# MOGATE

A publication for employees of the Arkansas Department of Correction

January 2013

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### Deputy, assistant wardens meet at Delta



Deputy and assistant wardens take time out to pose for a picture with retiring Emergency Preparedness Coordinator John Kleiner, front row, fourth from left, at the quarterly meeting at the Delta Regional Unit in December.

The Deputy and Assistant Wardens' quarterly meeting was hosted by the Delta Regional Unit on December 6.

Training sessions were given on food service by Ashley Nale, RT, Environmental Manager, FDA Training and Standardization Officer; on eOMIS by Joy Taylor, IT Asst Admin; and on leg cuffs

by John Kleiner, Emergency Preparedness Coordinator.

After several topics were opened for discussion, Grant Harris. update and words an eOMIS update. of encouragement



Assistant Joy Taylor, IT Asst Director, gave an Administrator, gives

to those attending the function.



Grant Harris, Assistant Director, speaks to participants at the quarterly meeting.

Assistant Director Grant Harris encouraged the group to be good mentors.

"The ones under you need to be able to take care of business when you are on vacation, absent from the unit, or moving forward with your career," said Harris, who thanked them for their "dedication, commitment, drive and desire to continue to make this agency what it is today."

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## Find your focus in 2013, stay safe and positive

The year 2012 has passed and 2013 stands before us. The slate is once again clean. If you're like me, you've probably spent a little time thinking about what you did last year

and what could be gained from it. The next step to that thought process is allowing what you came up with to make you a wiser and better person.



Ray Hobbs ADC Director

The selfhelp gurus say the key to

a successful and fulfilling year is to start by taking a look at the way you think and feel about your job, your relationships and yourself. And they have a point, the single most important factor in personal happiness and meeting goals is your attitude.

Positive attitudes produce positive results. Everything may not go the way you want all the time, but thinking in a positive direction will make success more likely and failures

less significant.

I can't make resolutions for you. Everybody has to make those decisions themselves and add the resolve to make them happen, but there are some things I'd like for you to keep in mind as the year unfolds. I think if we can each focus on these things together, we can be an even stronger agency and be better people.

Be safe ... always be safe. The single most important thing you can do during the work day is follow the practices set forth in ADC's policies and those outlined in training. Without a commitment to safety from each and every employee, the rest of what we're doing doesn't matter.

Work as a team. For the team to be a success, each member must demonstrate reliability; communicate constructively; listen to the input of others; be an active team member and not sit passively on the sidelines; help others and treat them with respect. In other words, be the type of team member you would want others to be.

Be efficient. ADC, like other state agencies, is operating on a lean budget. Please help meet this challenge by helping find ways to operate efficiently and effectively.

Be a value-added employee. If you are interested in promoting, focus on training, go back to school, finish your degree if you haven't already or seek a higher one. Education and training are important, personally and professionally.

Look out for your peers and coworkers. This falls in line with working as a team, but it also takes it a step further. Help your fellow man. It builds a better community and makes us better people.

If you need help, ask. This is very important. If you are having trouble dealing with issues and situations, there are resources in-house through our chaplaincy program and outside through the Employee Assistance Program. EAP is designed to provide counseling and treatment for a range of issues that may affect your personal and professional life. If you are struggling, please don't do it alone. Seek help.

These are just a handful of things that have been on my mind as the New Year gets under way. Be safe ... do your best and have a very Happy New Year!



#### Kleiner retires

John Kleiner, emergency preparedness coordinator, left photo on right, is presented an appreciation plaque by Chief Deputy Director Larry May from Arkansas Governor Mike Beebe. A retirement celebration was held in December at the director's home. Kleiner had more than 38 years of service with the ADC. Also pictured, Kleiner and his granddaughter, Jordan.

#### **Tucker Unit's Regional Maintenance receives praise**

The Tucker Unit Regional Maintenance program was approached by Mayor Ray Glover of Carlisle to tear down two buildings in the town of Carlisle. The buildings were used for the city police department and the court house, both of which were in need of a new facility with updated equipment and additional room for the city clerk's office.

The buildings were torn down, and materials were salvaged for use by



Former Senator Bobby Glover helps serve a meal to inmates for their help with clean up efforts in Carlisle.



Carlisle Chief of Police Eric Frank (front, from left), Lt. Jarrod Self, Senator Bobby Glover, Mayor Ray Glover, Sgt. Charlotte Davis, and Sgt. Billy Ottinger show accolades for the work done in Carlisle.

Construction and various other departments within the ADC. The entire Tucker field staff helped with completing the project.

Upon completion of the project, the Tucker Unit Regional Maintenance received a "Capitol Citation" from Secretary of State Mark Martin and a certificate of appreciation from the City of Carlisle and Mayor Ray Glover.

The citation was presented by former Senator Bobby Glover, a Board of Correction member, of Carlisle.

#### Campbell retires after more than 40 years

Jerry Campbell, Arkansas Correctional Industries administrator, is commended by Chief Deputy Director Larry May, right photo, at a retirement celebration at the Director's home in December. Campbell had more than 40 years of service with the ADC. Left, he is presented with a 'grill master' banner.





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#### Taking care of your mental health

The Employee Assistance Program (EAP) is designed to provide short-term counseling services, work-life support, legal and financial guidance to help you and your family handle concerns constructively before they become major issues. Areas of assistance include: qu

- Confidential, free counseling
- ♦ Legal assistance and support

- Financial Information and Resources
- Personalized work-life solutions for childcare, eldercare, moving and more!

Everyone has worries, concerns and questions. What are yours?

Call Guidance Resources

24 hours a day: 1-877-247-4621.

#### Get Help.

For *free* and *confidential* support and assistance anytime, call your Employee Assistance Program:

24 hours a day, 7 days a week.

Phone: 877.247.4621 TDD: 800.697.0353 Online: arbenefits.org

### Hand washing and your health

During her presentation to the Deputy and Assistant Wardens' quarterly meeting at the Delta Regional Unit last month, Ashley Nale, RT, Environmental Manager, FDA Training and Standardization Officer, said, "I cannot say enough about hand washing and gloves."

Although her presentation was geared for mistake prevention and the assessment of kitchen managers, hand washing is something for everyone to practice diligently every day. With the cold and flu season upon us.

let us review good hand washing practices as given by the Centers for Disease Control website.

Hand washing is easy to do and it's one of the most effective ways to prevent the spread of many types of infection and illness in all set-

tings—from your home and workplace to child care facilities and hospitals.

Clean hands can stop germs from spreading from one person to another and throughout an entire community.

## Learn more about when and how to wash your hands.

When should you wash your hands?

- Before, during, and after preparing food
- Before eating food
- ◆ Before and after caring for someone who is sick
- Before and after treating a cut or wound
- After using the toilet
- After changing diapers or cleaning up a child who has used the toilet
- After blowing your nose, coughing, or sneezing
- After touching an animal, animal

feed, or animal waste

• After touching garbage

## What is the right way to wash your hands?

- Wet your hands with clean running water (warm or cold) and apply soap.
- Rub your hands together to make a lather and scrub them well; be sure to scrub the backs of your hands, between your fingers, and under your nails.
- ◆ Continue rubbing your hands for at least 20 seconds. Need a timer? Hum the "Happy Birthday" song

from beginning to end twice.



 Dry your hands using a clean towel or air dry.

Washing hands with soap and water is the best way to reduce the number of germs on them.

If soap and water are not available, use an alcohol-based hand sanitizer that contains at least 60% alcohol. These hand sanitizers can quickly reduce the number of germs on hands in some situations, but sanitizers do not eliminate all types of germs.

## Hand sanitizers are not effective when hands are visibly dirty.

How should you use hand sanitizer?

- Apply the product to the palm of one hand.
- Rub your hands together.
- Rub the product over all surfaces of your hands and fingers until your hands are dry.

For more information on hand washing, visit www.cdc.gov/handwashing, call 1-800-CDC-INFO, or email <a href="mailto:cdcinfo@cdc.gov">cdcinfo@cdc.gov</a>.



### Sister Ann Williams honored for service

The inmate council at Hawkins Center for Women celebrated and honored Sister Ann Williams for 37 years of service to the female and male inmates at several units. Her tenure began in 1975 when her church, the Greater Trinity Church of God in Christ in Little Rock, came to be with the women inmates who were then in the Pine Bluff Unit. She has also visited Tucker, McPherson, Hawkins, and Wrightsville.

During the program, every inmate in attendance came by to tell Sister Ann how much she has meant to them, how much she has made a difference in their lives, and how much she will be missed. There were many tears, but cheerful good-byes.

During the program inmate Shirley Danner of the Prodigal Daughters, spoke of Sister Ann's devotion.

"She saved my life and walked me through the plan of salvation, and I thank Sister Ann Williams," she said. "She will remain a special place in my heart."

Many inmates echoed the same story or similar ones.

Sister Ann will be returning to the Hawkins Center for Women from time to time, and her presence will always be welcomed with open arms.

In addition to serving as a mentor, spiritual advisor, and Bible teacher, she has given Christmas gifts to the inmates at various units every year. Many times the funds came directly out of her own pockets. Her love, dedication and faithfulness to the inmates has been deeply appreciated.



#### **Honoring Sister Ann**

Tracy Owen, front from left, Kelly Pike-Smith; Marsha Gayle-Walton, middle row from left, Sister Ann Williams, Brother Henry Williams (Sister Ann's husband), and Debra Johnson, back row from left, Joy McLelland, Shirley Danner, Miranda Stewart and Tasha Keeland.

The program included the Prodigal Daughters from McPherson as well as Sister Ann as keynote speaker, who has always been known to end her conversations with "Only what we do for Christ will last."

## A new class begins at the Training Academy

A familiarization class has been implemented at the Training Academy for families of BCOT students. These photos are from the first class facilitated by Physical Assessment Coordinator Kim Johnson.

The class allows family members to receive an overview of what being a correctional officer is all about.



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## Picture this in 2012:



Mary Owens, still cooking for others.

Members of the Central Office K-9 crew from left, Sgt. Daniel Heflin, Sgt. Billy Hayes, Sgt. Derek Wilson, Sgt. Alan Hutcheson, Sgt. Bryan Cockrell (kneeling), Sgt. Jonathan Lawrence, Lt. Troy Moore, Sgt. James Mize and Sgt. Dennis Reap supporting the Area IX Special Olympics at the White Hall High School.





Chaplain Dan Flora, left, and Cpl. LaTonya Shelton on the gun range.



The Diagnostic Unit in Pine Bluff closes in January 2012.



Members of the Tucker Unit ERT crew, along with family members, brave the cool morning air as they prepare to walk for the March of Dimes.



Evelyn Hosman, left, and Dennice Alexander sort books by title and subject at the old Diagnostic Unit.

## A great year for ADC



Sharon McGlothin, SATP supervisor for the Wrightsville Unit, left, presents toys donated by their Inmate Council to Gina Radke, board member of the Dorcas House for Battered Women and Children. Inmates raised money from the sale of refreshments during family visitation for the purchase of toys to go to children at Dorcas House, a safe haven for victims of domestic abuse.



Director Ray Hobbs with his dog, Hunter, a graduate of the first Paws in Prison class.



Cpl. Rodrick Brown, left, and Lt. Mary Thomas wait for grilled hot dogs at Central Office as a part of the ADC units paying tribute to Correctional Officers and Nurses.



Volunteers from the East Arkansas Regional Unit help rebuild England Park in Nashville, Tenn., with the Make a Smile Organization.



Unit ERT teams compete at Cummins Training Center.



School counselor Rhonda Francis and Glen Rose Elementary School Principal Lance Robinson, left, accept school supply donations from Dianna Siegel, Holly Bartlett and Deputy Warden Judy Taylor of the Benton Unit. School supplies were also donated to Harmony Grove Elementary School on behalf of the Benton Unit Employee Corporation.

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### Santa and Mrs. Claus visit the Cummins Unit



Samantha Swinford's son, Peyton, greets Santa during the Cummins Unit's Christmas party.



Santa and Mrs. Claus visit with Deputy Warden Aundrea Weekly's grandchild.



Jordan Kelley, son of David Kelley, shows Santa his missing teeth. Maybe Santa took referrals for the Tooth Fairy.



Deuce Haynes. son of John Haynes, gives Santa a smooch.

Patience Sherrill, daughter of Tim Sherrill.



#### **Door decor**

Door decorating contest at Cummins: First place (at left)
—Lisa Hall; second place—Tammy Allen, Diane Lenderman, Kim Downen; and third place—Jacqueline Rancifer, Donna Shields.



Gleenover Knight shares her wishes with Santa.

## Santa Central provides Christmas cheer for ADC families

Generosity of agency employees means big deliveries







Working on Santa Central, JoAnn McLemore, Lucy Flemmons and Muriel Mayfield.



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## **AACET lucky members win enrollment drawings**

The Arkansas Association of Correctional Employees Trust (AACET) concluded open enrollment in October and prizes were announced.

Taking the winning ticket for signing up for either Delta Dental or Vision was Reginald Coleman (RLW). He won a Kindle Fire. The luck of the draw for upgrading their AACET membership went to Mindy Howard (McPherson) who also won a Kindle Fire. ADC Employ-

ees who joined AACET during open enrollment were placed in a drawing for an iPad2, and Itena Jackson (Wrightsville) won it. And the winner drawn from all existing AACET members was Barbara Holliman (Ouachita). She also took away an iPad2. Kevin Murphy, executive director of AACET, and Tracey Breshears, HR specialist, used a random drawing app to determine the winners.



Reginald Coleman (middle), shown with Deputy Warden John Lowe (left) and Warden Mark Cashion won a Kindle Fire.



Mindy Howard (middle), shown with Deputy Wardens Toni Bradley and Nauzel Faust, won a Kindle Fire.



Itena Jackson (left), shown with Kevin Murphy, executive director of AACET, won an iPad2.



Barbara Holliman, shown with Warden Dale Reed, won an iPad2.

#### Officer arrested after attempting to smuggle in contraband



Tequila Fitzgerald attempted to smuggle contraband into the Varner Unit on Thursday, Dec. 13, 2012. She was caught in the front lobby with four cell phones and several packs of tobacco. She is shown here being escorted out by the Arkansas State Police.



## Who is living the life you most desire?

Arkansas Department of Correction women will have the opportunity this month to enhance their mission. Laurie Beth Jones will present "The Path: Purpose, Mission, Transition and the Future You" on

Jan. 16 at t h e Ouachita River Correctional Unit. The day of training will be covered by proceeds re-

maining



**Shea Wilson** *Communications Administrator* 

from the Women Working in Corrections and Juvenile Justice Conference, hosted by ADC and DCC in September. Ninety-five women from ADC and 25 from DCC will participate.

I'll admit to being one of those people who is skeptical about self-help gurus who build empires on common sense advice, but I also think that there are times in our lives when we all need motivation and the opportunity to recharge our batteries with new ideas. So, in that context, I am embracing this opportunity – and I

did a little reconnaissance on Ms. Jones' website.

Here are the three questions she suggests asking yourself: What do others say you are good at? Who is living the life you most desire? If you knew you could not fail, what would you be doing? The answers to these questions are supposed to help you picture what you want your life to look like. That's step one of finding your mission. Two, requires creating it.

According to Jones, not knowing your mission or calling "is like walking through life with your camera lens always out of focus – able to detect only blurred images, thus missing the great details which make the picture meaningful to yourself and others." This is the point on the website where you are required to make a purchase to figure out how to create your mission. Fortunately. I won't have to because I'm attending training on the 16<sup>th</sup>. There's also a Path Elements Profile, but you have to buy that too, so that's another opportunity I'll be waiting for on the 16<sup>th</sup>

The three questions did get me to thinking,

though. What do others say I'm good at? That takes some consideration, doesn't it? I know what I "think" I'm good at, but assessing yourself based on what others have indicated adds another layer. There are skill sets that I have, which have been validated by others, but I've been told I am good at things that I really don't think I'm good at.

Who is living the life I most desire? The answer here, should probably be, "I'm living the life I most desire," but am I? I can think of a lot of people's lives — based on appearances, which aren't everything — that would be pretty cool to live.

And finally, if I knew I could not fail what would I be doing? That's another good question. I'd like to think, I'd be here. Life takes us in certain directions for reasons. I'm a firm believer in that, so I think landed here for a reason. But, that doesn't answer the question, does it?

So, I'm hoping to find answers to my questions on the 16<sup>th</sup>. Stay tuned. I'll let you know what I find out.

No great artist ever sees things as they really are. If he did, he would cease to be an artist.

— Oscar Wilde

#### CALENDAR OF EVENTS



#### **JANUARY 2013**

National Book Month 1 — New Year's Day 21 — Dr. Martin Luther King, Jr Day Observed



#### FEBRUARY 2013 Black History Month

2 — Groundhog Day

14 — Valentine's Day

18 — Presidents Day

12 — Fat Tuesday/Mardi Gras

Special Events?
Unit Functions?
Announcements?
Conference Dates?



Send information to Kat at

The Advocate
kathlyn.mcentire
@arkansas.gov

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#### Glover represents ADC at Special Olympics Torch Run

Sherry Glover, central drug coordinator, represented the ADC at the Law Enforcement Torch Run for Special Olympics International Conference in Indianapolis, Indiana, in November.

The Law Enforcement Torch Run for Special Olympics is the largest grassroots fundraising program benefiting Special Olympics throughout the world. Internationally, law enforcement agencies raise funds and awareness for Special Olympics.

"Words cannot convey the inspiration and awe I felt after hearing the individuals with intellectual disabilities speak about how Special Olym-



pics changed their lives," said Glover. "So many of the these individuals spoke on how their lives were filled with disappointment, bullying and being ignored but through Special Olympics, they began to believe in



themselves.

"All this is possible through the efforts of volunteers themselves. It's as simple as the volunteers giving their time, energy and guidance; like being a coach to some or a mentor to others.

## Computers to facilitate GED testing at Delta Regional Unit



A new computer facility was completed at the Delta Regional Unit recently. The work was done by an independent contractor and funded by the Correctional School System. In addition, a new office/storage space is being added.

Their existing computers are now consolidated into the new facility, which became available the last week of November, and will largely be used to facilitate the GED testing, which is now a computer-driven test, according to Patricia Tabb, School Principal.



#### **Artful creation**

An inmate gave the staff at the McPherson Unit a fireplace constructed almost completely of Styrofoam.



#### **Christmas potluck**

Central Office Association officers Bobby Smith, Daisha Holcomb, Michael Deloney, and Linda Williams prepare to dish out delights of the season for the annual Christmas potluck.

## Food for thought

Why do we use some of the expressions that we do? We don't usually know ourselves, but rather simply respond to a situation with an expression which we have heard. Occasionally, the origin is known, but often it is a foggy rendition of an expression or a combination of old sayings. Therefore, we can only offer 'food for thought' as to why we say certain things. For instance:

TOPSY TURVY (turned upside down)

Turvy, an old word that has fallen out of common usage, means to invert.



#### ADMINISTRATIVE DIRECTIVE

**Body Armor** 

It is the policy of the Arkansas Department of Correction to develop and maintain procedures for enhancing officer safety and security practices. It is mandatory that Correctional Officers and Food Production personnel wear the stab resistance (spike vest level 1) at the Cummins, Varner, East Arkansas Regional and the Maximum Security correctional facilities.

Level I Spike (Body Armor):

This body armor protection class is intended to address threats typically expected in a corrections environment from improvised weapons.

Issuance of Body Armor:

All Correctional Officers and Food Production Personnel at the Cummins, Varner, East Arkansas Regional and the Maximum Security correctional facilities shall be issued agency-approved body armor (Level I Spike Vest.) This body armor is to be considered part of the uniform; thus, all personnel shall present a neat, professional and clean appearance.

Body armor will be issued by the Human Resources Uniform Issuance Officer. Documentation will be maintained on all body armor issued to include the manufacture name, model number, size, serial number of each panel of the body armor, name of officer and employee ID number. All body armor worn by Correctional Officers and Food Production personnel will comply with standards established by the National Institute of Justice.

Body armor issued to security employees shall be worn only while on duty. Exceptions may be made by the Unit Warden/Center Supervisor/Administrator only in extenuating circumstances.

Body armor that is worn or damaged shall be replaced by the agency. Employees who lose, misplace, misuse or abuse body armor issued by ADC will be subject to disciplinary action.

**Separation Process:** 

Employees are required to turn in all state property upon separation from the department. Failure to comply will result in a delay in the issuance of the final check owed to the employee and could result in prosecution for failure to turn in state property. All Correctional staff may elect to purchase body armor at their own expense. The threat level vest purchased must be equal to or greater than the Level I Spike Vest.

## ACADEMY

#### **Training Academy Graduates**

Class 2012-Q, Dec. 6, 2012



Gail Battles, Bryan Beasley, Reginald Bishop-Kendal, Brandon Bland, Jimmy Breckenridge, Kiowanna Brown, Eleapther Charles, Aria Dunbar, Patreasa Fowler, Lori Frazier, Georgia Hay, Jacob Higginbotham, Jacob Holder, Kaytlin Hollenback, Corey Holloman, Zachary Hoyt, Robbie Hudson, Adreka Johnson, Janssen Kight, Jennifer Lydon, Hyland McDonald, Toby Parker, Joshua Pennington, Kendyl Richardson, Destiney Robinson, Dustin Rushing, Lance Sigrist, Lakya Smith, Edward Spears, Jr., Nicholas Tetkoskie, Jeanette Thomas, Tyquince White, David Williams, Johnny Yarbrough, Jr., and Latosha Young.

#### Class 2012-R, Dec. 12, 20



Stephen Ashley, Elmer Boatner, Eugene Davis, Jared Dover, Jeromy Edwards, Brionne Elkins, Travis Goins, Sasha Green, Norma Haynes, Kimberly Hellums, Adele Hooper, Christy Jackson, Jeremy Johnson, Danielle Knight, Dominique Madden, Michael McGrath, Olderns McQuay, Jr., Johnny Morgan, Jr., Telicia Mothershed, Linetta Navarro, Amanda Powell, John Roberts, Kristina Rosales, Trena Sims, Getry Smith, Montrae Smith, Christopher Speed, Joseph Spurlock, Dude Wade, and Eric Watson.

## Training Academy recognizes BCOT graduates with Willis H. Sargent Outstanding Student Award



The WHS Outstanding Student Award winner for Class 2012-Q is Georgia Hay, middle, of the Maximum Security Unit. Joining Hay is Deputy Warden Steve Outlaw, left, and Training Supervisor Captain Jim Gumm.



The WHS Outstanding Student Award winner for Class 2012-R is Dude Wade, left, of the McPherson Unit. Joining Wade is Training Academy Administrator Fred Campbell.

## Promotions & New Hires

#### **Promotions**

Date	Name	Position	Unit
11/25/12	Joey Poche, Jr.	Sergeant	Delta Regional
12/9/12	Angela Garrett	Sergeant	Mississippi County
12/9/12	Nicholas Johnson	Sergeant	Tucker
12/9/12	Darnzell Miller	Sergeant	Maximum Security
12/9/12	James Plummer	Lieutenant	Varner Supermax
12/9/12	Robert Potter	Sergeant	McPherson
12/9/12	Gary Queen, Sr.	Food Prep Supervisor	North Central
12/9/12	James Sexton, Jr.	Sergeant	Wrightsville
12/10/12	Jerilynn Hosman	Classification&Assignment Officer	Ouachita River
12/10/12	Joseph Rushing	Sergeant	Maximum Security
12/14/12	Matthew Hickerson	Sergeant	Maximum Security
12/17/12	Kenneth Ramsey	Sergeant	Benton
12/17/12	Gary Reynolds	Industrial Supervisor I	Wrightsville
12/23/12	Darren Dill	Sergeant	Cummins
12/23/12	Ventrica Hardin	Sergeant	Cummins
12/23/12	Jerry McGehee, Jr.	Sergeant	Cummins
12/23/12	Daniel Smith	Sergeant	Cummins



#### **New Hires**

Date	name	Position	Unit
11/2712	Codie Odom	Administrative Specialist I	Grimes
12/3/12	Gabrielle Carter	Advisor	M/H—Wrightsville
12/3/12	James Howell	Maintenance Technician	Construction
12/3/12	Lisa Oliver	Administrative Specialist II	Central Office
12/3/12	Sheri Stone	Administrative Specialist I	Ouachita River
12/3/12	Dean Yancey	Chaplain	Cummins
12/10/12	Kelli Shavers	Food Prep Supervisor	Varner
12/10/12	Donna Taylor	Administrative Specialist I	Cummins
12/26/12	Angela Merrell	Advisor	Mental Health—ORU

## ADC ADVOCATE EMPLOYEES NEWSLETTER

**ADC** Mission Statement

- To provide for the protection of free society by carrying out the mandate of the courts.
- To provide a safe humane environment for staff and inmates.
- To strengthen the work ethic through teaching of good habits.
- To provide opportunities for inmates to improve spiritually, mentally, and physically.

The *ADC Advocate* newsletter is published monthly by the Public Information Office for employees of the Arkansas Department of Correction. The publication strives to enhance communication and provide information on the development and achievements of this agency.

All employees are encouraged to submit articles, comments, ideas, letters and questions. The deadline for submission is tentatively set for the 15th of each month for inclusion in that month's publication.

Please be aware that all submitted items will be subject to editing. However, every effort will be made to maintain the writer's essential meaning.

In addition, statements contained in the *ADC Advocate* are the personal views of the authors and do not necessarily represent the opinion or policies of the Arkansas Department of Correction.

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#### **Visit ADC on the Web @ www.adc.arkansas.gov**







**Arkansas Department of Correction** 

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