



MINUTES OF THE ARKANSAS BOARD OF PAROLE MEETING JULY 29, 2010

MEMBERS PRESENT: Leroy Brownlee, Chairman
Richard L. Mays, Jr., Secretary/Commissioner
John Felts, Commissioner
Carolyn Robinson, Commissioner
Joseph Peacock, Commissioner
Jimmy Wallace, Commissioner

HEARING EXAMINERS: Carol V. Bohannan, Hearing Examiner/Attorney
James L. Williams, II, Hearing Examiner/Attorney

**ABSENT/EXCUSED WITH
VALID REASON(S):** Abraham Carpenter, Jr., Vice-Chairman

MINUTES PREPARED BY: Sharon Lewis, Executive Assistant to the Chairman

OTHERS PRESENT:

Dan Roberts, Deputy Director, Department of Community Correction - Parole/Probation
Steve Arnold, Assistant Director, Department of Community Correction - Parole/Probation
Jeff Tillman, Assistant Director, Department of Community Correction - Parole/Probation
Rhonda Sharp, Public Relations, Department of Community Correction
Shirley Ellingburg, Assistant Area Manager, IRS - Department of Community Correction
Meredith Rebsamen, Assistant Attorney General, Attorney General's (AG's) Office
Norma Gillerson, Fiscal Support Supervisor, Arkansas Board of Parole (ABP)
Sharon Lewis, Executive Assistant to the Chairman
Tamara Salaam, Administrative Support Supervisor - Parole, ABP
Lois Hansberry, Administrative Support Supervisor, Revocation - ABP

Called to Order

Brownlee called the meeting to order and declared a quorum at 9:30 a.m.

Approval of July 15, 2010 Minutes

Felts moved,
Mays seconded. Motion carried.

Population Reports

An overview of the statistical data from ADC, DCC and ABP population reports was done.

Attorney General's Office

Ms. Rebsamen informed the Board that there was no new information to report.

Hearing Examiners' Reports

Each Hearing Examiner presented their report on the hearings they conducted in July.

Fiscal Report

Mrs. Gillerson presented the financial overview report for fiscal year 2011. A copy of the June 30th Accounts Payable Report was distributed to board members.

Old Business

No old business was discussed.

New Business

Board members were presented for review and approval, a new agency organizational structure. *Wallace* moved for the Board to go into executive session at 9:40 a.m., to discuss this issue. *Peacock* seconded. Motion carried.

The Board reconvened at 9:50 a.m. The organizational chart presented was adopted.

Hearing Schedule – August 2010

The schedule was reviewed. The board was requested to notify Tamara Salaam, if any changes were needed.

Files For Discussion - Review

An overview of the victim input hearings listing was conducted.

Ratification Of Votes

Mays moved.
Felts seconded the motion. Motion carried.

The meeting officially adjourned at 9:55 a.m.

Signature on File

**Leroy Brownlee
Chairman**

Signature on File

**Richard L. Mays, Jr.
Secretary**

**ARKANSAS BOARD OF PAROLE
FULL BOARD RATIFICATION VOTES BY UNITS**

JULY 2010

<u>UNITS:</u>	<u>RATIFIED (X)</u>
BENTON	<input checked="" type="checkbox"/>
CAC	<input checked="" type="checkbox"/>
CUMMINS	<input checked="" type="checkbox"/>
DIAGNOSTIC	<input checked="" type="checkbox"/>
EAST	<input checked="" type="checkbox"/>
MISSISSIPPI CO.	<input checked="" type="checkbox"/>
NEAC	<input checked="" type="checkbox"/>
OUACHITA REGIONAL	<input checked="" type="checkbox"/>
PINE BLUFF	<input checked="" type="checkbox"/>
RANDALL L. WILLIAMS CORR.	<input checked="" type="checkbox"/>
SEAR	<input checked="" type="checkbox"/>
SWAR	<input checked="" type="checkbox"/>
TRCC	<input checked="" type="checkbox"/>
VARNER	<input checked="" type="checkbox"/>
WRIGHTSVILLE	<input checked="" type="checkbox"/>
OTHER: RESCINDS & TRANSFER SCREENINGS, ACT 290'S, EPA, 700'S, SPECIAL CONSIDERATIONS, RECONSIDERATION, PARDONS, REVOCATION APPEALS, CLEMENCIES, ETC.	<input checked="" type="checkbox"/>

MOTION BY: Richard L. Mays, Jr.

SECONDED BY: John Felts

RATIFICATION DATE: JULY 29, 2010