



**MINUTES OF THE
ARKANSAS PAROLE BOARD
September 27, 2018
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Christie Little, Business Operations Manager, APB
William T. Bowman, II, Systems Coordination Analyst, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Scott Howard, Investigator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Tamara Salaam, Administrative Support Supervisor, APB
Monica Adams, Administrative Support Supervisor, APB
Rachel Butler, Fiscal Support Specialist, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the Board meeting to order at 9:03 a.m. A quorum was declared.

Approval of Minutes – September 13, 2018

Commissioner Vandiver moved for approval of the minutes. Secretary Shock seconded the motion. The minutes were approved as presented.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that ADC had a count of 93 females in County Jail Back-Up and 1,449 males with a total of 1,542.

Chairman Felts then reviewed the population report for ACC. The report combines the ACC centers and the sanction centers. They have an in count of 2,048 with a total capacity of 2,057. Chairman Felts noted that there is always going to be some type of difference between the in count and capacity because of the flow of bringing people in and out.

Chairman Felts ended the population reports by going over the Statewide Field Operations Report for the month of August. Probationers had a count of 31,738. Specialty Court had a count of 2,532. There were 24,985 parolees. Boot camp had a count of 63. Chairman Felts mentioned that we will continue to see a decrease because the boot camp program has been suspended at this time. There were 14 Act 539 releases under parole supervision. That is a combined total of 59,432. There are 217 for pre-trial and 2,695 SIS.

There were no comments or questions about the population reports.

Attorney General's Report

There was nothing to report from the Attorney General's office at this time.

Fiscal Report Update

Ms. Rachel Butler, Fiscal Support Specialist, updated the Board on the Fiscal Report. Ms. Butler reported that effective July 1, 2018, we received funding of \$297,310 for maintenance, operations, and travel for fiscal year 2019. As of August 31, 2018 we have spent \$44,407.82 (15%) of the maintenance, operations, and travel budget. At this time last year, the APB had spent 18% of the operating expense budget.

A copy of the fiscal report was included in each board member's file for review.

There were no comments or questions regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of August 2018. Ms. Cummings reported to the Board that there were a total of 442 actions. That number includes 426 revocations, 319 waivers, 61 were revoked at hearings, and 46 were administrative revocations.

A copy of the hearing judge report was included in each board member's file for review.

There were no comments or questions regarding the Hearing Judge Report.

Agency Updates

Chairman Felts gave a report of the meeting he attended with Ms. Brooke Cummings regarding the 539s. Some of the 539s that have been released were there in attendance. They discussed what they have been doing since release. Chairman Felts stated that they are all doing well.

Ms. Brooke Cummings updated the Board with the Parole Board Guidelines tool. She said that they anticipate training will take place sometime in November.

There were no further comments or questions regarding Agency Updates.

Old Business

Commissioner McCastlain encouraged the board to review a Rescind. She expressed her concern of releasing the individual back on supervision. The Board agreed, and the vote was recorded.

Chairman Felts mentioned that he will compose a letter for ADC so that the inmates know that the K2 problem has been noticed, and the Board will show no tolerance to individuals using the drug or any drugs.

There were no further comments or questions regarding Old Business.

New Business

There was nothing to report regarding New Business.

Files for Review

A copy of the files for review was included in each board member's file for review.

There were no comments or questions regarding the files for review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner McCastlain seconded the motion. The motion passed.

Other Discussion

A copy of the calendar and hearing schedule was included in each board member’s file for review.

Chairman Felts told the Board and staff that the 2019 calendar has been completed.

Ms. Shirley Ellingburg asked the Board if they were contacted regarding conducting hearings at the Ester Unit. Chairman Felts stated that we have not been contacted, but if we do receive word that we can conduct hearings at the Ester Unit we will let everyone know.

Ms. Ellingburg also stated that she is currently interviewing for her three vacant IRO positions.

Adjournment

The meeting adjourned at 9:33 a.m.

The next Board meeting will be held on Thursday, October 11, 2018, at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Andy Shock
Secretary**

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

September 2018

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Shock Seconded by: Commissioner McCastlain

Ratification Date: September 27, 2018