



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
AUGUST 16, 2012 @ 9:30 A.M.  
APB Board Room**

**BOARD MEMBERS PRESENT:**

John Felts, Chairman  
James Wallace, Vice-Chairman/Commissioner  
Richard L. Mays, Jr., Secretary/Commissioner  
Richard Brown Jr., Commissioner  
Abraham Carpenter, Commissioner  
Joseph Peacock, Commissioner  
Carolyn Robinson, Commissioner

**HEARING EXAMINERS PRESENT:**

Jim Williams, Hearing Examiner/Attorney  
Ashley Vailes, Hearing Examiner/Attorney

**EXCUSED WITH VALID REASONS:**

Carol Bohannon, Hearing Examiner/Attorney

**OTHERS PRESENT**

Solomon Graves, Administrative Services Manager, APB  
Norma Gillerson, Fiscal Support Manager, APB  
Mahogany Brown, Administrative Specialist II, APB  
Melissa Haney, Executive Assistant to the Chairman, APB  
Tamara Salaam, Administrative Specialist III (Parole), APB  
Dan Roberts, Deputy Director, Parole/Probation Services, DCC  
Damien McNeal, Assistant Director, Parole/Probation, DCC  
Pam Brown, Assistant Area Manager, Institutional Release Services, DCC  
Meredith Rebsamen, Assistant Attorney General, AGs Office

MINUTES PREPARED BY: Melissa Haney, Executive Assistant to the Chairman

## **CALL TO ORDER**

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

## **APPROVAL OF MINUTES – July 26, 2012**

Commissioner Carpenter moved. Commissioner Brown seconded the motion. The minutes were approved as presented.

## **AGENCY UPDATES**

### **ACA Internal Audit**

Mr. Graves stated that we will be starting our internal ACA audit on Monday morning. This audit will be conducted by ADC and lead by Mr. Grant Harris. The audit will begin at 9:00 a.m. and finish up around 2:00 p.m. Those responsible for ACA standards will be available for the auditors for any questions.

Mr. Graves also stated that as part of ACA the Board has a standard that involves interacting with institutional staff. In order to meet this standard, the Board will be meeting on September 13<sup>th</sup> at the Omega Technical Violators Center. He stated that the Board will be updated on the program, be given a tour of the center and have lunch. The Board will also tour the new additions to the Ouachita River Facility. Mr. Graves stated that those present should expect a full day in Malvern.

### **Interview Sheet Changes**

There have been several changes to the interview worksheets in regards to updated sex offender conditions. Mr. Graves reported that there is a complete listing of these changes in the Boards packets. These changes are in production at this time.

### **Legislative Council**

Chairman Felts reminded the Board that there will be a meeting of the Charitable and Penal Committee on September 24, 2012 at 1:00 p.m. in Malvern. This meeting will be to discuss the agency's goals and the progress of Act 570 with the General Assembly.

## **OLD BUSINESS**

There was no old business to discuss.

## **NEW BUSINESS**

On August 21, 2012 the Board of Corrections will be meeting at the Wrightsville-Hawkins Center and a new 90 day EPA will be implemented.

## **FILES FOR REVIEW**

Chairman Felts stated that the vote for inmate #8 on the list has been completed and is no longer pending. There were no questions or further comments regarding the Victim Input hearing votes.

## **RATIFICATION OF VOTES**

Commissioner Richard Mays Jr., moved to ratify the votes. Commissioner Carpenter seconded. The motion was carried.

## **EXECUTIVE SESSION**

Chairman Felts called for an executive session with the Board. All others were asked to leave the room until the session was complete. The session began at 9:45 a.m. The meeting re-convened at 10:00 am.

Chairman Felts stated that the Board's Executive Session dealt with a personal issue and at this time there was no action taken and no vote will be needed.

**ADJOURNMENT**

The next Board meeting will be held on Thursday, August 23, 2012 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 10:05 a.m.

**Signature on File**

**John Felts**  
**Chairman**

**Signature on File**

**Richard L. Mays, Jr.**  
**Secretary**

**ARKANSAS BOARD OF PAROLE  
FIRST BOARD RATIFICATION OF VOTES**

**AUGUST 2012**

**UNITS:**

**RATIFIED (X)**

**DELTA**



**GRIMES**



**MCPHERSON**



**NORTH CENTRAL UNIT**



**NORTH WEST/WASHINGTON CO.**



**TUCKER**



**TUCKER MAX.**



**CUMMINS**



**OTHER: TRANSFER SCREENINGS, COMMUTATIONS, PARDONS**



**RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS,**

**SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.**

**MOTION BY: Commissioner Mays**

**SECONDED BY: Commissioner Carpenter**

**RATIFICATION DATE: AUGUST 16, 2012**