



**MINUTES OF THE
ARKANSAS PAROLE BOARD
AUGUST 8, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Abraham Carpenter, Commissioner
John Belken, Commissioner
Dawne Vandiver, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Little, Business Operations Manager, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Solomon Graves, Chief of Staff, ADC
Jerry Bradshaw, Deputy Director, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:03 a.m. A quorum was declared. All board members were noted as being present.

Approval of Minutes – July 25, 2019

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, APB, told the Board that we continue to work on our closing books, which is basically some accounting for the previous fiscal year. Ms. Cummings said that it is an ongoing process that usually starts July 1st and rolls through the end of August and through the beginning of September.

Ms. Cummings also mentioned that Legislative Audit is currently taking place and should be completed soon. Once that is completed, the Board will be updated on any findings.

Ms. Cummings said that Ms. Christie Little, Business Operations Manager, APB, is expected to be back on the 20th of the month.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Discussion

Deputy Director Jerry Bradshaw, Parole/Probation, ACC, advised the Board that he is planning on having a presentation with the hearing judges in regards to the In Touch App on the 22nd. Deputy Director Bradshaw said that he has spoken to Ms. Robin White, Software Support Analyst, ACC, and she is going to come and give the presentation. He also advised the Board that there will be training for the Assistant Area Managers. He said that if any of the commissioners wish to attend then to please let him know.

Adjournment

The meeting adjourned at 9:12 a.m.

The next Board meeting will be held on Thursday, August 22, 2019, at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Lona McCastlain
Secretary**

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

August 2019

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Secretary McCastlain SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: August 8, 2019