



**MINUTES OF THE
ARKANSAS PAROLE BOARD
NOVEMBER 13, 2014 @ 9:30 A.M.
APB Boardroom**

BOARD MEMBERS PRESENT:

John Felts, Chairman
Richard Brown Jr., Vice-Chairman /Commissioner
Dawne Vandiver, Secretary/Commissioner
James Wallace, Commissioner
Richard L. Mays, Jr., Commissioner
Abraham Carpenter, Commissioner
Dennis Young, Commissioner

EXCUSED WITH VALID REASONS:

Carol Bohannon, Hearing Judge/Attorney
Cara Boyd-Connors, Hearing Judge/Attorney
Jim Williams, Hearing Judge/Attorney
Ashley Vailes, Hearing Judge/Attorney

OTHERS PRESENT

Solomon Graves, Administrative Services Manager, APB
Lisbeth Cross, Administrative Specialist III, APB
Mahogany Franklin, Fiscal Support Supervisor, APB
Melissa Haney, Executive Assistant to the Chairman, APB
Shirley Ellingburg, IRS Area Manager, ACC

MINUTES PREPARED BY: Lisbeth Cross, Administrative Specialist III

CALL TO ORDER

Chairman Felts called the meeting to order at 9:35 am.

MOMENT OF SILENCE

The Board observed a moment of silence

ROLL CALL/QUORUM

The Chairman observed the quorum was present

APPROVAL OF THE MINUTES

Commissioner Wallace moved. Commissioner Young seconded the motion. The minutes were approved as presented.

AGENCY UPDATES

Mr. Solomon Graves informed the Board of the progress with Electronic Voting and the upcoming Training Meeting on November 18th in regards to this new process. Mr. Graves updated the Board of Kenneth Giesbrecht's status on the conclusion of site visits. Mr. Graves anticipates by the end of December, beginning of January all units will have eOMIS and video conferencing available.

Chair Felts presented an outline of the new Closing Summary that ACC will be using. The Board expressed their excitement over receiving the additional information.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

Chairmen Felts recognized Melissa Haney for her excellent work and time with the Board, as this would be her final meeting. The Board gave her a round of applause for her work.

FILES FOR REVIEW – DISCUSSION

There were no questions regarding the files for discussion

BOARD RECOMMENDATIONS

Commissioner Vandiver moved. Commissioner Carpenter seconded the motion to adopt the recommendations. Motion carried.

MINUTES PREPARED BY: Lisbeth Cross, Administrative Specialist III

EXECUTIVE SESSION

The Board went into Executive Session to discuss personnel issues involving Jim Williams and Carol Bohannon at 10:10. The Board returned from executive session at 11:13. No action was taken against either employee.

ADJOURNMENT

The next Board meeting will be held on Monday, November 24, 2014 at 9:30a.m. at the Arkansas Parole Board.

The meeting adjourned at 11:16 am.

John Felts
Chairman

Dawne Vandiver
Secretary