



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
MAY 13, 2021  
9:00 A.M.  
RICHARD LEE RICHARDSON AUDITORIUM**

**Board Members Present**

John Felts, Chairman, APB  
Lona McCastlain, Vice Chair, APB  
Wendy Ryals, Secretary, APB  
Andy Shock, Commissioner, APB  
Jerry Riley, Commissioner, APB  
Boyce Hamlet, Commissioner, APB  
Brett Morgan, Commissioner, APB

**Others Present**

Brooke D. Cummings, Executive Administrator, APB  
Hollie Wellborn, Executive Assistant to the Chairman, APB  
Scott Howard, Investigator, APB  
William T. Bowman, II, Systems Coordination Analyst, APB  
Christie Goldman, Business Operations Manager, APB  
Tamara Salaam, Administrative Support Supervisor, APB  
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC  
Jim Cheek, Program Administrator Parole/Probation Services, DCC  
Jason Gokey, Social Media Manager, DOC

**Excused**

Carol Bohannon, Hearing Judge, APB  
Jack Bell, Hearing Judge, APB

### **Call to Order**

Chairman Felts called the board meeting to order at 9:02 a.m. A quorum was declared.

### **Approval of Minutes – April 29, 2021**

Vice Chair McCastlain moved for approval of the minutes. Secretary Ryals seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

### **Agency Updates**

Ms. Brooke D. Cummings, Executive Administrator, APB, advised the Board that she will be meeting with the Secretary regarding the Annual Operations Plan. Ms. Cummings said they are in the process of drafting the plan. She also mentioned the consultative language that was recently passed at Legislation. She said they'll know more at the end of June. Ms. Cummings also said that performance evaluations are due at the end of the month. Commissioner Riley asked if there are two positions open. Ms. Cummings said the Parole Board has six positions available. She said the Parole Board's appropriation is 24 positions. There were 27 positions, but 3 of them went to Shared Services. There are currently 24 positions, and the Parole Board is staffed at 18. There are two jobs posted. One is an Investigator, and the other is an Administrative Specialist III.

### **Old Business**

There was nothing to report regarding old business.

### **New Business**

There was nothing to report regarding new business.

### **Files for Review**

A copy of the files for review was included in each board member's packet.

### **Adoption of Recommendations**

Secretary Ryals moved to adopt the recommendations. Vice Chair McCastlain seconded the motion. The motion passed.

**Adjournment**

The meeting adjourned at 9:15 a.m.

The next Board meeting will be held on Thursday, May 27, 2021, at 9:00 a.m.

***Signature on File***

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**John Felts  
Chairman**

***Signature on File***

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**Wendy Ryals  
Secretary**

**Arkansas Parole Board  
FULL BOARD RATIFICATION OF VOTES**

**May 2021**

<b><u>UNITS:</u></b>	<b><u>RATIFIED</u></b>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
<b>OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.</b>	<input checked="" type="checkbox"/>

**MOTION BY: Secretary Ryals    SECONDED BY: Vice Chair McCastlain**

**RATIFICATION DATE: May 13, 2021**