



**MINUTES OF THE
ARKANSAS PAROLE BOARD
OCTOBER 11, 2012 @ 9:30 A.M.
APB Board Room**

BOARD MEMBERS PRESENT:

John Felts, Chairman
James Wallace, Vice-Chairman/Commissioner
Richard L. Mays, Jr., Secretary/Commissioner
Richard Brown Jr., Commissioner
Abraham Carpenter, Commissioner
Joseph Peacock, Commissioner
Carolyn Robinson, Commissioner

HEARING EXAMINERS PRESENT:

Jim Williams, Hearing Examiner/Attorney
Ashley Vailes, Hearing Examiner/Attorney

EXCUSED WITH VALID REASONS:

Carol Bohannon, Hearing Examiner/Attorney

OTHERS PRESENT

Solomon Graves, Administrative Services Manager, APB
Norma Gillerson, Fiscal Support Manager, APB
Mahogany Brown, Administrative Specialist II, APB
Melissa Haney, Executive Assistant to the Chairman, APB
Tamara Salaam, Administrative Specialist III (Parole), APB
Dan Roberts, Deputy Director, Parole/Probation Services, DCC
Steve Arnold, Assistant Director, Parole/Probation, DCC
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

CALL TO ORDER

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

APPROVAL OF MINUTES – SEPTEMBER 27, 2012

Commissioner Wallace moved. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

AGENCY UPDATES

Standard Condition #4--Laws

Mr. Graves stated the current and proposed language changes to standard condition #4 (Laws) are in the Board’s packet for review. These changes came about due to discrepancies in the language. This change calls for Board vote. Commissioner Mays moved. Commissioner Brown seconded. Motion was carried.

Alcohol/Drug Assessment Stipulation

Mr. Graves reported that at the September Board, Commissioner Peacock had a question regarding the alcohol/drug assessment stipulation and since then they have spoke with Mr. McNeil and he has explained the process for parolees. The Chairman has determined that it should only be placed on those with a clear history of drug abuse. Before the assessment is listed, Board members should be sure to go back and review the drug history for positive drug screens. This assessment should only be stipulated if there is a real concern regarding the individual’s drug history. Mr. Graves stated that if an individual tests positive on any drug screens while on supervision, an assessment will automatically be done. This will create less work for Mr. Roberts and his staff.

Act 570 Report

Mr. Graves reported that there is a copy of the monthly Act 570 report in the Boards packet. The report covers the October numbers and if there are any questions to please let him know.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Chairman Felts stated that the Victim Input Hearings will be held on Monday, October 15th and the East and Wrightsville Hearings have been moved to the following Monday, October 22nd. If there are any problems with these changes please let Tamara know and she will make any changes necessary.

Mr. Graves reported that the reservation confirmations for the AAPP Conference are in the Board’s packets and if there are any changes that need to be made to please let Mahoganey know and she will take care of any issues.

FILES FOR REVIEW

Chairman Felts stated that the Victim Input Hearing Votes are available for the Board’s review and if there are any questions they can be addressed. There were no questions regarding the files for review.

RATIFICATION OF VOTES

Commissioner Richard Mays Jr., moved to ratify the votes. Commissioner Carpenter seconded. The motion was carried.

ADJOURNMENT

The next Board meeting will be held on Thursday, October 25, 2012 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 9:45 a.m.

Signature on File

John Felts
Chairman

Signature on File

Richard L. Mays, Jr.
Secretary

**ARKANSAS PAROLE BOARD
FIRST BOARD RATIFICATION OF VOTES**

OCTOBER 2012

<u>UNITS:</u>	<u>RATIFIED (X)</u>
DELTA	<input type="checkbox"/>
GRIMES	<input type="checkbox"/>
MCPHERSON	<input type="checkbox"/>
NORTH CENTRAL UNIT	<input type="checkbox"/>
NORTH WEST/WASHINGTON CO.	<input type="checkbox"/>
TUCKER	<input type="checkbox"/>
TUCKER MAX.	<input type="checkbox"/>
CUMMINS	<input type="checkbox"/>
OTHER: TRANSFER SCREENINGS, COMMUTATIONS, PARDONS RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS, SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.	<input type="checkbox"/>

MOTION BY: Commissioner Mays

SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: OCTOBER 11, 2012