



**MINUTES OF THE
ARKANSAS PAROLE BOARD
AUGUST 22, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
John Belken, Commissioner
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

Lisa Wilkins, Hearing Judge, APB

Others Present:

Carol Bohannon, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Brooke D. Cummings, Executive Administrator, APB
Christie Little, Business Operations Manager, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Jerry Bradshaw, Deputy Director of Parole/Probation, ACC
Robin White, Software Support Analyst, ACC

Minutes Prepared by: Hollie Wellborn, Executive Assistant to the Chairman

Call to Order

Chairman Felts called the Board meeting to order at 9:01 a.m. A quorum was declared. All board members were noted as being present.

Approval of Minutes – August 8, 2019

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that ADC has a jurisdictional count of 18,054. The County Jail Backup showed there being 1,459 males and 150 females. There are 336 in the County Jail 309 program. All units are running at full capacity or greater with the exception of the Work Release facilities.

Chairman Felts then reviewed the population report for ACC. They have a jurisdictional count of 2,262. These are the ACC centers in addition to the OMEGA Sanction Center and the NEACC Sanction Center for females. They have a backup of 351.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Chairman Felts noted that there are 32,940 on Regular Probation. Specialty Court was at 2,204, Parole was 25,312, Boot Camp was 38, and the Act 539's count was 19. This gives a combined total of 60,513 persons under supervision.

Attorney General's Report

There was nothing to report from the Attorney General's office.

Fiscal Report Update

Ms. Brooke Cummings, Executive Administrator, APB updated the Board on the Fiscal Report. Ms. Cummings reported that effective July 1, 2019, the Agency received funding of \$295,211 for Maintenance & Operations and Conference & Travel for fiscal year 2020. As of July 31, 2019, we've expensed \$21,617.60 (7%). At this time last year, the Board had exhausted 6% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of July 2019. Ms. Cummings reported to the Board that there were a total of 474 actions. That number includes 100 administrative revocations, 306 waivers, and 56 individuals that were revoked in a hearing setting.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, told the Board that she attended the Rules Subcommittee meeting. Ms. Cummings said that the only Administrative Directive we had was the Code of Ethics and Rules of Conduct. She said there weren't any questions regarding that. We submit quarterly reports detailing any new Administrative Directives or any modified Administrative Directives. Ms. Cummings said we submit that to the ALC Rules Subcommittee, and then we appear and present that report.

Ms. Cummings also told the Board that the Legislative Audit has been completed. The exit interview was held yesterday with the auditor. She said the purpose of the audit is to ensure that the agency is complying with state fiscal laws and regulations and to note any deficiencies if found in internal controls. Our audit found that there were no reportable items of non-compliance.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet for review.

There were no questions or comments regarding the files for review.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Carpenter seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting adjourned at 9:26 a.m.

The next Board meeting will be held on Thursday, September 12, 2019, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Lona McCastlain
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

August 2019

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.



Motion By: Secretary McCastlain **Seconded by:** Commissioner Carpenter

Ratification Date: August 22, 2019