



**MINUTES OF THE
ARKANSAS PAROLE BOARD
AUGUST 9, 2018
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Andy Shock, Secretary, APB
Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Christie Little, Business Operations Manager, APB
Scott Howard, Investigator, APB
Monica Adams, Administrative Support Supervisor, APB
Tamara Salaam, Administrative Support Supervisor, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Rachel Butler, Fiscal Support Specialist, APB
John Davis, Administrative Specialist III, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes – July 26, 2018

Commissioner Vandiver moved for approval of the minutes. Commissioner Belken seconded the motion. The minutes were approved as presented.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, talked about the status of the Social History Tool. She mentioned that ADC has finished their pilot, and all of that information has been forwarded on to Jim Austin at JFA. Mr. Austin will review the pilot and get back to ADC with the results. Once that is completed we will be moving forward with parole guidelines.

Mr. William Bowman, Systems Coordination Analyst, shed some light on the Security Mentor Training emails. He stated that those emails are issued by DIS. It is to assist people with passwords and how to protect their data. Lesson notifications will be provided through email. He stated that there are two weeks to take the lesson, and if you don't take it then you will get reminder emails once a week.

Mr. Bowman also discussed the status of the offline app. He stated that we are finalizing the narrowing down of the hearing types and selection types. Once everything is finalized the app will be put on the iPADS.

There were no questions or comments regarding Agency Updates.

Old Business

There was nothing to report regarding Old Business.

New Business

There was nothing to report regarding New Business.

Files for Review

There were no questions or concerns regarding the Files for Review.

Adoption of Recommendations

Vice-Chairman John Belken moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Business

Ms. Christie Little, Business Operations Manager, introduced new employee John Davis, Administrative Specialist III, to the Board.

Adjournment

The meeting adjourned at 9:12 a.m.

The next Board meeting will be held on Thursday, August 23, 2018, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

August 2018

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Satellite/Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Vice-Chairman Belken SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: August 9, 2018