



**MINUTES OF THE
ARKANSAS PAROLE BOARD
NOVEMBER 21, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Abraham Carpenter, Commissioner
Dawne Vandiver, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

John Belken, Commissioner
Carol Bohannon, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Christie Goldman, Business Operations Manager, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Elizabeth Taylor, Assistant Director of Parole/Probation, ACC
Joe West, Assistant Attorney General, Attorney General's Office

Minutes Prepared by: Hollie Wellborn, Executive Assistant to the Chairman

Call to Order

Chairman Felts called the Board meeting to order at 9:02 a.m. A quorum was declared. Chairman Felts noted that Commissioner Belken was out on Annual Leave.

Approval of Minutes – November 7, 2019

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that all ADC units are at or above capacity. Chairman Felts said that there are 184 females and 1,325 males in the county jail backup. Chairman Felts mentioned that we are at the end of the latest 90-day EPA. He said that the Board of Corrections will be invoking a new 90-day EPA on December 2nd.

Chairman Felts then reviewed the population report for ACC. These are the ACC centers in addition to the OMEGA Sanction Center and the EACC Sanction Center for females in West Memphis. They had a jurisdictional count of 1,654. They are over capacity. The sanction program showed there being 32 females and 267 males. The report showed 111 females and 46 males with a combined total of 152 in the county jail backup.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Chairman Felts noted that there are 33,448 on Regular Probation. Specialty Court was at 2,165, Parole was 25,417, Boot Camp was 37, and the Act 539s count was 20. This gives a combined total of 61,087 persons under supervision.

Attorney General's Report

Assistant Attorney General Joe West advised the Board that within the last month there has been another APA Appeal filed with the Pulaski County Circuit Court. This brings the total of active APA Appeals to 12. The other 11 are fully briefed. Mr. West said he anticipates on filing a Motion to Dismiss on the new one before the next Board meeting.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, APB updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2019, the Agency received funding of \$295,211 for Maintenance & Operations and Conference & Travel for fiscal year 2020. As of October 31, 2019, we've expensed \$81,870.43 (28%). At this time last year, the Board had exhausted 32% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of October 2019. Ms. Cummings reported to the Board that there was a total of 506 actions. That number includes 320 waivers signed, 116 administrative revocations, and 497 individuals total that were revoked. Chairman Felts asked Ms. Cummings if there was a breakdown of how many individuals that were revoked were 90-day inmates. Ms. Cummings advised him that she did not have a breakdown at this time, but she can get him one. Ms. Cummings did say that about 90-95% of individuals that waived were 90-dayers.

Ms. Brooke Cummings advised the Board that there is a newly created 90-day consolidated county jail backup report. The report gives a breakdown of who is in the county jail ACC wise, ADC wise, and 90-day wise. The report also shows if there is a cost associated with each of the groups. Ms. Cummings said that it is an automated report that comes directly to your email daily, and she can add the commissioners so they will receive the report as well.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Cummings updated the Board on one of the current eOMIS issues that pertains specifically to the Board. She said that it involves the changing of the commissioner's recommendation. They put in a request so that if a recommendation is changed the votes will clear, and an email notification will go out to anyone that previously voted on that recommendation so they can make any changes as needed.

Secretary McCastlain asked the status of the iPADS because eOMIS doesn't work on them. Mr. William T. Bowman, II, Systems Coordination Analyst, APB, said that he has submitted a work ticket for the issue.

Mr. Shirley Ellingburg, Area Manager, Institutional Release Services, ACC, asked Ms. Cummings if

the mentioned change in voting is prior to the vote being finalized. Ms. Cummings told Ms. Ellingburg that it is.

Old Business

Secretary McCastlain asked what the status of the new building was. Ms. Elizabeth Taylor, Assistant Director of Parole/Probation, ACC, told the Board that ACC Director Bradshaw advised her that they are a week ahead of schedule. The move is still set for July 2020.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet for review.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Carpenter seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting adjourned at 9:28 a.m.

The next Board meeting will be held on Thursday, December 5, 2019, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Lona McCastlain
Secretary

**ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES**

November 2019

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



Motion By: Secretary McCastlain Seconded by: Commissioner Carpenter

Ratification Date: November 21, 2019