

**MINUTES**  
**BOARD OF EDUCATION**  
Parole Board Conference Room  
February 26, 2019

BOARD MEMBERS PRESENT: Benny Magness, Chairman  
Bobby Glover, Vice-Chairman  
Buddy Chadick, Secretary  
John Felts, Member  
Tyrone Broomfield, Member  
Dubs Byers, Member (phone)  
Whitney Gass, Member

Chairman Magness called the meeting to order at 1:10 p.m.

**MINUTES**

Senator Glover moved,

Reverend Broomfield seconded and the motion carried to approve the minutes of 12/20/18 and 1/10/19.

**RIVERSIDE VO-TECH  
SMALL ENGINE & FINISH CARPENTRY PROGRAMS**

Reverend Broomfield moved,

Mrs. Gass seconded and the motion carried to discontinue the Varner Unit Small Engine Repair Program and Tucker Unit Finish Carpentry Program – see attachment #1.

**JUNE 30, 2017 LEGISLATIVE AUDIT**

Reverend Broomfield moved,

Mrs. Gass seconded and the motion carried to accept the June 30, 2017 Legislative Audit.

The meeting adjourned at 1:50 p.m.

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Benny Magness  
Chairman

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Bobby Glover  
Vice-Chairman

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Buddy Chadick  
Secretary

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John Felts  
Member

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Tyrone Broomfield  
Member

\_\_\_\_\_  
Dubs Byers  
Member

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Whitney Gass  
Member

**MINUTES**  
**BOARD OF EDUCATION**  
Conference Call  
March 20, 2019

BOARD MEMBERS PRESENT: Benny Magness, Chairman  
Bobby L. Glover, Vice-Chairman  
Buddy Chadick, Secretary  
John Felts, Member  
Tyrone Broomfield, Member  
Dubs Byers, Member  
Whitney Gass, Member

Chairman Magness called the meeting to order at 8:30 a.m.

**2019-2020 PROPOSED SALARY SCHEDULE**

Mrs. Gass moved,

Mr. Felts seconded and the motion carried to approve the 2019-2020 Proposed Salary Schedule – see attachment #1.

Chairman Magness called roll. Senator Glover, Reverend Broomfield, Mr. Felts, Mrs. Gass, Dr. Byers and Mr. Chadick voted yes.

**2019-2020 CALENDAR**

Dr. Byers moved,

Mrs. Gass seconded and the motion carried to approve the 2019-2020 Calendar – see attachment #2.

Chairman Magness called roll. Senator Glover, Reverend Broomfield, Mr. Felts, Mrs. Gass, Dr. Byers and Mr. Chadick voted yes.

**REHIRES FOR 2019-2020**

Mrs. Gass moved,

Mr. Felts seconded and the motion carried to approve the Rehires for 2019-2020 – see attachment #3.

Chairman Magness called roll. Senator Glover, Reverend Broomfield, Mr. Felts, Mrs. Gass, Dr. Byers and Mr. Chadick voted yes.

The meeting adjourned at 8:39 a.m.

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Benny Magness  
Chairman

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Bobby Glover  
Vice-Chairman

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Buddy Chadick  
Secretary

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John Felts  
Member

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Tyrone Broomfield  
Member

\_\_\_\_\_  
Dubs Byers  
Member

Whitney Gass  
Member

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# ARKANSAS CORRECTIONAL SCHOOL

**Report to the Board of Corrections, April 17, 2019**

GED Data April 12, 2018 - March 31, 2019

**March Statistics**  
**ADC**  
 Average Daily Membership - 2,237.67  
 Total Students Served - 3,122  
**ACC**  
 Total Students Served - 445

- **Dr. Bill Glover and Ms. Paulette Bell attended a meeting at the Department of Education Adult Education Section on Wednesday, March 6th. The adult education grant was submitted at this time.**
- **On Wednesday, March 27th, Dr. Allen, Dr. Glover, Eddie Rinchuso, Paula Glover, and Charlotte Nichols met with Mr. Maynard in reference to the construction in progress at the Cummins Unit school.**

ADC Units	# Passed To Date	Last Year This Date
Benton	10	4
Boot Camp	0	0
Cummins	32	35
Delta	35	32
East Ark.	36	32
Grimes	45	27
Hawkins	28	25
Max	1	4
McPherson	98	97
NCU	54	31
Ouachita	76	54
Pine Bluff	105	82
Tucker	68	61
Varner	52	43
Wrightsville	32	33
<b>Total</b>	<b>672</b>	<b>560</b>
<b>ACC Units</b>		
SWACCC	27	27
NEACCC	40	21
LUXORA	0	0
ECACCC	53	44
CACCC	13	0
NWACCC	26	25
OMEGA	25	11
<b>Total</b>	<b>184</b>	<b>128</b>
<b>TOTAL ADC &amp; DCC</b>	<b>856</b>	<b>688</b>

Policy Name:	<u>SECURITY MANAGEMENT</u>	Policy Code:	
		Date Adopted:	

SECURITY MANAGEMENT

The district Technology Coordinator shall be designated the IT Security Officer and will oversee district wide security and will ensure adherence to all district and state policies. District employees who have access to sensitive information will receive annual training regarding their responsibility for protecting information.

PHYSICAL SECURITY

Workstations will not be left unattended when logged on to sensitive data, including student or employee information. Computers with internet access will be kept in a locked, secure area in the schools. Inmate students will never be allowed in the rooms with internet access. Principals will access student data through a password protected website.

NETWORK SECURITY

The district will utilize the Arkansas Department of Correction (ADC) system to access the internet. The Department's filter system will be utilized. Wireless access will not be utilized.

ACCESS CONTROL

All staff who has access to district computers and internet will be issued a password. The password will be changed every 90 days. Students will utilize a login for access to their educational software.

APPLICATION DEVELOPMENT & MAINTENANCE

The district will utilize APSCN for financial management and the ADC eOMIS for student records.

INCIDENT MANAGEMENT

The ADC IT staff is responsible for addressing any incidents that occur on the network.

BUSINESS CONTINUITY

The district has a continuity plan in place and is updated annually.

MALICIOUS SOFTWARE

The ADC system has virus protection in place.

Arkansas Correctional School  
 FY 19 - 3rd Quarter Ending March 2019

	Budget	Quarterly Expenditures	YTD Expenditures	Available Balance	YTD% Expended
<b>Operating Fund</b>					
Salaries	\$5,354,376.00	\$1,255,070.19	\$3,454,279.03	\$1,900,096.97	64.51%
Emp. Matching	\$527,891.00	\$127,265.30	\$325,397.69	\$202,493.31	61.64%
Operating Exp.	\$1,093,400.00	\$143,313.96	\$528,735.15	\$564,664.85	48.36%
<b>TOTAL</b>	<b>\$6,975,667.00</b>	<b>\$1,525,649.45</b>	<b>\$4,308,411.87</b>	<b>\$2,667,255.13</b>	<b>61.76%</b>
<b>Building Fund</b>					
** Building Exp.	<b>\$1,038,855.00</b>	\$263,009.42	\$604,043.38	\$434,811.62	58.15%
<b>TOTAL</b>	<b>\$1,038,855.00</b>	<b>\$263,009.42</b>	<b>\$604,043.38</b>	<b>\$434,811.62</b>	<b>58.15%</b>
<b>Title I</b>					
Salaries	\$47,413.40	\$14,223.99	\$37,930.64	\$9,482.76	80.00%
Emp. Matching	\$13,523.51	\$3,982.23	\$10,634.76	\$2,888.75	78.64%
Operating Exp.	\$4,767.56	\$0.00	\$0.00	\$4,767.56	0.00%
<b>TOTAL</b>	<b>\$65,704.47</b>	<b>\$18,206.22</b>	<b>\$48,565.40</b>	<b>\$17,139.07</b>	<b>73.91%</b>
<b>Adult Correctional Ed</b>					
Salaries	\$156,860.90	\$41,263.98	\$110,037.28	\$46,823.62	70.15%
Emp. Matching	\$44,296.95	\$11,591.33	\$30,260.33	\$14,036.62	68.31%
Operating Exp.	\$492.15	\$0.00	\$0.00	\$492.15	0.00%
<b>TOTAL</b>	<b>\$201,650.00</b>	<b>\$52,855.31</b>	<b>\$140,297.61</b>	<b>\$61,352.39</b>	<b>69.57%</b>
<b>Title VIB</b>					
Salaries	\$19,825.00	\$9,745.66	\$9,745.66	\$10,079.34	49.16%
Emp. Matching	\$5,750.00	\$2,848.06	\$2,848.06	\$2,901.94	49.53%
Operating Exp.	\$2,314.14	\$0.00	\$0.00	\$2,314.14	0.00%
<b>TOTAL</b>	<b>\$27,889.14</b>	<b>\$12,593.72</b>	<b>\$12,593.72</b>	<b>\$15,295.42</b>	<b>45.16%</b>

\*\*Increased Building Fund Budget \$100,000.00 Board Directive



# Riverside Vocational Technical School

## Program Slots/Enrollment

### March Report as of 3/31/19

Unit	Slots	Completed	Removed	Enrolled As of 3/31/19
<b>VARNER</b>				
Welding	15	1	1	17
Food Service	15	0	2	14
HVAC	15	0	0	16
Plumbing	15	0	0	15
Carpentry	15	0	0	14
Electricity	15	0	0	16
Computer Technology	15	0	1	4
Building Maintenance	<u>15</u>	<u>0</u>	<u>0</u>	<u>12</u>
<b>Total</b>	<b>120</b>	<b>1</b>	<b>4</b>	<b>108</b>
<b>NEWPORT</b>				
Computerized Accounting	15	1	0	8
Cosmetology	15	0	0	15
Horticulture	15	0	1	15
Computer Application Technology	<u>15</u>	<u>0</u>	<u>1</u>	<u>16</u>
<b>Total</b>	<b>60</b>	<b>1</b>	<b>2</b>	<b>54</b>
<b>OUACHITA RIVER UNIT</b>				
Computer Application Technology	15	1	1	14
Building Trades Tech	<u>15</u>	<u>1</u>	<u>1</u>	<u>15</u>
<b>Total</b>	<b>30</b>	<b>2</b>	<b>2</b>	<b>29</b>
<b>EARU</b>				
Building Maintenance	15	2	1	11
Welding I	15	0	2	15
Computer Application Technology	15	0	0	8
HVAC (New Program)	<u>15</u>	<u>0</u>	<u>0</u>	<u>2</u>
<b>Total</b>	<b>45</b>	<b>2</b>	<b>3</b>	<b>36</b>
<b>RLW</b>				
Landscape Construction & Design	15	0	2	15
<b>Ester</b>				
Computer Application Technology	15	0	0	15
NCU	15	0	0	14
Horticulture				

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**RIVERSIDE VOCATIONAL TECHNICAL SCHOOL**

Expenditure Analysis Report

For Period January 1, 2019 - March 31, 2019

ETR General Revenue	Budget	Quarterly Expenditures	YTD Exp.	Committed	YTD Remaining Budget	YTD % Exp.
Regular Salaries	1584607.00	395026.89	1140140.28		444466.72	72%
Benefits/Match	525457.00	133443.93	383201.30		142255.70	73%
Maintenance & Operations	183604.00	28254.61	107452.78	11605.99	64545.23	65%
Travel	4000.00	506.52	2891.80		1108.20	72%
Prof. Fees	1500.00	0	0		1500.00	0%

**K-FUND**

	Budget	Quarterly Expenditures	YTD Exp.	Committed	YTD Remaining Budget	YTD % Exp.
<b>KBS5W24 (ACT 12 of 2018(1(B)))</b>						
CI 05 - Unassigned FY17 C/O	132069.06					
CI 05 - Unassigned FY18 C/O	133042.22					
CI05 Total	265111.28				208151.32	21%

Maint/Operation Tran. In/Qtr 3500.00 14117.42 24350.06 749.94

Cap. Outlay Trans. In/Qtr 4334.17 32609.90 390.10

\*\*\*There was \$4724.27 left in capitol outlay from previous quarter therefore there was no additional appropriation needed to cover expenditures.\*\*\*

\*\*\*There was \$11367.36 left in M/O from previous quarter added to the \$3500 transfer in for expenditures.\*\*\*