

COMMISSION ON ACCREDITATION FOR CORRECTIONS

STANDARDS COMPLIANCE REACCREDITATION AUDIT

Arkansas Department of Corrections (ADC)
Northwest Arkansas Work Release Center
Springdale, Arkansas

April 5-6, 2016

VISITING COMMITTEE MEMBERS

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A. Introduction

The audit of the Northwest Arkansas Work Release Center was conducted on April 5-6, 2016, by the following team: Harold Perry, Chairperson; and Savitre Bettencourt, Member.

B. Facility Demographics

Rated Capacity: 100
Actual Population: 96
Average Daily Population for the last 12 months: 100
Average Length of Stay: 18 Months
Security/Custody Level: Minimum
Age Range of Offenders: 19-62
Gender: Male
Full-Time Staff: 27
3 Administrative, 7 Program staff that are not DOC Employees, 24 Security.

C. Facility Description AND Program Description

The northwest Arkansas Work release Center is located at 600 West Sunset Avenue in Springdale Arkansas. The building is a single story brick structure. The main entrance is Secure and controlled by security staff inside the facility. The facility is monitored by 32 cameras that are watched in three different locations simultaneously. The security control center is located right inside the front door and is manned 24/7. Everyone entering the front area must sign in or out. The back side of the control center faces the open bay barracks with bunk beds where the inmates reside. There is a large bath room on the side of the barracks that has five stools, four urinals, seven sinks, and 12 showers. There are two detached metal building one that serves as a maintenance shed and one as a large meeting room and visitors center.

While this is mainly a work release center for inmates returning to the community they do offer voluntary group counseling from outside counselors in the areas of life skills

Healthy Relationships, Pathway to Freedom, and Celebrate Recovery Classes.

D. Pre-Audit Meeting

The team met on April 4, 2016 in Springdale to discuss the information provided by the Association staff and the officials from Northwest Arkansas Work Release Center.

The chairperson divided standards into the following groups:

Standards #ACRS 1A-01 to ACRS 5A-26 Harold Perry Chairperson
Standards #ACRS 6A-01 to ACRS 7F-10 Savitre Bettencourt Member

E. The Audit Process

1. Transportation

The team was escorted to the facility by Sandra Kennedy State Accreditation manager.

2. Entrance Interview

The audit team proceeded to the office of Jason Nichols Center Supervisor. The team expressed the appreciation of the Association for the opportunity to be involved with Northwest Arkansas Work Release Center in the accreditation process.

Sandra Kennedy escorted the team to the visitor's center where the formal entry meeting was held.

The following persons were in attendance:

Dexter Payne Deputy Director
Chris Ashcraft Maintenance Coordinator Central Office
Lt. Linda Gibson Fire Safety Coordinator Central Office
Sandra Kennedy State Accreditation Coordinator
Jason Nichols Center Supervisor
Sgt. Mark White Shift Sgt.
Lt. Stephen Simmons Chief of Security
Sgt. Jermaine Capel Shift Sgt.
Sgt. Randy Carter Shift Sgt.
Sgt. Donald Reed Shift Sgt.
Cpl. Greg Hedrick Unit Trainer
Sandra Stratton RN, Health Services Administrator
Laurie Kelle LPN
Rebekah Davis Regional Manager Correct Care Solutions
Jason Schneider Food Production Supervisor
James Flannery Director of Maintenance
Yolanda Smith Unit Accreditation Specialist

It was explained that the goal of the visiting team was to be as helpful and non-intrusive as possible during the conduct of the audit. The chairperson emphasized the goals of accreditation toward the efficiency and effectiveness of correctional systems throughout the United States. The audit schedule was also discussed at this time.

3. Facility Tour

The team toured the entire facility from 8:00 A.m. to 9:30 a.m. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Lt. Simmons Chief of Security
Dexter Payne Deputy Director
Jason Nichols Center Supervisor
Chris Ashcraft Maintenance Coordinator Central Office
Greg Hedrick FTO unit trainer
Lt. Linda Gibson Fire Safety Coordinator Central Office
Sgt. Mark White Shift Sgt.
Sgt. Jermaine Capel Shift Sgt.
Sgt. Randy Carter Shift Sgt.
Sandra Kennedy State Accreditation Manager

Facility Notices were posted in several locations throughout the facility.

4. Conditions of Confinement/Quality of Life

During the tour, the team evaluated the conditions of confinement at the facility. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

Security:

There are 32 cameras located throughout the facility that are monitored in three different locations at all times, one in the control room, one in the Lt's office and one in the center supervisor's office. Anyone entering the building through the front door must push a button and once inside sign in to gain entrance. Inmates enter and exit through a side entrance that is controlled by officers who sign them in and out. The officers in the facility wear uniforms and carry hand held radios. If required there are handguns and rifles are stored in a safe in the facility. Officers who transport inmates to and from work maintain contact with radios in the vehicles. Key and tool control is monitored appropriately. Inmate head counts are performed three times on each shift. A hand held metal detector is used to screen entrants into the facility. Identification is checked on everyone entering the building.

Environmental Conditions:

The facility is well maintained, temperature were within the comfort levels. Hot and cold running water temperatures were appropriate. Sound and lighting levels exceeded the standard requirements.

The facility was not crowded. The open bay barracks design limits privacy however each inmate has a space for their personal items and clothing. The furniture in the living area was clean and comfortable.

Sanitation:

The sanitation and hygiene level throughout the facility was well maintained. The inmate barracks was orderly. The inmate bathroom and shower area was clean. The grounds and building perimeters were very well maintained and all offices were clean and orderly. The Facility uses cleaning supplies provided by prison industries that are diluted on site and used by inmates when doing cleaning details. Proper documentation was presented to show chemical control. Chemical inventories and MSDS form were all found to be correct.

Fire Safety:

The Springdale fire prevention department conducts an annual fire safety inspection. There were no reported fire safety violations during the last inspection. Fire extinguishers are located throughout the facility and inspected appropriately. Fire drills are conducted at the appropriate times on each shift each quarter. The sprinkler system is inspected annually. All flammable materials are stored in a flammable locker in the maintenance shed which is a separate building from where inmates are housed. Station #1 of the Springdale fire department is only one half mile from the facility and the response time is less than two minutes.

Food Service:

The inmates are provided three nutritionally balanced meals daily. Special diets are available when prescribed. A six week menu rotation is approved by a registered dietician. The food service managers ensure that the food storage areas, kitchen and dining room are kept clean. All kitchen utensils and sharps were properly inventoried and accounted for. All food products were dated and the temperatures of the refrigerators and freezers appropriate and checked daily. Both audits ate the noon meal with the inmates and found the food to be palatable and more than sufficient in quantity.

Medical Care:

Medical care for inmates is provided by Correct Care Solutions Inc. There are two sick calls daily one morning and one evening. Emergencies are handled 24/7 as needed. There is a physician present in the facility twice weekly. There is a nurse present in the facility Monday thru Thursday from 7:00 a.m. to 9:00 pm and on Friday from 7:00 a.m. to 3:30 p.m. plus on call 24/7. Medications are dispensed to the inmates on medication cards that they keep on their person and are checked periodically for accuracy.

The Springdale hospital is only one quarter mile from the facility. There is an AED in the control room and first aid kit located throughout the facility. The first aid kits were checked and found to be in order.

Recreation:

There is a basketball hoop and a small walking track outside the back door of the facility. There is also a fixed weight system for the inmates to use. In the visitors center there is a TV area a small library and board and card games that are available to the inmates.

Religious Programming:

There are two volunteer chaplains that provide in-house non-denominational services to the inmates at 6:00 p.m. on Sunday evenings. These services are held in the visitor's center. Inmates are not permitted to attend service in the local community while they are in the facility.

Offender Work Programs:

The facility operates primarily as a work release center. On the day of the audit 57 of the 96 inmates in-house were employed. The facility works with a dozen private employers who hire the inmates. In addition when the inmates first arrive at the facility they are assigned porter jobs working in several facilities throughout the city like the city parks the airport and the Springdale P.D. and City Hall.

This allows the staff to assess the inmates work performance to better assist them in placing them with the proper employer. There are 17 of these porter positions throughout the city.

Academic and Vocational Education:

There is no full time education staff in the facility however there are two part time volunteer teachers who come twice a week and teach GED classes and basic life skills. Inmates may also attend vocational classes if requested by their employers.

Social Services:

While there are no full time case managers in the facility the correctional officer's act as mentors and assist inmates in establishing goals during the intake process. Since the last audit the facility has two volunteer part time instructors who come twice weekly and facilitate group counseling in the areas of Life Skills, Celebrating Recovery, Healthy Relationships and Pathway to freedom groups. Once an inmate has been employed in a paid position for 90 days they become eligible for weekend furloughs that begin at 10:00 a.m. on Saturday mornings and end at 5:00 p.m. on Sunday evenings. During this time random checks are performed and the inmate must call the facility at 7:00 p.m. on Saturday evening.

Visitation:

Visitation is permitted on both Saturday and Sunday in the visitation center from 12:00 p.m. to 4:00 p.m. Visitors must be approved and sign in and out when at the facility. Correctional officers are always present in the Visitors center during visitation.

Library Services:

There is a small library in the Visitors center for the inmates to use. Inmates may also request to use the public library which is only one mile from the facility.

Laundry:

Laundry services for the inmates are not available at the facility. Inmates are transported to a local Laundromat which is three miles away on Saturdays to do their laundry. A correctional officer supervises the inmates at the Laundromat. There is one washer and dryer in the facility where facility linen and sheets are washed by Inmates.

F. Examination of Records

Following the facility tour, the team proceeded to the Break Room to review the accreditation files and evaluate compliance levels of the policies and procedures. The facility has no notices of non-compliance with local, state, or federal laws or regulations.

1. Litigation

Over the last three years, the facility had no consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

A review of the Outcome Measures showed an absence of significant incidents in both nature and frequency. The numbers within the outcome measures are what one would expect for this level of facility. Past incidents appeared to have been handled in a timely and appropriate Manner.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

<u>Department Visited</u>	<u>Person(s) Contacted</u>
Security	Lt. Stephen Simmons
Maintenance	James Flannery
Health Services	Sandra Stratton RN
Accreditation Manager	Yolanda Smith
Center Supervisor	Jason Nichols

4. Shifts

a. Day Shift

The team was present at the facility during the day shift from 7:30 a.m. to 5:30 p.m. The audit team visited with all of the correctional officers on the shift and found them to be knowledgeable about their duties. The team also visited with medical staff and kitchen staff during the day shift.

b. Night Shift

The team was present at the facility during the night shift from 5:30 a.m. to 6:00 a.m. The team visited with the correctional officers on this shift and observed them do the shift change report. The audit chair also traveled with the correctional officer as drove the inmates to their place of employment.

5. Status of Previously Non-compliant Standards/Plans of Action

The facility had only one non-compliant standard during the previous audit #4-ACRS-4B-03 the facility has natural light within 20 feet of the sleeping room. This standard was corrected in 2014 when the facility was moved to a new location.

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The team met with 25 inmates during the audit. They all commented they felt safe in the facility. They felt the food was good and the staff treated them appropriately.

2. Staff Interviews

The team met with 20 employees during the audit. All of the staff were very positive about their duties and carried themselves in a professional manner. They were knowledgeable about the accreditation process. Morale was very high. The staff that was interviewed responded to questions in such a manner as to indicate that they knew their duties and were trained regularly to perform these duties.

H. Exit Discussion

The exit interview was held at 12:00 p.m. in the visitor center with the Jason Nichols Center Supervisor and 20 staff in attendance.

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

AND THE

AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	Adult Community Residential Services 4 th Edition	
Supplement	2014 Standards Supplement	
Facility/Program	Northwest Arkansas Work Release Center	
Audit Dates	April 5-6 2016	
Auditor(s)	Harold Perry, Chairperson Savitre Bettencourt, Member	
	MANDATORY	NON-MANDATORY
Number of Standards in Manual	33	220
Number Not Applicable	0	19
Number Applicable	33	201
Number Non-Compliance	0	0
Number in Compliance	33	201
Percentage (%) of Compliance	100%	100%
<ul style="list-style-type: none"> ● Number of Standards <i>minus</i> Number of Not Applicable <i>equals</i> Number Applicable ● Number Applicable <i>minus</i> Number Non-Compliance <i>equals</i> Number Compliance ● Number Compliance <i>divided by</i> Number Applicable <i>equals</i> Percentage of Compliance 		

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Arkansas Department of Corrections (ADC)
Northwest Arkansas Work Release Center
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April 5-6, 2016

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

Standard #4-ACRS-1A-14

MALE AND FEMALE OFFENDERS DO NOT OCCUPY THE SAME SLEEPING ROOM.

FINDINGS:

Female inmates are not housed in the facility.

Standard #4-ACRS-2A-05

WHEN BOTH MALES AND FEMALES ARE HOUSED IN THE FACILITY, AT LEAST ONE MALE AND ONE FEMALE STAFF MEMBER ARE ON DUTY AT ALL TIMES.

FINDINGS:

Female inmates are not housed in the facility.

Standard #4-ACRS-2A-06

IF EMPLOYEE'S CONTRACTS ARE GOVERNED BY CIVIL SERVICE OR UNIONS, PROCEDURES PROVIDE FOR PROVISIONAL APPOINTMENTS TO ENSURE THAT SHORT-TERM PERSONNEL, BOTH FULL-TIME AND PART-TIME, CAN BE AVAILABLE DURING EMERGENCIES.

FINDINGS:

Employees are not governed by civil service or unions.

Standard #4-ACRS-2A-13

THE ELECTRONIC MONITORING PROGRAM HAS A SYSTEM OF ACCOUNTING FOR AN OFFENDER AT ALL TIMES, INCLUDING VERIFICATION OF ACTIVITIES, REPORTING OF TARDINESS AND/OR ABSENCE FROM REQUIRED SERVICES OR ACTIVITIES, AS WELL AS OTHER PROGRAM VIOLATIONS.

FINDINGS:

The Facility does not do Electronic Monitoring.

Standard #4-ACRS-2A-14

ACCESS TO COMPUTER EQUIPMENT IS LIMITED TO AUTHORIZED PERSONNEL WITH SECURITY CODES. ADEQUATE POWER AND COMMUNICATION BACKUP SYSTEMS PROVIDE CONTINUOUS, UNINTERRUPTED OPERATIONS.

FINDINGS:

The facility does not do Electronic Monitoring.

Standard #4-ACRS-2A-15

ANY INTERRUPTION IN SERVICE IS DOCUMENTED AND REPORTED TO THE AUTHORITY HAVING JURISDICTION.

FINDINGS:

The facility does not do Electronic Monitoring

Standard #4-ACRS-2A-16

A DETAILED WRITTEN OFFENDER SCHEDULE IS DEVELOPED AND SIGNED BY A STAFF MEMBER AND THE OFFENDER.

FINDINGS:

The facility does not do Electronic Monitoring.

Standard #4-ACRS-2A-17

PROVISIONS ARE MADE FOR THOSE WHO ARE UNABLE TO PAY PROGRAM COSTS.

FINDINGS:

The facility does not do Electronic Monitoring.

Standard #4-ACRS-4C-07

EACH NEWLY ADMITTED RESIDENT WHO WAS NOT TRANSFERRED FROM A CORRECTIONAL FACILITY UNDERGOES A MEDICAL EXAMINATION WITHIN 14 DAYS OF ADMISSION.

FINDINGS:

All inmates are transferred from within the DOC.

Standard #4-ACRS-4C-14

IF FEMALE OFFENDERS ARE HOUSED, ACCESS TO PREGNANCY MANAGEMENT SERVICES IS MADE AVAILABLE.

FINDINGS:

Female inmates are not housed in the facility.

Standard#4-ACRS-4C-14-1

WHERE NURSING INFANTS ARE ALLOWED TO REMAIN WITH THEIR MOTHERS, PROVISIONS ARE MADE FOR A NURSERY, STAFFED BY QUALIFIED PERSONS, WHERE THE INFANTS ARE PLACED WHEN THEY ARE NOT IN THE CARE OF THEIR MOTHERS.

FINDINGS:

Female inmates are not housed in the facility.

Standard#4-ACRS-5A-26

THE FACILITY'S LOCATION FACILITATES ACCESS TO AND THE USE OF COMMUNITY-BASED SERVICES, RESOURCES, AND PUBLIC TRANSPORTATION. [NEW CONSTRUCTION ONLY]

FINDINGS:

The facility is not new construction.

Standard#4-ACRS-6A-04

OFFENDERS WITH DISABILITIES ARE HOUSED IN A MANNER THAT PROVIDES FOR THEIR SAFETY AND SECURITY. HOUSING USED BY OFFENDERS WITH DISABILITIES IS DESIGNED FOR THEIR USE AND PROVIDES FOR INTEGRATION WITH OTHER OFFENDERS. PROGRAMS AND SERVICES ARE ACCESSIBLE TO OFFENDERS WITH DISABILITIES WHO RESIDE IN THE FACILITY.

FINDINGS:

The facility does not accept inmates with disabilities.

Standard#4-ACRS-6A-04-1

THE ASSIGNMENT OF APPROPRIATELY TRAINED INDIVIDUALS TO ASSIST DISABLED OFFENDERS WHO CANNOT OTHERWISE PERFORM BASIC LIFE FUNCTIONS IS PROVIDED.

FINDINGS:

The facility does not accept inmates with disabilities.

Standard#4-ACRS-6A-04-2

EDUCATION, EQUIPMENT AND FACILITIES, AND THE SUPPORT NECESSARY FOR INMATES WITH DISABILITIES TO PERFORM SELF-CARE AND PERSONAL HYGIENE IN A REASONABLY PRIVATE ENVIRONMENT ARE PROVIDED.

FINDINGS:

The facility does not accept inmates with disabilities.

Standard#4-ACRS-7A-02

A SOLE PROPRIETOR OPERATING A FACILITY IS ABLE TO DOCUMENT THAT NECESSARY LEGAL MEASURES HAVE BEEN TAKEN TO PROVIDE CONTINUITY OF SERVICE IN THE EVENT OF BANKRUPTCY, INCAPACITATION, RETIREMENT, OR DEATH.

FINDINGS:

The facility is not a sole proprietorship.

Standard#4-ACRS-7A-03

THE AGENCY SATISFIES PERIODIC FILING REQUIREMENTS NECESSARY TO MAINTAIN ITS LEGAL AUTHORITY TO CONTINUE OPERATIONS. (PRIVATE AGENCIES ONLY).

FINDINGS:

The facility is not a private agency.

Standard#4-ACRS-7A-04

AT A MINIMUM, THE BYLAWS FOR THE GOVERNING AUTHORITY OF THE AGENCY INCLUDE:

- MEMBERSHIP (TYPES, QUALIFICATIONS, COMMUNITY REPRESENTATION, RIGHTS, DUTIES)
- SIZE OF GOVERNING BODY
- METHOD OF SELECTION
- TERMS OF OFFICE
- DUTIES AND RESPONSIBILITIES OF OFFICERS
- TIMES AUTHORITY WILL MEET
- COMMITTEES
- PARLIAMENTARY PROCEDURES
- RECORDING OF MINUTES
- METHOD OF AMENDING THE BYLAWS
- CONFLICT OF INTEREST PROVISIONS
- QUORUM

FINDINGS:

The facility is not a private agency.

Standard#4-ACRS-7D-29

WHERE A COMMISSARY OR CANTEEN IS OPERATED FOR OFFENDERS, CANTEEN FUNDS ARE AUDITED INDEPENDENTLY FOLLOWING STANDARD ACCOUNTING PROCEDURES. AN ANNUAL FINANCIAL STATUS REPORT IS AVAILABLE AS A PUBLIC DOCUMENT.

FINDINGS:

The facility does not operate a commissary.

Significant Incident Summary

This summary is required to be provided to the chair of your audit team upon their arrival. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your regional manager.

Facility: Northwest Arkansas Work Release

Year: 2015 - 2016

		<i>Months</i>											
<i>Incidents</i>		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
Assault: Offenders/ Offenders*	Indicate types (sexual**, physical, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	0
	# Without Weapon	0	0	0	0	0	0	0	0	0	0	0	0
Assault: Offender/ Staff	Indicate types (sexual**, physical, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	0
	# Without Weapon	0	0	0	0	0	0	0	0	0	0	0	0
Number of Forced Moves Used***	(Cell extraction or other forced relocation of offenders)	0	0	0	0	0	0	0	0	0	0	0	0
Disturbances***	*	0	0	0	0	0	0	0	0	0	0	0	0
Number of Times Chemical Agents Used		0	0	0	0	0	0	0	0	0	0	0	0
Number of Times Special Reaction Team Used		0	0	0	0	0	0	0	0	0	0	0	0
Four/Five Point Restraints	Number	0	0	0	0	0	0	0	0	0	0	0	0
	Indicate type (chair, bed, board, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
Offender Medical Referrals as a Result of Injuries Sustained	#'s should reflect incidents on this form, not rec or other source	0	0	0	0	0	0	0	0	0	0	0	0
Escapes	# Attempted	0	0	0	0	0	0	0	0	0	0	0	0
	# Actual	0	0	0	0	0	0	0	0	0	0	0	0
Substantiated Grievances (resolved in favor of offender)	Reason (medical, food, religious, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
	Number	0	0	0	0	0	0	0	0	0	0	0	0
Deaths	Reason (violent, illness, suicide, natural)	0	0	0	0	0	0	0	0	0	0	0	0
	Number	0	0	0	0	0	0	0	0	0	0	0	0

*Any physical contact that involves two or more offenders

**Oral, anal or vaginal copulation involving at least two parties

***Routine transportation of offenders is not considered "forced"

****Any incident that involves four or more offenders. Includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents



		ACRS Outcome Measure Worksheet NWARC May 1, 2015 – April 1, 2016		
Standard	Outcome Measure	Numerator/Denominator	Value	Calculated O.M.
1A	(1)	Number of worker compensation claims filed for injuries that resulted from the physical environment in the past 12 months	1	
	divided by	Average number of full-time equivalent staff positions during the past 12 months	26	0.038
	(2)	Number of illnesses requiring medical attention as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(3)	Number of physical injuries or emotional trauma requiring treatment as a result of the physical environment of the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(4)	Number of sanitation or health code violations identified by external agencies in the past 12 months	1	
	divided by	Average daily offender population for the past 12 months	100	0.01
1B	(1)	Number of accidents resulting in property damage in the past 12 months.	3	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted	11354 2	2.642
	(2)	Number of accidents resulting in injuries requiring medical treatment for any party in the past 12 months	0	
	divided by	Total number of miles driven in the past 12 months unless otherwise noted	11354 2	0
	(3)	Amount (\$) of damage from vehicle accidents in the past 12 months	3504	

	divided by	Total number of miles driven in the past 12 months unless otherwise noted	11354 2	0.030
1C	(1)	Number of emergencies caused by forces external to the facility that result in property damage in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(2)	Number of injuries caused by forces external to the facility requiring medical attention that result from emergencies in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(3)	Number of times that normal facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(4)	Number of hours that facility operations were suspended due to emergencies caused by forces external to the facility in the past 12 months	0	
	divided by	Number of emergencies caused by forces external to the facility	0	0
	(5)	Number of emergencies that were not caused by forces external to the facility that resulted in property damage in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(6)	Number of injuries requiring medical attention that result from emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(7)	Number of times that normal facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0

	(8)	Number of hours that facility operations were suspended due to emergencies that were not caused by forces external to the facility in the past 12 months	0	
	divided by	Number of emergencies	0	0
	(9)	Number of injuries requiring medical treatment resulting from fires in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(10)	Number of fires that resulted in property damage in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(11)	Amount (\$) of property damage from fire in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	100	0
	(12)	Number of code violations cited in the past 12 months	2	
	divided by	Average daily offender population for the past 12 months	100	0.02
	(13)	Number of incidents involving toxic or caustic materials in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(14)	Number of incidents of inventory discrepancies during the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
2A	(1)	Number of incidents in the past 12 months	49	
	divided by	Average daily offender population for the past 12 months	100	0.49
	(2)	Number of physical injuries or emotional trauma requiring treatment as a result of the incidents in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0

	(3)	Number of unauthorized offender absences from the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(4)	Number of times facility did not report offender absences to the responsible jurisdiction within the established time.	0	
	divided by	Number of unauthorized offender absences	0	0
	(5)	Number of instances of unauthorized access to the facility in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	100	0
2B	(1)	Number of instances in which force was used in the past 12 months	1	
	divided by	Average daily offender population for past 12 months	100	0.01
	(2)	Number of times that staff use of force was found to have been inappropriate in the past 12 months	0	
	divided by	Number of instances in which force was used	1	0
	(3)	Number of offender grievances filed alleging inappropriate use of force in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	100	0
	(4)	Number of grievances alleging inappropriate use of force decided in favor of offender in the past 12 months	0	
	divided by	Number of grievances alleging inappropriate use of force filed	0	0
	(5)	Number of injuries requiring medical treatment resulting from staff use of force in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
2C	(1)	Number of incidents involving contraband in the past 12 months	6	
	divided by	Average daily offender population for the past 12 months	100	0.06

	(2)	Number of weapons found in the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(3)	Number of controlled substances found in the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
2D	(1)	Number of incidents involving keys in the past 12 months	2	
	divided by	Average daily offender population for the past 12 months	100	0.02
	(2)	Number of incidents involving tools in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
3A	(1)	Number of rule violations in the past 12 months	30	
	divided by	Average daily offender population for the past 12 months	100	0.30
	(2)	Number of offenders terminated from the facility due to rule violations in the past 12 months	19	
	divided by	Average daily offender population for the past 12 months	100	0.19
4A	(1)	Number of documented offender illnesses attributed to food service operations in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(2)	Number of offender grievances about food service decided in favor of the offender for the past 12 months	0	
	divided by	Number of offender grievances about food service in the past 12 months	0	0
	(3)	Number of violations cited by independent authorities for food services sanitation in the past 12 months	1	

4B	(1)	Offender grievances regarding offender access to personal hygiene decided in favor of the offender in the past 12 months	0	
	divided by	Number of offender grievances about access to personal hygiene in the past 12 months	0	0
4C	(1)	Number of suicide attempts in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(2)	Number of offender suicides in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(3)	Number of offender grievances regarding access to health care in the past 12 months.	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(4)	Number of offender health care access complaints that are found to have merit in the past 12 months	0	
	divided by	Number of offender grievances regarding access to health care in the past 12 months	0	0
	(5)	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(6)	Number of health care access court cases decided against the facility in the past 12 months	0	
	divided by	Number of court suits filed against the facility challenging access to health care in the past 12 months	0	0
5A	(1)	Number of offenders who are employed upon release in the past 12 months	43	
	divided by	Number of offenders released in the past 12 months	50	0.86
	(2)	Number of offenders who move into permanent housing upon release in the past 12 months	8	

	divided by	Number of offenders released in the past 12 months	50	0.16
	(3)	Number of offender substance abuse tests for which the results were positive in the past 12 months	3	
	divided by	Number of tests administered in the past 12 months	624	0.004
	(4)	Total number of offenders who successfully completed the program in the past 12 months	50	
	divided by	Number of offenders who left the program in the past 12 months	89	0.561
	(5)	Number of offenders who showed improvement as measured by the objective assessment instrument prior to release in the past 12 months	50	
	divided by	Number of offenders released in the past 12 months	50	1
	(6)	Number of offenders who were arrested while in residence in the past 12 months	1	
	divided by	Average daily offender population for past 12 months	100	0.01
6A	(1)	Total number of offender grievances in the past 12 months regarding: A. Access to court B. Mail or correspondence C. Sexual harassment D. Discipline E. Discrimination F. Protection from harm	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(2)	Number of offender grievances (see A through E above) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	0	0
	(3)	Total number of offender court suits alleging violation of offender rights filed against the facility in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0

	(4)	Number of offender court suits alleging violation of offender rights decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender suits filed in the past 12 months	0	0
6B	(1)	Number of offender grievances regarding discrimination in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(2)	Number of offender grievances regarding discrimination resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances filed regarding discrimination in the past 12 months	0	0
	(3)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	100	0
	(4)	Number of grievances resolved in favor of offenders in the past 12 months	0	
	divided by	Total number of grievances filed in the past 12 months	0	0
6C	(1)	Number of disciplinary incidents resolved informally in the past 12 months	75	
	divided by	Average daily offender population for the past 12 months	100	0.75
	(2)	Number of formal offender disciplinary decisions that were appealed in the past 12 months	11	
	divided by	Total number of disciplinary decisions made in the past 12 months	20	0.55
	(3)	Number of appealed disciplinary decisions decided in favor of the offender in the past 12 months	2	
	divided by	Total number of disciplinary decisions made in the past 12 months	20	0.1
	(4)	Number of grievances filed by offenders challenging disciplinary procedures in the past 12 months	0	

	divided by	Average daily offender population for the past 12 months	100	0
	(5)	Number of disciplinary-related grievances resolved in favor of the offender in the past 12 months	0	
	divided by	Total number of disciplinary-related grievances filed in the past 12 months	0	0
	(6)	Number of court suits filed against the facility regarding discipline in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(7)	Number of court cases regarding discipline decided against the facility in the past 12 months	0	
	divided by	Total number of court decisions regarding discipline decided in the past 12 months	0	0
	(8)	Number of rule violations in the past 12 months	30	
	divided by	Average daily offender population for the past 12 months	100	0.30
	(9)	Number of offenders terminated from the facility due to rule violations in the past 12 months	19	
	divided by	Average daily offender population for past 12 months	100	0.19
6D	(1)	Number of offenders released in the past 12 months who made regular payments toward their restitution obligations	1	
	divided by	Number of offenders who had restitution obligations in the past 12 months	2	0.5
	(2)	Number of offenders who satisfy their court cost/fine obligations in the past 12 months	14	
	divided by	Number of offenders who had court cost/fine obligations in the past 12 months	14	1
	(3)	Total amount of restitution paid by offenders in the past 12 months	582.25	
	divided by	Average daily offender population for the past 12 months	100	5.822
	(4)	Total number of hours of community service donated by offenders in the past 12 months	21000	

	divided by	Average daily offender population for the past 12 months	100	210
	(5)	Total number of offenders who participated in restitution in the past 12 months	2	
	divided by	Total number of offenders housed in the past 12 months	185	0.010
	(6)	Total number of offenders who participated in community service work in the past 12 months	17	
	divided by	Total number of offenders housed in the past 12 months	185	0.091
	(7)	Total number of offenders who participated in victim awareness programs in the past 12 months	0	
	divided by	Total number of offenders housed in the past 12 months	185	0
	(8)	Total amount of restitution paid by offenders in the past 12 months	582.25	
	divided by	Total number of offenders housed in the past 12 months	185	3.147
	(9)	Total number of hours delivered by offenders who participated in community service work in the past 12 months	21000	
	divided by	Total number of offenders housed in past 12 months	185	113.513
7A	None	None		
7B	(1)	Total number of years of staff members' education as of the end of the last calendar year	372	
	divided by	Number of staff at the end of the last calendar year	26	14.307
	(2)	Number of staff who left employment for any reason in the past 12 months	6	
	divided by	Number of full-time equivalent staff positions in the past 12 months	27	0.222
	(3)	Total number of credit hours in courses relevant to their facility responsibilities earned by staff participating in higher education in the past 12 months	12	
	divided by	Number of full-time equivalent staff positions in the past 12 months	27	0.444

	(4)	Number of professional development events attended by staff in the past 12 months	11	
	divided by	Number of full-time equivalent staff positions in the past months	27	0.407
7C	(1)	Number of incidents in which staff were found to have acted in violation of facility policy in past 12 months	3	
	divided by	Number of full-time equivalent staff positions in the past 12 months	27	0.111
	(2)	Number of staff terminated for conduct violations in the past 12 months	1	
	divided by	Number of full-time equivalent staff positions in the past 12 months	27	0.037
	(3)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Number of offender grievances alleging improper staff conduct filed in the past 12 months	0	0
	(4)	Number of offender grievances attributed to improper staff conduct which were upheld in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(5)	Where staff are tested, the number of staff substance abuse tests failed in the past 12 months	0	
	divided by	Number of staff substance abuse tests administered in the past 12 months	42	0
7D	(1)	Net amount of budget shortfalls or surplus at the end of the last fiscal year (budget less expenditures)	0	
	divided by	Budget for the past 12 months	70350 0	0
	(2)	Number of material audit findings by an independent financial auditor at the conclusion of the last audit	0	
	(3)	Number of grievances filed by offenders regarding their records or property in the past 12 months	0	

	divided by	Average daily offender population for past 12 months	100	0
	(4)	Number of offender grievances (records/property) decided in favor of offenders in the past 12 months	0	
	divided by	Total number of offender grievances (records/property) in the past 12 months	0	0
	(5)	Number of objectives achieved in the past 12 months	6	
	divided by	Number of objectives for the past 12 months	6	1
	(6)	Number of program changes made in the past 12 months	0	
	divided by	Number of program changes recommended in the past 12 months	0	0
7E	(1)	Number of grievances filed by staff in the past 12 months	1	
	divided by	Number of full-time equivalent staff positions in the past 12 months	27	0.037
	(2)	Number of staff grievances decided in favor of staff in the past 12 months	0	
	divided by	Total number of staff grievances in the past 12 months	1	0
	(3)	Total number of years of staff members' experience in the field as of the end of last calendar year	225	
	divided by	Number of staff at the end of the last calendar year (e.g., average number of years experience)	26	8.653
	(4)	Number of staff termination or demotion hearings in which the facility decision was upheld in the past 12 months	1	
	divided by	Number of staff terminations or demotion hearings requested in the past 12 months	1	1
7F	(1)	Total number of hours of volunteer service delivered by members of the community in the past 12 months	454.30	
	divided by	Average daily offender population for the past 12 months	100	4.543

	(2)	Total number of individual community members who provided voluntary service in the past 12 months	12	
	divided by	Average daily offender population for the past 12 months	100	0.12
	(3)	Total number of complaints filed by media regarding access to information in the past 12 months	0	
	divided by	Average daily offender population for the past 12 months	100	0
	(4)	Total number of positive statements made by media regarding the facility in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	100	0
	(5)	Total number of complaints from the community in the past 12 months	0	
	divided by	Average daily offender population for past 12 months	100	0
	(6)	Total number of hours of community service work delivered by offenders in the past 12 months	21000	
	divided by	Average daily offender population for the past 12 months	100	210