner, APB

Others Present

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Felicia Bentley, Investigator, APB
William Bowman, Systems Coordination Analyst, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Joe West, Assistant Attorney General, Attorney General's Office
Lindsay Wallace, Chief of Staff, DOC
Cindy Murphy, Public Information Officer, DOC
Lasonja Evans, Accounting Operations Manager, DOC

Excused

Andy Shock, Commissioner, APB
Carol Bohannon, Hearing Judge, APB
Jack Bell, Hearing Judge, APB
Christie Goldman, Business Operations Manager, APB

Call to Order

Chairman Felts called the Board meeting to order at 9:03 a.m. A quorum was declared. Chairman Felts noted that Commissioner Shock is out on annual leave.

Approval of Minutes – November 18, 2021

Commissioner Morgan moved for approval of the minutes. Vice Chair McCastlain seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports starting with the ADC report. He said ADC is getting back to full capacity. There are 1,964 males and 137 females in the county jail backup. The combined total is 2,101.

Chairman Felts then reviewed the population report for DCC. They are at a low capacity due to courts still not being up and going. They are at a total of 69.9% capacity.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report for the month of November. Chairman Felts noted that there were 33,081 on Regular Probation. Specialty Court was at 1,710, Parole was 24,472, Boot Camp was 11, and the Act 539s count was 21. This gives a combined total of 59,295 persons under supervision.

Attorney General's Report

Assistant Attorney General Joe West reported to the Board that there has been no change in the number of APA Appeals. There are 9 pending cases in Pulaski County Circuit Court. All of them are fully briefed. The Wood v. Parole Board case is still pending.

Fiscal Report Update

Ms. Brooke Cummings, Executive Administrator, APB, updated the Board on the Fiscal Report. Ms. Cummings reported that effective July 1, 2021, the Agency received funding of \$244,711 for Maintenance & Operations and Conference & Travel for fiscal year 2022. As of November 30, 2021, we've expensed \$76,681.84 (31.34%). At this time last year, the Board had exhausted 17.35% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Ms. Cummings updated the Board on revocation hearings conducted throughout the month of November 2021. There were 390 total revocations. Of those, there were 73 individuals who were administratively revoked, 47 individuals were revoked at a hearing, and 270 waivers.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Cummings advised the Board that she received a call before the meeting about a grant received by ACC where they will be working on the OVG.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet for review.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member's packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Morgan and Commissioner Riley seconded the motion. The

motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

Ms. Lindsay Wallace, Chief of Staff, DOC, said that she is working on making a small amendment to the supplemental visitation guide to make some changes to that.

Chairman Felts said that at the Board of Corrections meeting they invoked a 90-day EPA for females and a division wide 1-year EPA.

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, DCC, advised the Board that she filled two positions. One is at Wrightsville, and the other is at Varner. She said they submitted a hiring pack for one at McPherson.

Adjournment

The meeting adjourned at 9:32 a.m.

The next Board meeting will be held on Thursday, January 13, 2022, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Wendy Ryals
Secretary

**ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES
DECEMBER 2021**

UNITS:

RATIFIED (X)

Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
R.L. Williams	<input checked="" type="checkbox"/>
Pine Bluff	<input checked="" type="checkbox"/>
Ester	<input checked="" type="checkbox"/>
Grimes	<input checked="" type="checkbox"/>
East Arkansas	<input checked="" type="checkbox"/>
Mississippi Co. W/R/NEACC	<input checked="" type="checkbox"/>
Varner	<input checked="" type="checkbox"/>
Ouachita	<input checked="" type="checkbox"/>
Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

Motion By: Secretary Ryals Seconded by: Commissioner Morgan & Commissioner Riley

Ratification Date: December 16, 2021