



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
OCTOBER 22, 2020  
9:00 A.M.  
APB BOARDROOM**

**Board Members Present**

John Felts, Chairman, APB  
Lona McCastlain, Vice Chairman, APB  
Wendy Ryals, Secretary, APB  
Abraham Carpenter, Commissioner, APB  
Andy Shock, Commissioner, APB  
Jerry Riley, Commissioner, APB  
Boyce Hamlet, Commissioner, APB

**Others Present**

Brooke D. Cummings, Executive Administrator, APB  
Hollie Wellborn, Executive Assistant to the Chairman, APB  
Christie Goldman, Investigator, APB  
Scott Howard, Investigator, APB  
William Bowman, Systems Coordination Analyst, APB  
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC  
Joe West, Assistant Attorney General, Attorney General's Office  
Jerry Bradshaw, Director, DCC  
Lindsay Wallace, Chief of Staff, DOC

**Excused**

Carol Bohannon, Hearing Judge, APB  
Evelyn Gomez, Hearing Judge, APB  
Tamara Salaam, Administrative Support Supervisor, APB

## **Call to Order**

Chairman Felts called the Board meeting to order at 9:02 a.m. A quorum was declared. Chairman Felts mentioned that Commissioner Carpenter was running late.

## **Approval of Minutes – October 8, 2020**

Commissioner Shock moved for approval of the minutes. Secretary Ryals seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

## **Review of Population Reports**

Chairman Felts reviewed the population reports starting with the ADC report. He said that ADC is at 91.2%. He said they have started bringing individuals in from the county jails. Chairman Felts said that the females are still at 78.2%, so they are still considered at low capacity. There are 1,764 males and 210 females in the county jail backup with a combined total of 1,974.

Chairman Felts then reviewed the population report for ACC. He said their numbers are down considerably as a result of Coronavirus. They are working diligently trying to utilize their beds. Chairman Felts said their total unit count is 1,103. Their capacity is 1,427.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report for the month of September. Chairman Felts noted that there were 32,443 on Regular Probation. Specialty Court was at 1,834, Parole was 26,660, Boot Camp was 16, and the Act 539s count was 21. This gives a combined total of 60,974 persons under supervision.

## **Attorney General's Report**

Assistant Attorney General Joe West reported to the Board that last month there were 11 APA Appeals. He said all 11 are fully briefed. Mr. West said he filed a Motion to Dismiss on the Wood case last week.

There were no questions regarding the Attorney General's report.

### **Fiscal Report Update**

Ms. Christie Goldman, Investigator, APB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2020, the Agency received funding of \$351,800 for Maintenance & Operations and Conference & Travel for fiscal year 2021. As of September 30, 2020, we've expensed \$41,209.83 (11.8%). At this time last year, the Board had exhausted 22% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

### **Hearing Judge's Report**

Ms. Cummings updated the Board on revocation hearings conducted throughout the month of September 2020. There were 348 waivers approved, 57 individuals revoked at a hearing, & 52 administrative revocations for a total of 457 revocations.

A copy of the hearing judge report was included in each board member's packet for review.

### **Agency Updates**

Ms. Cummings advised the Board that there will be flu shots available today.

Ms. Cummings said that we recently completed our ACIC Audit. She said she will be presenting a report once everything comes back from them.

Ms. Cummings told the Board that DOC is combining all of the different divisions into one landing page. Our website will be an off shoot of that. She said that migration is currently taking place and should be fully implemented by November 1<sup>st</sup>.

Chairman Felts mentioned the email sent out by Director Bradshaw, DCC, regarding the proper wearing of masks when not in socially distanced situations. He also brought up the alarms on the doors. Ms. Cummings said to scan your badge and open the door on the left.

### **Old Business**

There was nothing to report regarding old business.

### **New Business**

There was nothing to report regarding new business.

### **Files for Review**

A copy of the files for review was included in each board member's packet for review.

### **Review of the Hearing Schedule**

A copy of the hearing schedule was included in each board member's packet for review.

### **Adoption of Recommendations**

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Carpenter seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

### **Other Discussion**

Ms. Lindsay Wallace, Chief of Staff, DOC, said that visitation has not reopened yet. They are working on the specifics of reopening.

Director Bradshaw said there were 30 positive COVID cases this morning at OMEGA. They are on lockdown. He said there is also a problem at Northeast. They have 52 active cases.

### **Adjournment**

The meeting adjourned at 9:28 a.m.

The next Board meeting will be held on Thursday, November 5, 2020 at 9:00 a.m.

***Signature on file***

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**John Felts**  
Chairman

***Signature on file***

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**Wendy Ryals**  
Secretary

**ARKANSAS PAROLE BOARD**  
**FULL BOARD RATIFICATION OF VOTES**

**OCTOBER 2020**

**UNITS:**

**RATIFIED (X)**

**R.L. Williams/SEC**



**Pine Bluff/Ester**



**Grimes**



**East Arkansas**



**Mississippi Co. W/R/NEACC**



**Varner**



**Ouachita**



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,  
700s, Reconsiderations, Revocation Appeals, Rescinds,  
Special Conditions, EPAs, Etc.**



**Motion By: Secretary Ryals    Seconded by: Commissioner Carpenter**

**Ratification Date: October 22, 2020**