

COMMISSION ON ACCREDITATION FOR CORRECTIONS

STANDARDS COMPLIANCE REACCREDITATION AUDIT

Arkansas Department of Corrections
Mississippi County Work Release Center
Luxora, Arkansas

February 11-12, 2021

VISITING COMMITTEE MEMBERS

Kenneth H. Valentine, Chairperson
ACA Auditor

Donnis Chatman-Harris
ACA Auditor

A. Introduction

The reaccreditation audit of the Mississippi County Work Release Center, under direction of Arkansas Department of Corrections, Luxora Arkansas was conducted on February 11-12, 2021.

B. Facility Demographics

Rated Capacity:	144
Actual Population:	121
Average Daily Population for the last 12 months:	135
Average Length of Stay:	24 months
Security/Custody Level:	Minimum (Class 1A and 1B)
Age Range of Offenders:	21-60
Gender:	Male only
Full-Time Staff:	(5) Administrative Support, (13) Security, (2) Health Care

C. Facility Description AND Program Description

The Mississippi County Work Release Center (MCWRC) is a minimum-security facility housing adult male inmates only. The facility is located on 9.8 acres leased by the Arkansas Department of Corrections from Mississippi County, Arkansas. The facility is in a rural area adjacent to the Mississippi County Sheriff's Office, local jail and county landfill. MCWRC is located five miles outside the city limits of Luxora, Arkansas in farm country. MCWRC was formed in 1975 as the Blytheville Work Release Center with 30 beds originally MCWRC was previously a peanut farm camp in original capacity. In 1983 MCWRC expanded to 71 capacity. In 1999 the adjacent County Sheriff's Department built a new county office and MCWRC took ownership of existing property. The administration building and previous jail were renovated to hold the additional bed capacity.

MCWRC has nine buildings in single story structures of cinder block construction. The Administration Building is in the front of facility grounds with normal business operating hours. The Regional Maintenance building houses inmates who work for the Regional Maintenance (RM) public work crews. These individuals are assigned to this program for 60-90 days for evaluation. RM houses inmate living quarters, medical services, commissary, laundry, kitchen, dining hall, property room, two temporary holding cells and small offices for Chief of Security and Shift Supervisors. RM is operated from the master control room with full visibility to all housing units by open secure full rotation windows in the center of the room. A separate housing unit for work release inmates is located adjacent to the right of the RM building.

The chapel building is used for multipurpose reasons such as religious services, staff meetings and other social events. The smaller buildings are used for maintenance, chemical/ clothing storage, and armory.

MCWRC offers inmates services to include food services, basic medical/dental care, recreation opportunities on facility grounds, religious programs, commissary amenities, community service, visitation in person or through Securus Technologies a virtual visit kiosk, library, and mail and telephone access.

The mission for MCWRC consists of dedication to the needs of inmates and the local community. The desire to improve and allow the community to believe and trust the work release inmates to expand their talents and skills back to society, has built secure ties with many employers. The commitment to community service from MCWRC inmates has improved self-esteem and work ethic for the inmates who are in the Regional Maintenance housing unit.

D. Pre-Audit Meeting

On Wednesday, February 10, 2021 the members drove from the East Arkansas Regional Unit in Brickeys, Arkansas to the Holiday Inn in Blytheville, Arkansas roughly 20 miles from the facility in Luxora, Arkansas.

Due to an ice storm, no meet and greet meal was held. Introductions and audit plans were made prior to the audit entrance meeting the next morning.

The chairperson divided standards into the following groups:

Standards #4-ACRS- 1A-01 to #4-ACRS-5A-26, Ken Valentine, Chairperson
Standards #4-ACRS- 6A-01 to #4-ACRS-7F-10, Donnis Chatman-Harris, Member

E. The Audit Process

1. Transportation

The team was escorted to the facility by Misty White, facility director, on Thursday February 11, 2021, from the hotel arriving at facility at 8:00 a.m.

2. Entrance Interview

The audit team proceeded to the Training Building at the rear of the facility at 8:10 a.m. The team expressed the appreciation of the Association for the opportunity to be involved with Mississippi County Work Release Center in their accreditation process.

At 8:20am a formal entrance meeting was held in which audit team members introduced themselves and provided brief synopsis of their experience, qualifications, and career backgrounds. The audit Chairperson expressed the team's appreciation and ACA's opportunity to be involved with MCWRC reaccreditation process.

The audit team expressed that the goals of accreditation were to improve the efficiency of all correctional systems. The audit team reassured the facility staff their hard work preparing for the audit will be recognized through the facility tour and standards. The team would not be intrusive during normal operations of the facility, but the team was there to be helpful and assist the staff with a successful reaccreditation.

The following persons were in attendance:

Misty White, Center Supervisor
Captain, Nicholas Naracon
Lieutenant, Curtis Petty
Sergeant, B. Miles
Human Resources, Rebecca Whitaker
Nurse, Sara Flood
FPS, Tom Gothard
Maintenance, Larry Hill

The following individuals from outside the facility were present:

Shelly Lawrence, ADC Internal Auditor/ACA Manager
Debbie Ruff, ACA Program coordinator
Lt. Byron Brown, Fire Safety Coordinator, Central Office

3. Facility Tour

The team toured the entire facility from 8:30 a.m. to 10:00 a.m. on Thursday February 11, 2021. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Center Supervisor, Misty White
Captain, Nicholas Naracon
Lieutenant, Curtis Petty
Debbie Ruff, Community Corrections ACA Manager
Shelly Lawrence, ADC/ACA Manager

Facility notices were posted throughout the facility to notify staff and inmates a upcoming ACA audit would be occurring February 11-12, 2021.

4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the facility. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

Security:

Mississippi County Work Release Center security department is comprised of 14 full time staff. There were 18 vacancies in the Security Department during this audit requiring some staff to handle multiple assignments. However, there was evidence of great teamwork and dedication to their positions.

Security staff receive a seven-week training at a central academy in England, Arkansas, and one-week on the job training at the facility. The facility operates on 12-hour security shifts from 6:00 a.m. to 6:00 p.m. and 6:00 p.m. to 6:00 a.m. There is one Captain as department head of the security department, one building Lt., and one regional maintenance Lt. supervising work squads that perform community projects where they are evaluated for Work release.

There are two twelve-hour shifts staffed by three Correctional Officers and a Sgt. as Shift Supervisor. Security staff is issued Motorola CP 200 radios. The hallways are monitored by camera from the control room and hourly rounds are required on each hallway, with frequent unscheduled checks as noted in monitoring logs. There are eight formal counts daily and ten informal counts. There are ten exterior cameras and thirteen interior cameras. A formal count was observed by audit member and found to be systematic and orderly. Staff is crossed trained and due to the nature of the facility, perform various duties.

The security staff is professional in demeanor, job knowledge, and communication skills. There is open communication between the security staff and the inmates. The inmates appear to have built trust with the security staff leading to an enhancement of the mission of the facility.

Entry to the inmate living area of the facility is in view of the Master Control room. Tools are logged in/out by the Master Control Room supervisor. All persons enter through a metal detector. A hand wand is then used if necessary. A pat search is also conducted. Two holding cell are available for temporary use when offenders commit violations serious enough to be terminated from the program. They are furnished with hot/cold water, toilet, bedding, linen and necessary hygiene items. Appropriate logs and security checks were in place. Inmates in this status are normally moved within 72 hours. Canine units are randomly brought into the facility for unannounced spot checks. Strip searches are conducted when visits are concluded, and work release inmates return from work or other outside clearances.

Inmate drug testing is conducted during initial intake at the facility after furlough privileges and court hearings. Lab Corporation is used for testing analysis an outside vendor through the ADC.

Captain Naracon is assigned as the Key Control Officer. The keys are secured in locked boxes in the Master Control Room, Administration Building, and the Arsenal. The rings are sealed with the key ring number and number of keys on a "chit" on the ring. Key ring documentation is kept in the Arsenal. Issue keys are inventoried each shift with the Key Control Officer conducting monthly inventories. Emergency keys are notched and easily identified and kept in the Master Control in a sealed cabinet. Accountability controls are in place for the issuance of emergency keys. Inventories, ring keys counts were checked by the auditors and found to be correct. The key rings are maintained in the Master Control Room in a large cabinet. They are accounted for at the start of each shift then manually handed out.

Inmate movement is facilitated by callouts and mass movements for activities mainly in the visiting area/ dining room area. Movement generally funnels by the Master Control Room who allows entrance into different areas of the facility and logged in and out.

New inmates who have been identified as gang members or affiliated have tattoos or other markings recognized by updated photos and forwarded to STTG Officer for classification.

The arsenal is in a secure building outside the inmate living area. It is camera monitored from the main control room 24 hours daily. A Correctional Officer Lt. is assigned as the Arsenal Officer. The Arsenal stores limited weapons to include seven 40 Cal Glock Pistols, three 12 Gauge Pump Shotguns, and two AR 15 Rifles. Chemical agents are kept in the Arsenal and Master Control Room. A list of staff qualified for issuance of chemical agents and weapons is maintained in both areas. Perpetual inventories by sign/out/in are maintained and a monthly physical inventory is performed each month. Ammunition and chemical agents are issued first in first out. Dated chemical agents are used for training. Inventories were checked by an audit team member and found to be accurate. Weapons were clean and functional.

Captain Naracon is assigned to Tool Control system which has two classifications. Class A Tools are those that could easily facilitate an escape or easily caused serious bodily harm. Class A Tools are only issued and used by staff. Class B is all other tools not classified Class A tools. These tools may be issued to inmates but used under supervision of staff.

Tools are stored in the maintenance shop, kitchen, regional maintenance bus and landscape trailer. All are in locked storage boxes and shadow boarded. Inventory is perpetual with and sign in/out issuance log and physically inventoried daily and monthly.

Environmental Conditions:

Environmental conditions at the MCWRC were maintained within the proper ACA standards. The inmate living areas had the required number of windows for natural lighting per barracks area. Light, noise and airflow conditions were tested once during the reaccreditation cycle as per policy. Temperature ranges are within the comfort level in all areas of the facility. Furnishings throughout the facility, including dormitories, were in good condition for an older facility. There were adequate toilet, urinal, shower, and basin facilities, which meet requirements.

Sanitation:

Sanitations standards were high at the facility meeting all ACA Standards. The living areas were clean and clutter free. The showers are stainless steel allowing for less likelihood of mold or mildew. Common areas and hallways were clean and mopped.

Weekly and monthly inspections were being made and immediate corrective action taken for discrepancies. The yard area was well maintained and free of trash. Inmates take care of landscaping grounds year-round.

The facility was constructed in 1939 but renovated on different occasions the last being in 2004-2005. All areas were well maintained. Local vendors provide sewage services, waste management, pest control and potable drinking water. Temperature control for food storage areas and dishwashing facilities in the food service area were compliant. Housekeeping chemicals and supplies are properly stored and maintained inventoried.

Safety Data Sheets [SDS] were organized which a spot check was conducted the by audit team to verify random chemical inventory.

Fire Safety:

Sgt. Belicia Miles is assigned as the Fire Safety Officer. Quarterly fire drills are required by policy however the facility performs monthly fire drills. These drills are not simulated and secondary egress drills using the emergency keys located in the control room are performed by staff in numerous drills. Emergency exit plans are located throughout the facility with "YOU ARE HERE" posted on the plans.

The facility's fire system includes heat detectors, pull stations, smoke detectors, duct detectors, carbon monoxide detectors and sprinkler system throughout. At the time of the audit all areas except the Work Release Building had a sprinkler system.

This building had previously been approved for use by the State Fire Marshall for use without a Sprinkler system due to the age of the building and low ceiling. Monthly inspections are performed by the facility fire/safely officer.

Local response for emergency fire services comes from Osceola Fire Department with a five-minute response time. Fire department staff has reviewed the facility plans and locations of fire hydrants. Facility staff is trained in fire safety plans.

Food Service:

Those assigned to Food Service at the facility have specialized Serve Safe training. They are supervised by FPS Tom Gothard. The kitchen was clean with a fresh smell.

Cross contamination practices were in place. Restrooms had hot/cold water and hand washing signs in place. Inmates are served three hot meals daily with a 2400 calorie count on a four-week cycle as approved by the departmental dietitian. Equipment and safely training is given to the inmates and documented.

There were two inmates on medical diets. Religious diets are offered as approved by the Chaplin. Temperature logs actual temperatures of freezers, coolers and dishwasher were checked. The outside thermometer of a freezer was found to be not working properly. The inside thermometer was correct. Staff placed the defective thermometer out of service and will now use the inside thermometer. Trays were dry stacked and clean. Preparation tables and cooking equipment was clean on the surface and under each item. Dry storage rooms were clean, and food was issued first in/ first out.

Serving utensils were secure when not in use and individually signed out to the inmate who were using them. This log was checked by auditors and found to be correct.

The inmate dining room seats 42 inmates giving the inmates population ample time to eat. Dining tables were clean and the floors free of debris. The audit team sampled a tray and found it to be well-prepared and tasty.

Yearly inspections are conducted be the department of health. Monthly inspections are made by the facility safety officer.

Medical Care:

The MCWRC's Medical Director is Bernard Williams, Wellpath Regional Medical Director and Site Medical Director. His office is located off site; Nurse David Smith and Sara Flood provide medical services to inmates. New arrivals at the Center receive medical screenings within 24 hours. Sick call is conducted four days a week. Inmates submit sick call forms in a drop box. The nurse collects the requests, triages them, examines the inmates, and refers them to ADC or outside medical referrals if necessary.

Off-site consultations and routine medical services are provided by the Osceola Hospital or Jonesboro Hospital for emergency services. Mental health services are provided by the ADC through the EARU. Dental services are provided by Northeast Arkansas Community Corrections Center in Osceola. The Center transports inmates to their medical services in a security van or via emergency ambulance service when needed. Medical charts are maintained on-site and under lock and key in the Medical Department for confidentiality. Medications and sharps are stored in a locked cabinet in the Medical Department, and documentation of issuance is recorded. All medications dispensed are keep-on- person medicines. Nurses David Smith and Sara Flood are the only medical personnel at the Center authorized to dispense medications.

Sharps, consisting of syringes and lancets are maintained in a locked drawer the Medical Department. Sharp counts documentation was checked against the items present with no discrepancies noted. Medication and sharps are inventoried daily, and over-the-counter medicines are counted each time they are dispensed. No narcotic or psychotropic drugs are maintained on-site.

Therapeutic diets are ordered as needed. An Automatic Emergency Defibrillator is kept in Master Control. There was numerous first aid kits throughout the facility specifically marked. All kits are inspected by the Medical Department once a month and properly inventoried.

Recreation:

There is an open recreation yard and softball field that furnishes facilities for basketball, football, softball, and horseshoes. There are also benches for relaxing and exercise bars. Board games and other entertainment games were available for inmates during open recreation time.

Religious Programming:

The facility's religious and volunteer coordinator is Chaplain Arlen Parham of EARU. The religious programs at the Center are coordinated by volunteer chaplains from a group of numerous religious volunteers. Programs include worship services, fellowship services, bible study courses, pastoral visits and counseling if needed.

Offender Work Programs:

The facility inmate jobs coordinator is Center Supervisor Misty White. The facility has three areas of inmate work: Facility housekeeping and upkeep, Regional Maintenance/Landscaping work crews and Work Release. Approximately 56 inmates are utilized for housekeeping and facility upkeep duties. These jobs include Landscape, Commissary, Kitchen, Laundry, Porters, Inside Maintenance and Outside Maintenance.

Approximately 38 inmates were assigned to Regional Maintenance. The Regional Maintenance and Landscaping Program provide work crews for the community in Osceola and Luxora or surrounding towns. Work performed includes mowing lawns of municipal and county buildings, landscaping and maintaining lawns of city- and county-owned facilities such as cemeteries or community parks. The Regional Maintenance will also assist with natural disasters in the surrounding area if needed. Director White is passionate about helping the community and re-integrating trust with community ties and inmates.

Work Release inmates are housed in a separate building on grounds. At time of audit MCWRC had 101 inmates working through numerous community employers. MCWRC has built a relationship with local businesses to give inmates a second chance in the community by applying their work ethic. All transportation is provided by facility due to facility is in a rural area.

Offenders on Work Release status pay a specified amount weekly in program support fees. Offenders on work release can keep a designated amount for spending money other funds is to save for a viable home plan.

Academic and Vocational Education:

GED classes have been offered since January 2017.

Social Services:

As previously stated in previous report Central Office in Pine Bluff is discussing options for resuming education classes for inmates while at the Center. Many inmates come to the facility with vocational skills or have opportunity of learning new skills at their current employer.

The Mail is processed by Secretary Bianca Jackson. She inspects and processes the mail to the forwarding inmates to each assigned barracks.

The inmate telephone system is by contract with GTL. Inmates pay for their telephone calls by means of a telephone account. There is a 30-minute limit on calls and calls are recorded. Each inmate has the capability to earn a furlough from center as long as rules and regulations are followed properly.

Visitation:

Potential visitors must fill out a questionnaire which is approved or disapproved by the Administration. Visitation occurs on Saturdays and Sundays according to a posted schedule housing barracks. Special visits are permitted for clergy and official visitors, and for approved family members who live more than three hours from the facility. Visitation is conducted in the inmate dining room in the Children under 12 years of age are required to be on an approved visiting list and must be accompanied by a parent or approved escort. Inmates are strip- searched after a visit. Virtual visits were recently introduced to inmates with a beginning price of \$5 by kiosk machine in visiting area. Each inmate must assign a time and date for a virtual visit which is also viewed by staff.

Library Services:

There is not a library area at the facility. However, books were available to the inmate population per a library closet located in the Regional Maintenance Building.

Laundry:

The laundry, which is in the Regional Maintenance Building, contains two commercial washing machines and two commercial dryers.

Two inmates are assigned laundry duty. Laundry is picked up and washed Monday through Saturday for all units. Coats are washed every Saturday and blankets are washed every third Saturday. Kitchen uniforms are white and must be washed daily.

F. Examination of Records

Following the facility tour, the team proceeded to the Conference Room to review the accreditation files and evaluate compliance levels of the policies and procedures. The facility has zero notices of non-compliance with local, state, or federal laws or regulations.

1. Litigation

Over the last three years, the facility has had zero consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

MCWRC SIS stated no significant incidents for the last 12 months. In June 2019, an inmate walked away from community service and was declared an escapee.

Outcome Measures

The outcome measures were reviewed, and the findings were accurate for a community residential facility.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

<u>Department Visited</u>	<u>Person(s) Contacted</u>
Administration	Bianca Jackson, Admin II
Fiscal Management	Cynthia Brown, Business Manager
Case Management	Karla Capaul, Records Supervisor
Human Resources	Rebecca Whitaker
Health Care	Bernard Williams, Regional HSA
	David Smith, Nurse
Food Service	Tom Gothard, FPS
Maintenance	Larry Hill
Armory	Captain Naracon

4. Shifts

There are only two 12-hour shifts at this facility.

a. Day Shift:

The team was present at the facility during the day shift from 8:00 a.m. to 5:00 p.m. on Thursday February 11, 2021, the first day of the audit. The audit team spoke with numerous day shift personnel during the walk-through tour and subsequent visits to areas during the day.

b. Night Shift

Due to an ice storm the facility Director Misty White, who was providing transportation to and from the motel in Blytheville to the facility near Luxora, requested that we not wait for the second shift to arrive as she was concerned for not only her safety, but that of the auditors. Consequently, the auditors did not meet with the three security personnel working on the 2nd shift.

5. Status of Previously Non-compliant Standards/Plans of Action

MCWRC achieved 100% in 2017 audit. Therefore, the above section does not apply currently.

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The audit team interviewed and spoke with roughly 20 inmates, who stated the following: They generally felt secure at the facility and were treated fairly by staff. Their basic needs were being met and they felt that they were making positive progress towards re-entry back into society.

The employment opportunities in the community allowed a positive outlook for re-integration. All needs were met with available access to telephones, visits, and furlough privileges.

2. Staff Interviews

The audit team interviewed and spoke with approximately 12 employees and observed them in the performance of their daily duties. They were polite, cooperative, and conducted themselves professionally. Staff at MCWRC complete multi work duties to keep the facility prepared for daily operations. Staff morale was confident in their work responsibilities to form a team relationship.

H. Exit Discussion

The exit interview was held at 11:00 a.m. on Friday, February 12, 2021, in the Conference Room with Center Supervisor Misty White and 10 of her staff present. The team discussed the compliance levels of the mandatory and non-mandatory standards. The Chairman explained the procedures that would follow the completion of the audit. Team members expressed appreciation for the hospitality extended to them during their stay at the facility. The Chairman also expressed appreciation for the cooperation of everyone concerned and congratulated the facility staff for its achievements and encouraged them to continue to strive to maintain their multitude of community ties for community service projects and employment opportunities for inmates.

The following persons from outside the facility were also in attendance:

Shelly Lawrence, Agency Accreditation Manager
Lt. Byron Brown, Agency Fire Safety Inspector
Bernard Williams, Regional HAS Administrator

AMERICAN CORRECTIONAL ASSOCIATION
AND THE
COMMISSION ON ACCREDITATION FOR CORRECTIONS

COMPLIANCE TALLY

Manual Type	Adult Community Residential Services, Fourth Edition	
Supplement	2016 Standards Supplement	
Facility/Program	Mississippi County Work Release Center Arkansas Department of Corrections	
Audit Dates	February 11-12, 2021	
Auditor(s)	Kenneth Valentine – Chairperson Donnis Chatman – Member	
	MANDATORY	NON-MANDATORY
Number of Standards in Manual	32	218
Number Not Applicable	1	23
Number Applicable	31	195
Number Non-Compliance	0	0
Number in Compliance	31	195
Percentage (%) of Compliance	100%	100%
	<ul style="list-style-type: none"> • Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable • Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance • Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance 	

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Department of Corrections
Mississippi County Work Release Center
Luxora, Arkansas

February 11-12, 2021

Visiting Committee Findings

Mandatory Standards
Not Applicable

Standard 4-ACRS-4C-06

MEDICAL, DENTAL AND MENTAL HEALTH SCREENING IS PERFORMED BY HEALTH-TRAINED OR QUALIFIED HEALTH-CARE PERSONNEL ON ALL OFFENDERS UPON ARRIVAL AT THE FACILITY. THE SCREENING INCLUDES THE FOLLOWING:

- CURRENT ILLNESS AND HEALTH PROBLEMS, INCLUDING VENEREAL DISEASES AND OTHER INFECTIOUS DISEASES
- DENTAL PROBLEMS
- MENTAL HEALTH PROBLEMS, INCLUDING SUICIDE ATTEMPTS OR IDEATION
- USE OF ALCOHOL OR OTHER DRUGS, WHICH INCLUDES TYPES OF DRUGS USED, MODE OF USE, AMOUNTS USED, FREQUENCY OF USE, DATE OR TIME OF LAST USE, AND A HISTORY OF PROBLEMS THAT MAY HAVE OCCURRED AFTER CEASING USE (FOR EXAMPLE, CONVULSIONS)
- OTHER HEALTH PROBLEMS DESIGNATED BY THE RESPONSIBLE PHYSICIAN

OBSERVATION OF:

- BEHAVIOR, WHICH INCLUDES STATE OF CONSCIOUSNESS, MENTAL STATUS, APPEARANCE, CONDUCT, TREMOR AND SWEATING
- BODY DEFORMITIES, EASEL OF MOVEMENT AND SO FORTH
- CONDITIONS OF SKIN, INCLUDING TRAUMA MARKINGS, BRUISES, LESIONS, JAUNDICE, RASHES AND INFESTATIONS, AND NEEDLE MARKS OR OTHER INDICATIONS OF DRUG ABUSE

FINDINGS:

Memo from Ms. Kathy Black-Dennis stating that this expected practice will be considered non-applicable in Arkansas.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Department of Corrections
Mississippi County Work Release Center
Luxora, Arkansas

February 11-12, 2021

Visiting Committee Findings

Non-Mandatory Standards
Not Applicable

Standard #4-ACRS-1A-14

MALE AND FEMALE OFFENDERS DO NOT OCCUPY THE SAME SLEEPING ROOM.

FINDINGS:

MCWRC does not house female offenders.

Standard #4-ACRS-2A-05

WHEN BOTH MALES AND FEMALES ARE HOUSED IN THE FACILITY, AT LEAST ONE MALE AND ONE FEMALE STAFF MEMBER ARE ON DUTY AT ALL TIMES.

FINDINGS:

MCWRC does not house female offenders.

Standard #4-ACRS-2A-06

IF EMPLOYEE'S CONTRACTS ARE GOVERNED BY CIVIL SERVICE OR UNIONS, PROCEDURES PROVIDE FOR PROVISIONAL APPOINTMENTS TO ENSURE THAT SHORT-TERM PERSONNEL, BOTH FULL-TIME AND PARTTIME CAN BE AVAILABLE DURING EMERGENCIES.

FINDINGS:

MCWRC is not governed by civil service or unions.

Standard #4-ACRS-2A-07

A RISK ASSESSMENT IS CONDUCTED FOR EACH OFFENDER EITHER PRIOR TO ADMISSION OR WITHION 48 HOURS OF ADMISSION.

FINDINGS:

MCWR is not an intake facility.

Standard #4-ACRS-2A-12

ABSCONDERS ARE DETECTED AND PROMPTLY REPORTED. TIMELY NOTIFICATION IS MADE TO THE FACILITY WITH JURISDICTION OVER THE OFFENDER AND OTHERS AS APPROPRIATE.

FINDINGS:

MCWRC offenders are considered escapees, not absconders.

Standard #4-ACRS-2A-13

THE ELECTRONIC MONITORING PROGRAM HAS A SYSTEM OF ACCOUNTING FOR AN OFFENDER AT ALL TIMES, INCLUDING VERIFICATION OF ACTIVITIES, REPORTING OF TARDINESS AND/OR ABSENCE FROM REQUIRED SERVICES OR ACTIVITIES, AS WELL AS OTHER PROGRAM VIOLATIONS.

FINDINGS:

MCWRC does not have an electronic monitoring program.

Standard #4-ACRS-2A-14

ACCESS TO COMPUTER EQUIPMENT IS LIMITED TO AUTHORIZED PERSONNEL WITH SECURITY CODES. ADEQUATE POWER AND COMMUNICATION BACKUP SYSTEMS PROVIDE CONTINUOUS, UNINTERRUPTED OPERATIONS.

FINDINGS:

MCWRC does not have an electronic monitoring program.

Standard #4-ACRS-2A-15

ANY INTERRUPTION IN SERVICE IS DOCUMENTED AND REPORTED TO THE AUTHORITY HAVING JURISDICTION.

FINDINGS:

MCWRC does not have an electronic monitoring program.

Standard #4-ACRS-2A-16

A DETAILED WRITTEN OFFENDER SCHEDULE IS DEVELOPED AND SIGNED BY A STAFF MEMBER AND THE OFFENDER.

FINDINGS:

MCWRC does not have an electronic monitoring program.

Standard #4-ACRS-2A-17

PROVISIONS ARE MADE FOR THOSE WHO ARE UNABLE TO PAY PROGRAM COSTS.

FINDINGS:

MCWRC does not have an electronic monitoring program.

Standard #4-ACRS-4C-07

EACH NEWLY ADMITTED RESIDENT WHO WAS NOT TRANSFERRED FROM A CORRECTIONAL FACILITY UNDERGOES A MEDICAL EXAMINATION WITHIN 14 DAYS OF ADMISSION.

FINDINGS:

MCWRC is not an intake facility. only intra-system inmates are received at the facility.

Standard #4-ACRS-4C-14

IF FEMALE OFFENDERS ARE HOUSED, ACCESS TO PREGNANCY MANAGEMENT SERVICES IS MADE AVAILABLE.

FINDINGS:

Female offenders are not housed at the facility.

Standard #4-ACRS-4C-14-1

WHERE NURSING INFANTS ARE ALLOWED TO REMAIN WITH THEIR MOTHERS, PROVISIONS ARE MADE FOR A NURSERY, STAFFED BY QUALIFIED PERSONS, WHERE THE INFANTS ARE PLACED WHEN THEY ARE NOT IN THE CARE OF THEIR MOTHERS.

FINDINGS:

Female offenders are not housed at MCWRC.

Standard #4-ACRS-5A-08

PROVIDE FOR EARLY IDENTIFICATION AND TREATMENT OF INMATES WITH ALCOHOL AND DRUG ABUSE PROBLEMS THROUGH A STANDARDIZED BATTERY ASSESSMENT. THIS BATTERY SHALL BE DOCUMENTED AND INCLUDE, AT A MINIMUM, THE FOLLOWING:

- SCREENING AND SORTING
- CLINICAL ASSESSMENT AND REASSESSMENT
- MEDICAL ASSESSMENT FOR DRUG AND ALCOHOL PROGRAM ASSIGNMENT APPROPRIATE TO THE NEEDS OF THE INDIVIDUAL OFFENDERS REFERRALS

FINDINGS:

This screening is completed at intake. MCWRC is not an intake facility.

Standard #4-ACRS-5A-26

THE FACILITY'S LOCATION FACILITATES ACCESS TO AND THE USE OF COMMUNITY-BASED SERVICES, RESOURCES, AND PUBLIC TRANSPORTATION. [NEW CONSTRUCTION ONLY]

FINDINGS:

MCWRC was built in 1939 and is therefore not classified as new construction.

Standard #4-ACRS-6A-01-1

STAFF AND OFFENDERS HAVE ACCESS TO AN APPROPRIATELY TRAINED AND QUALIFIED INDIVIDUAL WHO IS EDUCATED IN THE PROBLEMS AND CHALLENGES FACED BY OFFENDERS WITH:

- PHYSICAL AND/OR MENTAL IMPAIRMENTS
- PROGRAMS DESIGNED TO EDUCATE AND ASSIST DISABLED OFFENDERS
- ALL LEGAL REQUIREMENTS FOR THE PROTECTION OF OFFENDERS WITH DISABILITIES

FINDINGS:

MCWRC does not house offenders with mental or physical disabilities.

Standard #4-ACRS-6A-04

OFFENDERS WITH DISABILITIES ARE HOUSED IN A MANNER THAT PROVIDES FOR THEIR SAFETY AND SECURITY. HOUSING USED BY OFFENDERS WITH DISABILITIES IS DESIGNED FOR THEIR USE AND PROVIDES FOR INTEGRATION WITH OTHER OFFENDERS. PROGRAMS AND SERVICES ARE ACCESSIBLE TO OFFENDERS WITH DISABILITIES WHO RESIDE IN THE FACILITY.

FINDINGS:

MCWRC does not house inmates with disabilities.

Standard #4-ACRS-6A-04-1

THE ASSIGNMENT OF APPROPRIATELY TRAINED INDIVIDUALS TO ASSIST DISABLED OFFENDERS WHO CANNOT OTHERWISE PERFORM BASIC LIFE FUNCTIONS IS PROVIDED.

FINDINGS:

MCWRC does not have offenders with mental or physical disabilities and who otherwise cannot perform basic life functions.

Standard #4-ACRS-6A-04-2

EDUCATION, EQUIPMENT AND FACILITIES, AND THE SUPPORT NECESSARY FOR INMATES WITH DISABILITIES TO PERFORM SELF-CARE AND PERSONAL HYGIENE IN A REASONABLY PRIVATE ENVIRONMENT ARE PROVIDED.

FINDINGS:

The facility does not have inmates with mental or physical disabilities.

Standard #4-ACRS-7A-02

A SOLE PROPRIETOR OPERATING A FACILITY IS ABLE TO DOCUMENT THAT NECESSARY LEGAL MEASURES HAVE BEEN TAKEN TO PROVIDE CONTINUITY OF SERVICE IN THE EVENT OF BANKRUPTCY, INCAPACITATION, RETIREMENT, OR DEATH.

FINDINGS:

The facility is not an agency operated by a sole proprietor.

Standard #4-ACRS-7A-03

THE AGENCY SATISFIES PERIODIC FILING REQUIREMENTS NECESSARY TO MAINTAIN ITS LEGAL AUTHORITY TO CONTINUE OPERATIONS. [PRIVATE AGENCIES ONLY].

FINDINGS:

The MCWRC is not a private agency.

Standard #4-ACRS-7A-04

AT A MINIMUM, THE BYLAWS FOR THE GOVERNING AUTHORITY OF THE AGENCY INCLUDE:

- MEMBERSHIP [TYPES, QUALIFICATIONS, COMMUNITY REPRESENTATION, RIGHTS, DUTIES]
- SIZE OF GOVERNING BODY
- METHOD OF SELECTION
- TERMS OF OFFICE
- DUTIES AND RESPONSIBILITIES OF OFFICERS
- TIMES AUTHORITY WILL MEET
- COMMITTEES
- PARLIAMENTARY PROCEDURES
- RECORDING OF MINUTES
- METHOD OF AMENDING THE BYLAWS
- CONFLICT OF INTEREST PROVISIONS
- QUOROM

FINDINGS:

MCWRC is not a private agency.

Standard #4-ACRS-7D-32

OFFENDERS PAY FOR PROGRAM SERVICES RENDERED AT A REASONABLE RATE AS DETERMINED BY THE AUTHORITY HAVING JURISDICTION. PROVISIONS ARE MADE FOR THOSE WHO ARE TO PAY PROGRAM COSTS.

FINDINGS:

MCWRC offenders do not pay for program services.

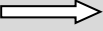
Significant Incident Summary

This report is required for all **residential** accreditation programs.

This summary is required to be provided to the Chair of your visiting team upon their arrival for an accreditation audit and included in the facility's Annual Report. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. Please type the data. If you have questions on how to complete the form, please contact your Accreditation Specialist.

This report is for Adult Correctional Institutions, Adult Local Detention Facilities, Core Jail Facilities, Boot Camps, Therapeutic Communities, Juvenile Correctional Facilities, Juvenile Detention Facilities, Adult Community Residential Services, and Small Juvenile Detention Facilities.

Facility Name: Mississippi County Work Release Center Reporting Period: May 2019-April 2020

Incident Type	Months	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	Total for Reporting Period
														
Escapes		0	1	0	0	0	0	0	0	0	0	0	0	1
Disturbances*		0	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Violence		0	0	0	0	0	0	0	0	0	0	0	0	0
Homicide*	Offender Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
	Staff Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
	Other Victim	0	0	0	0	0	0	0	0	0	0	0	0	0
Assaults	Offender / Offender	0	0	0	0	0	0	0	0	0	0	0	0	0
	Offender / Staff	0	0	0	1	0	0	0	0	0	0	0	0	0
Suicide		0	0	0	0	0	0	0	0	0	0	0	0	0
Non-Compliance with a Mandatory Standard*		0	0	0	0	0	0	0	0	0	0	0	0	0
Fire*		0	0	0	0	0	0	0	0	0	0	0	0	0
Natural Disaster*		0	0	0	0	0	0	1	0	0	0	0	0	1
Unnatural Death		0	0	0	0	0	0	0	0	0	0	0	0	0
Other*		0	0	0	0	0	0	0	0	0	0	0	0	0

*May require reporting to ACA using the Critical Incident Report as soon as possible within the context of the incident itself.

Performance-Based Standards for Adult Community Residential Services Outcome Measures Worksheet Mississippi County Work Release Center May 2019-April 2020				
Standard	Outcome Measure	Numerator / Denominator	Value	Calculated O.M
1A	(1)	Number of worker compensation claims filed for injuries that resulted from the physical environment in the past 12 months	4	
	divided by	Average number of Full-Time Equivalent staff positions during the past 12 months	38	.1052
	(2)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the past 12 months	144	0
	(3)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Number of sanitation or health code violations identified by external agencies in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
1B	(1)	Number of accidents resulting in property damage in the past 12 months	0	
	divided by	total number of miles driven in the past 12 months unless otherwise noted	22431	0
	(2)	Number of accidents resulting in injuries requiring medical treatment for any party in the past 12 months	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted.	22431	0
	(3)	Amount (\$) of damage from vehicle accidents in the past 12 months	0	

	divided by	Total number of miles driven in the past 12 months unless otherwise noted	22431	0
1C	(1)	Number of emergencies, caused by forces external to the facility, that result in property damage in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(2)	Number of injuries, caused by forces external to the facility, requiring medical attention that results from emergencies in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(3)	Number of times that normal facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(4)	Number of hours that facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	6	
	divided by	Number of emergencies caused by forces external to the facility.	1	6
	(5)	Number of emergencies that were not caused by forces external to the facility that resulted in property damage in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(6)	Number of injuries requiring medical attention that result from emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0

	(7)	Number of times that normal facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(8)	Number of hours that facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months	20	
	divided by	Number of emergencies	1	20
	(9)	Number of injuries requiring medical treatment resulting from fires in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(10)	Number of fires that resulted in property damage in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(11)	Amount (\$) of property damage from fire in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(12)	Number of code violations cited in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months.	144	0
	(13)	Number of incidents involving toxic or caustic materials in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(14)	Number of incidents of inventory discrepancies during the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
2A	(1)	Number of incidents in the past 12 months	60	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.4166

	(2)	Number of physical injuries or emotional trauma requiring treatment as a result of the incidents in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(3)	Number of unauthorized offender absences from the facility in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(4)	Number of times facility did not report offender absence to the responsible jurisdiction within the established time	0	
	divided by	Number of unauthorized offender absences	1	0
	(5)	Number of instances of unauthorized access to the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
2B	(1)	Number of instances in which force was used in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(2)	Number of times that staff uses of force was found to have been inappropriate in the past 12 months	0	
	divided by	number of instances in which force was used	1	0
	(3)	Number of offender grievances filed alleging inappropriate use of force in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Number of grievances alleging inappropriate use of force decided in favor of offender in the past 12 months	0	
	divided by	number of grievances alleging inappropriate use of force filed	0	0

	(5)	Number of injuries requiring medical treatment resulting from staff use of force in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
2C	(1)	Number of incidents involving contraband in the past 12 months	17	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.1180
	(2)	Number of weapons found in the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(3)	Number of controlled substances found in the facility in the past 12 months	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
2D	(1)	Number of incidents involving keys in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(2)	Number of incidents involving tools in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
3A	(1)	Number of rule violations in the past 12 months	49	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.3402
	(2)	Number of offenders terminated from the facility due to rule violations in the past 12 months	46	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.3194
4A	(1)	Number of documented offender illnesses attributed food service operations in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(2)	Number of offender grievances about food service decided in favor of the offender the past 12 months	0	

	divided by	Number of offender grievances about food service in the past 12 months	0	0
	(3)	Number of violations cited by independent authorities for food service sanitation in the past 12 months	0	0
4B	(1)	Offender grievances regarding offender access to personal hygiene decided in favor of the offender in the past 12 months	0	
	divided by	Number of offender grievances about access to personal hygiene in the past 12 months	0	0
4C	(1)	Number of suicide attempts in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(2)	Number of offender suicides in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(3)	Number of offender grievances regarding access to health care in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Number of offender health care access complaints that are found to have merit in the past 12 months	0	
	divided by	Number of offender grievances regarding access to health care in the past 12 months	1	0
	(5)	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(6)	Number of health care access court cases decided against the facility in the past 12 months	0	
	divided by	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	0

5A	(1)	Number of offenders who are employed upon release in the past 12 months	42	
	divided by	Number of offenders released in the past 12 months	52	.8076
	(2)	Number of offenders who move into permanent housing upon release in the past 12 months	52	
	divided by	Number of offenders released in the 12 months	52	1
	(3)	Number of offender substance abuse tests for which the results were positive in the past 12 mos.	11	
	divided by	Number of tests administered in the past 12 months	307	.0358
	(4)	Total number of offenders who successfully completed the program in the past 12 months	52	
	divided by	Number of offenders who left the program in the past 12 months	96	.5416
	(5)	Number of offenders who showed improvement as measured by the objective assessment instrument prior to release in the past 12 months	52	
	divided by	Number of offenders released in the past 12 months	52	1
	(6)	Number of offenders who were arrested while in residence in the past 12 months	0	
	divided by	Daily Offender Population for the Past 12 Months	144	0
6A	(1)	Total number of offender grievances in the past 12 months, regarding: (a) access to court; (b) mail or correspondence; (c) sexual harassment; (d) discipline; (e) discrimination; (f) protection from harm	1	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.006
	(2)	Number of offender grievance (see a through e above) decided in favor of offenders in the past 12 months	1	

	divided by	Total number of grievances filed in the past 12 months	1	1
	(3)	Total number of offender court suits alleging violation of offender rights filed against the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Number of offender court suits alleging violation of offender rights decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender suits filed in the past 12 months	0	0
6B	(1)	Number of offender grievances regarding discrimination in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(2)	Number of offender grievances regarding discrimination resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances filed regarding discrimination in the past 12 months	0	0
	(3)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	1	0
6C	(1)	Number of disciplinary incidents resolved informally in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(2)	Number of formal offender disciplinary decisions that were appealed in the past 12 months	1	

	divided by	Total number of disciplinary decisions made in the past 12 months	49	.0204
	(3)	Number of appealed disciplinary decisions decided in favor of the offender in the past 12 months	0	
	divided by	Total number of disciplinary decisions made in the past 12 months	49	0
	(4)	Number grievances filed by offenders challenging disciplinary procedures in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(5)	Number of disciplinary-related grievances resolved in favor of the offender in the past 12 months	0	
	divided by	Total number of disciplinary-related grievances filed in the past 12 months	0	0
	(6)	Number of court suits filed against the facility regarding discipline in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(7)	Number of court cases regarding discipline decided against the facility in the past 12 months	0	
	divided by	Total number of court decisions regarding discipline decided in the past 12 months	0	0
	(8)	Number of rule violations in the past 12 months	49	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.3402
	(9)	Number of offenders terminated from the facility due to rule violations in the past 12 months	46	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.3194
6D	(1)	Number of offenders released in the past 12 months who made regular payments toward their restitution obligations	0	

	divided by	Number of offenders who had restitution obligations in the past 12 months	0	0
	(2)	Number of offenders who satisfy their court cost/fines obligations in the past 12 months	0	
	divided by	Number of offenders who had court cost/fine obligations in the past 12 months	0	0
	(3)	Total amount of restitution paid by offenders in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Total number of hours of community service donated by offenders in the past 12 months	12,288	
	divided by	Average Daily Offender Population for the Past 12 Months	144	85.333
	(5)	Total number of offenders who participated in restitution in the past 12 months	0	
	divided by	Total number of offenders housed in the past 12 months	476	0
	(6)	Total number of offenders who participated in community service work in the past 12 months		
	divided by	Total number of offenders housed in the past 12 months	476	
	(7)	Total number of offenders who participated in victim awareness programs in the past 12 months	0	
	divided by	Total number of offenders housed in the past 12 months	476	0
	(8)	Total amount of restitution paid by offenders in the past 12 months	0	
	divided by	Total number of offenders housed in the past 12 months	476	0
	(9)	Total number of hours delivered by offenders who participated in community service work in the past 12 months	12,288	
	divided by	Total number of offenders housed in the past 12 months	476	25.81
7A		None	--	

7B	(1)	Total number of years of staff members' education as of the end of the last calendar year	396	
	divided by	Number of staff at the end of the last calendar year	33	12
	(2)	Number of staff who left employment for any reason in the past 12 months	13	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.3421
	(3)	Total number of credit hours in course relevant to their facility responsibilities earned by staff participating in higher education in the past 12 months	0	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	0
	(4)	Number of professional development events attended by staff in the past 12 months	4	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.1052
7C	(1)	Number of incidents in which staff were found to have acted in violation of facility policy in the past 12 months	9	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.2368
	(2)	Number of staff terminated for conduct violations in the past 12 months	6	
	divided by	Number of full-time equivalent staff positions in the past 12 months	38	.0157
	(3)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Number of offenders grievances alleging improper staff conduct filed in the past 12 months	0	0
	(4)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	

	divided by	Average Daily Population for the past 12 months	144	0
	(5)	Where staff are tested, the number of staff substance abuse tests failed in the past 12 months	0	
	divided by	Number of staff substance abuse tests administered in the past 12 months	56	0
7D	(1)	Net amount of budget shortfalls or surplus at the end of the last fiscal year (budget less expenditures)	134,340	
	divided by	Budget for the past 12 months	453,650	.2961
	(2)	Number of material audit findings by an independent financial auditor at the conclusion of the last audit	0	0
	(3)	Number of grievances filed by offenders regarding their records or property in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Number of offender grievances (records/property) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances (records/property) in the past 12 months	0	0
	(5)	Number of objectives achieved in the past 12 months	0	
	divided by	Number of objectives for the past 12 months	0	0
	(6)	Number of program changes made in the past 12 months	0	
	divided by	Number of program changes recommended in the past 12 months	0	0
7E	(1)	Number of grievances filed by staff in the past 12 months	2	
	divided by	Number of full-time equivalent staff positions in the past 12 months.	38	.0526
	(2)	Number of staff grievances decided in favor of staff in the past 12 months	0	
	divided by	Total number of staff grievances in the past 12 months	0	0

	(3)	Total number of years of staff members' experience in the field as of the end of the last calendar year	109	
	divided by	Number of staff at the end of the last calendar year (e.g. Average number of years' experience)	33	3.3030
	(4)	Number of staff termination or demotion hearings in which the facility decision was upheld in the past 12 months	7	
	divided by	Number of staff termination or demotion hearings requested in the past 12 months	7	1
7F	(1)	Total number of hours of volunteer service delivered by members of the community in the past 12 months	102	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.7083
	(2)	Total number of individual community members who provided voluntary service in the past 12 months	6	
	divided by	Average Daily Offender Population for the Past 12 Months	144	.0416
	(3)	Total number of complaints filed by media regarding access to information in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(4)	Total number of positive statements made by media regarding the facility in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(5)	Total number of complaints from the community in the past 12 months	0	
	divided by	Average Daily Offender Population for the Past 12 Months	144	0
	(6)	Total number of hours of community service work delivered by offenders in the past 12 months	17136	
	divided by	Average Daily Offender Population for the Past 12 Months	144	119

OPT	(1)	Number of offenders released in the past 12 months who are employed for six months after release	0	
	divided by	Number of offenders released in the past 12 months	0	0
	(2)	Number of offenders released in the past 12 months who continue substance abuse treatment for six months after release	0	
	divided by	Number of offenders released in the past 12 months	0	0
	(3)	Number of offenders released in the past 12 months who support themselves for six months following their release	0	
	divided by	Number of offenders released in the past 12 months	0	0
	(4)	Number of offenders released in the past 12 months who are convicted or adjudicated for a felony crime within 6 months after release	0	
	divided by	Number of offenders released in the past 12 months	0	0
	(5)	Number of offenders released in the past 12 months who are convicted or adjudicated for a misdemeanor crime within 6 months after release	0	
	divided by	Number of offenders released in the past 12 months	0	0
	(6)	Number of offenders released in the past 12 months who are convicted or adjudicated for a felony crime within 6 months after release	0	
	divided by	Number of offenders released in the past 12 months	0	0
	(7)	Number of offenders released in the past 12 months who are convicted or adjudicated for a misdemeanor crime within 12 months after release	0	
	divided by	Number of offenders released in the past 12 months	0	0