



**MINUTES OF THE
ARKANSAS PAROLE BOARD
November 21, 2016
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Dawne Vandiver, Vice Chairman
Andy Shock, Secretary
Abraham Carpenter, Commissioner
John Belken, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

James Wallace, Commissioner
Carol Bohannon, Hearing Judge/Attorney, APB
Cara Boyd-Connors, Hearing Judge/Attorney, APB
Lisa Wilkins, Hearing Judge/Attorney, APB
Brooke Cummings, Executive Administrator, APB
Solomon Graves, Public Information Officer, ADC
Jerry Bradshaw, Deputy Director of Parole and Probation Services, ACC

Others Present:

Janice Horton, Business Operations Manager, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Kenya Woods, Victim Input Coordinator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Lois Hansberry, Administrative Support Supervisor, APB
William T. Bowman, II, Computer Support Analyst, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

Call to Order

Chairman Felts called the board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes – November 10, 2016

Vice Chairman Vandiver moved for approval of the minutes. Secretary Shock seconded the motion. The minutes were approved as presented.

Report Updates

Chairman Felts reported that there are 18,007 inmates incarcerated in the Arkansas Department of Correction (ADC). There are currently 1,348 men and women on the ADC County Jail Back-up list. Chairman Felts stated there has been some reduction in the county jail back-up recently. Chairman Felts stated the Board of Corrections will meet tomorrow to invoke the 90 day EPA.

In reviewing of the Arkansas Community Correction (ACC) Center Jurisdictional Population, Chairman Felts stated there are a total 1,808 offenders in ACC Centers. The total ACC capacity is 1,815. This includes those in all ACC Centers including RCFs, Omega, SW AR CCC, and those offenders on ACC's back-up list. Their Statewide Field Operations report reflects 28,390 on probation, 2,735 out to drug court/specialty court, 321 boot camp releases (including inactive cases) and 23,444 on parole, for a combined total of 54,890 under supervision.

There were no further questions or comments regarding the report updates at this time.

Attorney General's Report

Ms. Nga Mahfouz, Assistant Attorney General, updated the Board on a lawsuit that was submitted by an inmate, Mr. Jeremy Kennedy. Ms. Mahfouz announced there was a Notice of Appeal filed on this case and the Board will be updated on any changes going forward.

There were no questions or comments regarding the AG's report.

Fiscal Report Update

Ms. Janice Horton, Business Operations Manager, reported that the Board, as of October 31, 2016, has expended 26% of its annual travel, maintenance, and operations budget. There is an attachment included in the board packets for review. Ms. Horton further stated that last year at this time we were at 36% of the maintenance, operations and travel budget.

There were no further questions or comments regarding the Fiscal report.

Hearing Judge's Report

There were no comments or questions regarding the Hearing Judge Report at this time.

Agency Updates

Chairman Felts stated that the Executive Board Administrator, Ms. Brooke Cummings, was conducting revocation hearings and was not in attendance. The Board has posted the vacant Revocation Hearing Judge position interviews will be conducted within the next few weeks.

Chairman Felts introduced and welcomed Mr. Evan Jackson, Administrative Support Specialist II, to the Board.

There were no further Agency Updates to be discussed at this time.

Old Business

Vice-Chairman Vandiver asked where we were on the video conferencing for the Board. Mr. Bo Bowman, Computer Support Analyst, stated that DIS will be installing the Cisco Jabber program in upcoming months. This program is currently being tested at the Units. Mr. Bowman mentioned to the Board that the video conferencing issues should be resolved soon.

There were no further comments or questions regarding Old Business.

New Business

Chairman Felts mentioned some changes for next year’s calendar and hearings; he further mentioned possibly scheduling an earlier Board meeting in December 2017. The Chairman asked, Ms. Kelly Knuckles, Executive Assistant, to issue an updated calendar with an additional Board meeting early in the month of December 2017.

There were no further comments or questions regarding New Business.

Files for Review

There were no questions or concerns regarding the Files for Review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Adjournment

The meeting adjourned at 9:35 a.m.

The next Board meeting will be held on Thursday, December 15, 2016 at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

November 2016

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Shock **Seconded by:** Commissioner Carpenter

Ratification Date: November 21, 2016