



# **MINUTES**

## **OF THE ARKANSAS BOARD OF PAROLE MEETING**

### **NOVEMBER 23, 2010**

#### **MEMBERS PRESENT:**

Leroy Brownlee, Chairman  
Abraham Carpenter, Jr., Vice-Chairman  
Richard L. Mays, Jr., Secretary/Commissioner  
John Felts, Commissioner  
Carolyn Robinson, Commissioner  
Joseph Peacock, Commissioner  
Jimmy Wallace, Commissioner

#### **HEARING EXAMINERS:**

Carol V. Bohannan, Hearing Examiner/Attorney  
James L. Williams, II, Hearing Examiner/Attorney  
Ashley Vailes, Hearing Examiner/Attorney

**MINUTES PREPARED BY:** Sharon Lewis, Executive Assistant to the Chairman

OTHERS PRESENT:

Veter Howard, Chief Deputy Director, Department of Community Correction  
Dan Roberts, Deputy Director, Department of Community Correction - Parole/Probation  
Steve Arnold, Assistant Director, Department of Community Correction - Parole/Probation  
Jeff Tillman, Assistant Director, Department of Community Correction - Parole/Probation  
Shirley Ellingburg, Assistant Area Manager, IRS - Department of Community Correction  
Meredith Rebsamen, Assistant Attorney General, Attorney General's (AG's) Office  
Solomon Graves, Administrative Services Manager, Arkansas Board of Parole (ABP)  
Norma Gillerson, Fiscal Support Supervisor, ABP  
Sharon Lewis, Executive Assistant to the Chairman, ABP  
Tamara Salaam, Administrative Support Supervisor - Parole, ABP  
Lois Hansberry, Administrative Support Supervisor, Revocation - ABP

**Called to Order**

*Chairman Brownlee* called the meeting to order and declared a quorum at 9:30 a.m.

**Approval of November 10, 2010 Minutes**

*Commissioner Carpenter* moved,  
*Commissioner Mays* seconded. Motion carried.

**Population Reports**

An overview of the statistical data from ADC, DCC and ABP population reports was done. The Board noted that the male county jail backup was approaching 2,000. ADC and DCC are in the process of addressing this problem.

DCC had approximately 21,522 parolees under their supervision.

Commissioner Peacock inquired about the number of inmates that were approved for Emergency Powers Act (EPA). The Chairman stated on November 22<sup>nd</sup>, Board of Correction via conference call, approved 655 males and 98 females for the EPA.

**Attorney General's Office**

Ms. Rebsamen informed the Board that there was no new information to report.

**Hearing Examiners' Reports**

Each Hearing Examiner presented their report on the hearings they conducted in November.

**Fiscal Report**

Mrs. Gillerson presented the FY 2011 financial status of the agency. A copy of the October 2010 Accounts Payable Report was submitted as well.

**Agency Updates**

Mr. Graves updated the Board on the following and submitted a detailed report on each:

- Ohio Risk Assessment Tool - Implementation of this tool is scheduled for January 2011. The Automation Workgroup will be meeting on November 23 (afternoon) and all day on December 8 to discuss the business rule associated with implementing the ORAS tools.
- 2<sup>nd</sup> Chance Reentry Grant – This grant will assist inmates with housing opportunities who are past their TE date due to their inability to obtain a residence. The initial releases to this program have all been approved by the Board but lack a suitable residential plan. By September 30, 2011, this grant will serve approximately 200 inmates.
- ACA Correction Association (ACA) Standards: Documentation has been submitted for Years 1 & 2. An internal file review will be conducted in January 2011. The actual audit will be held in early spring. 46 out of 114 applicable standards have been completed for Year 3.
- eOMIS Modification – Marquis has two projects pending for ABP: The first is pre-signing warrants, which is scheduled to be completed by December. They will also be creating a "Parole Board Notes" section in eOMIS. This will allow public comments and case notes to be placed in eOMIS by ABP staff. Marquis is also working on a revision of 153's to include program completion and disciplinary history information.

- Revocation Hearing Screen – The first month of the test phase has been completed. As of November 22<sup>nd</sup>, 74 hearings have been scheduled using the system from the 142 total hearing requests entered into the system. Modifications are being made and plans are being made to move completely toward this system during the first quarter of 2011.

**New Business**

A Q&A Session will be held following today's (11/23/10) meeting with DCC on concerns the Board may have regarding the Ohio Risk Assessment System (ORAS).

A draft of Act 679 Release Conditions will be discussed for approval at the December Board Meeting. Mr. Jim Williams will be making the presentation.

**Hearing Schedule – DECEMBER:** The schedule was reviewed. The Board was requested to notify Tamara Salaam, if any changes were needed.

**Files For Discussion - Review**

An overview of the victim input hearings listing was conducted.

**Ratification of Votes**

Commissioner Mays moved.

*Commissioner Felts* seconded the motion. Motion carried.

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**Signature on File**

**Leroy Brownlee**  
Chairman

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**Signature on File**

**Richard L. Mays, Jr.**  
Secretary

**ARKANSAS BOARD OF PAROLE  
FULL BOARD RATIFICATION VOTES BY UNITS**

**NOVEMBER 2010**

| <b><u>UNITS:</u></b>   | <b><u>RATIFIED (X)</u></b>          |
|--|-------------------------------------|
| BENTON   | <input checked="" type="checkbox"/> |
| CAC  | <input checked="" type="checkbox"/> |
| CUMMINS  | <input checked="" type="checkbox"/> |
| DIAGNOSTIC   | <input checked="" type="checkbox"/> |
| EAST   | <input checked="" type="checkbox"/> |
| MISSISSIPPI CO.  | <input checked="" type="checkbox"/> |
| NEAC   | <input checked="" type="checkbox"/> |
| OUACHITA REGIONAL  | <input checked="" type="checkbox"/> |
| PINE BLUFF   | <input checked="" type="checkbox"/> |
| RANDALL L. WILLIAMS CORR.  | <input checked="" type="checkbox"/> |
| SEAR   | <input checked="" type="checkbox"/> |
| SWAR   | <input checked="" type="checkbox"/> |
| TRCC   | <input checked="" type="checkbox"/> |
| VARNER   | <input checked="" type="checkbox"/> |
| WRIGHTSVILLE   | <input checked="" type="checkbox"/> |
| OTHER: RESCINDS & TRANSFER SCREENINGS, ACT 290'S, EPA, 700'S,<br>SPECIAL CONSIDERATIONS, RECONSIDERATION, PARDONS,<br>REVOCATION APPEALS, CLEMENCIES, ETC. | <input checked="" type="checkbox"/> |

MOTION BY: Richard L. Mays, Jr.                      SECONDED BY: John Felts

RATIFICATION DATE: NOVEMBER 23, 2010