



**MINUTES OF THE
ARKANSAS PAROLE BOARD
NOVEMBER 7, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Abraham Carpenter, Commissioner
Dawne Vandiver, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

John Belken, Commissioner
Brooke D. Cummings, Executive Administrator, APB
Lisa Wilkins, Hearing Judge, APB

Others Present:

Carol Bohannon, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Goldman, Business Operations Manager, APB
Tamara Salaam, Administrative Support Supervisor, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Elizabeth Taylor, Assistant Director of Parole/Probation Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:04 a.m. A quorum was declared. Chairman Felts noted that Commissioner Belken is out on Annual Leave.

Approval of Minutes - October 24, 2019

Vice Chairman Shock moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Chairman Felts advised the Board that Ms. Brooke Cummings, Executive Administrator, APB, was at a Transformation meeting at Wrightsville.

Commissioner Vandiver said that she received a letter from the Audit Committee. Chairman Felts and Secretary McCastlain said that there were no issues at all with the Audit and that it was a perfect Audit.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet.

Other Discussion

Ms. Elizabeth Taylor, Assistant Director of Parole/Probation Services, ACC, advised the Board that ACC has a new Director. Chairman Felts said that Mr. Jerry Bradshaw will make an excellent Director.

Commissioner Riley asked Mr. William Bowman, Systems Coordination Analyst, APB, what the reformatting he was doing with his laptop. Mr. Bowman said that he was reimaging the laptops to put them on the ADC network.

Secretary McCastlain asked Mr. Bowman what was going on with the eOMIS changes regarding the voting system. Mr. Bowman said that he is working on those changes. Mr. Bowman told the Board that they can sit

down and talk about eOMIS changes anytime if they wish to. Secretary McCastlain also mentioned that the iPads are still not working. Mr. Bowman said that there is currently a work ticket for that issue. He said that it was an Apple update that caused the issue, and he may have to wait for a new Apple update to resolve the issue.

Chairman Felts asked Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, ACC, how Ms. Michelle Nash, IRO at the Texarkana facilities, was doing. Ms. Ellingburg said she has some medical issues, and after talking to Ms. Nash's family that she is in the same condition.

Chairman Felts reiterated to the audience members that if they wish to meet with the Board, they must make an appointment to meet with them individually.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Adjournment

The meeting adjourned at 9:20 a.m.

The next Board meeting will be held on Thursday, November 21, 2019, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Lona McCastlain
Secretary

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

November 2019

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Secretary McCastlain **SECONDED BY: Commissioner Carpenter**

RATIFICATION DATE: November 7, 2019