



MINUTES
ARKANSAS BOARD OF PAROLE
OCTOBER 14, 2010 @ 9:30 A.M.
ABP Board Room

BOARD MEMBERS PRESENT:

Leroy Brownlee, Chairman
Abraham Carpenter, Jr., Vice-Chairman
Richard L. Mays, Jr., Secretary
John Felts, Commissioner
Carolyn Robinson, Commissioner
Joe Peacock, Commissioner
Jimmy Wallace, Commissioner

**HEARING EXAMINERS
PRESENT:**

James L. Williams, II, Hearing Examiner/Attorney

**EXCUSED WITH VALID
REASON(S):**

Carol V. Bohannon, Hearing Examiner/Attorney

OTHERS PRESENT

Dan Roberts, Deputy Director, Department of Community Correction - Parole/Probation
Steve Arnold, Assistant Director, Department of Community Correction - Parole/Probation
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Solomon Graves, Administrative Services Manager, ABP
Norma Gillerson, Fiscal Support Supervisor, ABP
Sharon Lewis, Executive Assistant to the Chairman, ABP
Tamara Salaam, Administrative Support Supervisor – Pre-Release, ABP
Lois Hansberry, Administrative Support Supervisor – Revocation, ABP

CALLED TO ORDER

Chairman Brownlee called the meeting to order at 9:30 am. A quorum was declared.

APPROVAL OF MINUTES – September 30, 2010

Commissioner Carpenter moved. The minutes were approved as presented with no corrections. Commissioner Felts seconded the motion. Motion carried.

OLD BUSINESS

Mr. Graves distributed and discussed agency updates in his monthly report to the Board. Some of the highlights included:

- The Community Resource Binders which contains community resources in each of the parole supervision areas, will be given to Board members and Hearing Examiners by Friday, October 15th.
- On October 18th a meeting regarding the new Revocation Hearing Screen will be held with representatives from: Areas 1,4,7, 11, & 12,. The testing phase for the screen is tentatively scheduled to be completed sometime in December and submitted to the Board for final approval.
- Assigned ABP staff has begun submitting secondary documentation for ACA accreditation. January is deadline for document submission. In April, the auditors will be reviewing 114 applicable standards that the agency needs to be in compliance with.
- On Friday, October 15th and Monday, October 18, 2010; trainers from DCC will be conducting training on Motivational Interviewing. This is an essential part of the new Evidenced Based Practices Initiative. A follow-up class will be on Monday, November 1st.
- On October 25th, the Board and Hearing Examiners will be meeting with Mr. Brian Lovins from University of Cincinnati to discuss the Ohio Risk Assessment System (ORAS) Tool.
 - Commissioner Wallace voiced his concerns on the time it will take to administer the tool, and the chances of recidivism when the risk and needs assessment are used. January 2011 is the effective date to implement all tools.
 - Chairman Brownlee will contact the Chairs from Texas and Tennessee Parole Boards regarding the Risk Assessment Tools they have implemented.

NEW BUSINESS

The Board unanimously approved the recommendation of promotion for Ms. Delores Jones to the vacant Administrative Specialist III position in the Pre-Release (Parole) Section of ABP. Commissioner Robinson moved. Commissioners Mays and Wallace seconded the motion. Motion carried.

The official swearing in of oath for Commissioner Mays as a new Attorney will be Friday, October 22, 2010.

FILES FOR DISCUSSION - REVIEW

The Board reviewed the listing of victim input hearings that were conducted the first half of October 2010.

RATIFICATION OF VOTES

Commissioner Mays moved.

Commissioner Carpenter seconded the motion to ratify the votes. Motion carried.

The meeting adjourned at 10:00 a.m.

Signature on File

**Leroy Brownlee
Chairman**

Signature on File

**Richard L. Mays, Jr.
Secretary**

**ARKANSAS BOARD OF PAROLE
FIRST BOARD VOTE RATIFICATION**

OCTOBER 2010

UNITS:

RATIFIED (X)

DELTA



GRIMES



MCPHERSON



NORTH CENTRAL UNIT



TUCKER



TUCKER MAX.



**OTHER: TRANSFER SCREENINGS, CLEMENCIES, PARDONS,
RECONSIDERATION, REVOCATION APPEALS, RESCINDS,
SPECIAL CONSIDERATIONS, ACT 290, 700'S, EPA, ETC.**



MOTION BY: RICHARD L. MAYS, JR. SECONDED BY: ABRAHAM CARPENTER, JR.

RATIFICATION DATE: October 14, 2010