



MINUTES OF THE ARKANSAS PAROLE BOARD

October 25, 2018

9:00 A.M.

APB BOARDROOM

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Little, Business Operations Manager, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Tamara Salaam, Administrative Support Supervisor, APB
Rachel Butler, Fiscal Support Specialist, APB
Monica Adams, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

Call to Order

Chairman Felts called the Board meeting to order at 9:03 a.m. A quorum was declared.

Approval of Minutes – October 11, 2018

Secretary Shock moved for approval of the minutes. Commissioner Vandiver seconded the motion. The minutes were approved as presented.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that ADC is at or above capacity with the exception of Work-Release. The jurisdictional count for ADC is 18,181. The County Jail Back-Up has 67 females and 1,552 males.

Chairman Felts then reviewed the population report for ACC. There is a total jurisdictional count of 2,056. The back-up is at 163.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Regular Probation's count was 31,977, Specialty Court was 2,604, Parole was 24,928, Boot Camp was 60, and the Act 539's count was 14. This gives a combined total of 59,583.

There were no further questions about the population reports.

Attorney General's Report

Nga Mahfouz, Assistant Attorney General, informed the Board that there are 11 pending APA cases at this time. She stated that they have been briefed and are sitting on the courts dockets.

There were no comments or questions regarding the Attorney General's report.

Fiscal Report Update

Ms. Rachel Butler, Fiscal Support Specialist, updated the Board on the Fiscal Report. Ms. Butler reported that effective July 1, 2018, we received funding of \$297,310 for maintenance, operations, and travel for fiscal year 2019. As of September 30, 2018 we have spent \$60,982.02 (21%) of the maintenance, operations, and travel budget. At this time last year, the APB had spent 25% of the operating expense budget.

A copy of the fiscal report was included in each board member's file for review.

There were no further questions or comments regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of September 2018. Ms. Cummings reported to the Board that there were a total of 363 actions. That number includes 64 administrative revocations, 299 waived or attended a hearing, and 288 total revocations.

Chairman Felts asked Ms. Cummings how this compares to previous months reports. Ms. Cummings stated that there has been a decrease in total revocations.

A copy of the hearing judge report was included in each board member's file for review.

There were no other comments or questions regarding the Hearing Judge Report.

Agency Updates

Ms. Brooke Cummings told the Board that she recently met with ADC and ACC regarding the Social History tool. She stated that there has been a lot of work done, and they are now in the process of putting it into eOMIS and determining what will and will not be automated. She said that the new tool has 10 areas, and five of those areas will generate program referrals. The programs are education, employment history, substance abuse, aggression, and sexual contact. The programs include VO-TECH, SATP (Substance Abuse Treatment Program), TC (Therapeutic Community), Anger Management, RSVP (Reduct of Sexual Victimization Program), and SOFT (Sex Offender Treatment). Chairman Felts confirmed with Ms. Cummings that we will be doing the pilot in November. Chairman Felts asked Ms. Cummings when Dr. Austin will be coming to train, and Ms. Cummings advised him that it has not been scheduled yet.

There were no further comments or questions regarding Agency Updates.

Old Business

Chairman Felts presented the Board with a letter he addressed to ADC Director Wendy Kelly concerning the inmates involved with the K2 problem. It was given to the Board so that they can go over it and discuss if there should be any changes before the letter is sent out. (see the attached)

There were no further comments or questions regarding Old Business.

New Business

There was nothing to report regarding New Business.

Files for Review

A copy of the files for review was included in each board member's file for review.

There were no questions or comments regarding the files for review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Carpenter seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

A copy of the calendar and hearing schedule was included in each board member's file for review.

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, announced that the position at the McPherson Unit has been filled. She had to re-post the Varner position.

William Bowman, Systems Coordination Analyst, advised the Board that the new laptops are in. He also updated the Board with the status of the Off-Line eOMIS App. He stated that it will be available within the next month.

Adjournment

The meeting adjourned at 9:30 a.m.

The next Board meeting will be held on Thursday, November 8, 2018, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

October 2018

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Shock

Seconded by: Commissioner Carpenter

Ratification Date: October 25, 2018