



**MINUTES OF THE
ARKANSAS PAROLE BOARD
September 10, 2020
9:00 A.M.
APB Boardroom**

Board Members Present

John Felts, Chairman, APB
Lona McCastlain, Vice Chairperson, APB
Wendy Ryals, Secretary, APB
Abraham Carpenter, Commissioner, APB
Jerry Riley, Commissioner, APB
Boyce Hamlet, Commissioner, APB

Others Present

Brooke D. Cummings, Executive Administrator, APB
Carol Bohannon, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Goldman, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Elizabeth Taylor, Deputy Director of Parole/Probation, DCC

Excused

Andy Shock, Commissioner, APB

Call to Order

Chairman Felts called the board meeting to order at 9:02 a.m. A quorum was declared. Chairman Felts noted that Commissioner Shock is out on annual leave.

Approval of Minutes – August 27, 2020

Secretary Ryals moved for approval of the minutes. Vice Chair McCastlain seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Ms. Brooke D. Cummings, Executive Administrator, APB, mentioned to the Board that previously, eOMIS projects were paid out of a fund related to professional fees. She advised the Board that the funds have been moved to the Maintenance and Operations budget, so that will increase the Maintenance and Operations amount by \$65,000.

Vice Chair McCastlain asked if the residents will be utilized for cleaning the office building. She also asked if there will be some sort of building-wide committee to discuss needs for the building. Ms. Cummings said she spoke to Tammy Williams about meeting briefly one day a week to discuss building needs and updates.

Ms. Cummings told the Board that she started working on the Annual Report. That is something that will be coming up for the Board's review in the future.

Chairman Felts asked Ms. Elizabeth Taylor, Deputy Director of Parole/Probation, DCC, if we will be using the residents for cleanup. Ms. Taylor advised the Board that the Governor mandated that all units be COVID tested. If there is one positive at the unit, they have to be shut down for a period of time. Ms. Taylor said that once they get through the quarantine period, our full crew should be back at the office. There will be five people here every day. Once quarantine is over with, there will be five people in the morning and five people in the afternoon. The intent is to have the whole building by residents out of CAC.

Old Business

There was nothing to report regarding old business.

New Business

Chairman Felts advised the Board that ADC is planning on opening up to limited visitation starting in October. The Chairman said he's unsure if that will include the Board, so they will continue video and telephonic conferencing to conduct parole interviews.

Files for Review

A copy of the files for review was included in each board member’s packet.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Adjournment

The meeting adjourned at 9:20 a.m.

The next Board meeting will be held on Thursday, September 24, 2020, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Wendy Ryals
Secretary

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

September 2020

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Secretary Ryals **SECONDED BY: Commissioner Carpenter**

RATIFICATION DATE: September 10, 2020