



MINUTES OF THE ARKANSAS PAROLE BOARD

August 23, 2018

9:00 A.M.

APB BOARDROOM

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Dawne Vandiver, Commissioner

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Christie Little, Business Operations Manager, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Tamara Salaam, Administrative Support Supervisor, APB
Rachel Butler, Fiscal Support Specialist, APB
Monica Adams, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Hollie Wellborn, Executive Assistant to the Chairman, APB
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

Call to Order

Chairman Felts called the Board meeting to order at 9:01 a.m. A quorum was declared. It was noted that Commissioner Dawne Vandiver was out on leave.

Approval of Minutes – August 9, 2018

Secretary Shock moved for approval of the minutes. Commissioner McCastlain seconded the motion. The minutes were approved as presented.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that ADC is at or above capacity. The County Jail Back-Up has 91 females and 1,586 males with a total of 1,677.

Chairman Felts then reviewed the population report for ACC. The total in count is 2,054 with a grand total of 2,056.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Regular Probation's count was 31,552, Drug Court was 2,649, Parole was 24,531, Boot Camp was 70, and the Act 539's count was 12. This gives a total of 58,814.

There were no further questions about the population reports.

Attorney General's Report

There was nothing to report from the Attorney General's office at this time.

Nga Mahfouz, Assistant Attorney General, noted that the cases already reviewed have been responded to.

Fiscal Report Update

Ms. Rachel Butler, Fiscal Support Specialist, updated the Board on the Fiscal Report. Ms. Butler reported that effective July 1, 2018, we received funding of \$297,310 for maintenance, operations, and travel for fiscal year 2019. As of July 31, 2018 we have spent \$18,245.27 (6%) of the maintenance, operations, and travel budget. At this time last year, the APB had spent 9% of the operating expense budget.

A copy of the fiscal report was included in each board member's file for review.

There were no further questions or comments regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of July 2018. Ms. Cummings reported to the Board that there were a total of 393 actions. That number includes 387 revocation hearings, 22 administrative revocations, 32 were revoked by a waiver, and 63 were revoked in a hearing setting.

A copy of the hearing judge report was included in each board member's file for review.

There were no comments or questions regarding the Hearing Judge Report.

Agency Updates

Ms. Brooke Cummings stated that CSG has been analyzing data regarding revocations. The data is from fiscal year 2016 to current. The comparisons are for the month of July. She noted that we have seen changes. Fiscal year 16 showed 155 technical only revocations, fiscal year 17 showed 125, fiscal year 18 showed 80, and fiscal year 19 showed 42.

Ms. Cummings also discussed the Parole Board Guidelines. Jim Austin is currently working on the Social History pilot. It should be ready within the next couple of weeks.

There were no further comments or questions regarding Agency Updates.

Old Business

Chairman Felts discussed his letter regarding the Field Reports that was sent to Mr. Jerry Bradshaw. Mr. Bradshaw prepared a letter to resolve the issue. The Commissioners are having a hard time getting a full official version of the crime the way the Field Reports are currently being done.

There were no further comments or questions regarding Old Business.

New Business

There was nothing to report regarding New Business.

Files for Review

A copy of the files for review was included in each board member's file for review.

There were no questions or comments regarding the files for review.

**At 9:35 there was a 10 minute break.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Discussion

A copy of the calendar and hearing schedule was included in each board member's file for review.

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, announced that Stephanie Washam is leaving ACC.

Chairman Felts informed the board and the staff that with a majority of people being out next week for 'dead week' that Commissioner Carpenter will be in charge.

Adjournment

The meeting adjourned at 9:47 a.m.

The next Board meeting will be held on Thursday, September 13, 2018, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

August 2018

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Shock

Seconded by: Commissioner Carpenter

Ratification Date: August 23, 2018