



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
July 14, 2016  
9:00 A.M.  
APB BOARDROOM**

**BOARD MEMBERS PRESENT:**

John Felts, Chairman  
Dawne Vandiver, Vice Chairman  
Andy Shock, Secretary  
Abraham Carpenter, Commissioner  
James Wallace, Commissioner  
John Belken, Commissioner  
Jerry Riley, Commissioner

**EXCUSED WITH VALID REASONS:**

Carol Bohannon, Hearing Judge/Attorney  
Jim Williams, Hearing Judge/Attorney  
Ashley Vailes, Hearing Judge/Attorney  
Cara Boyd-Connors, Hearing Judge/Attorney, APB  
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

**OTHERS PRESENT:**

Brooke Cummings, Board Administrator, APB  
Kelly Knuckles, Executive Assistant to the Chairman, APB  
Scott Howard, Investigator, APB  
Kenya Woods, Victim Input Coordinator, APB  
Tamara Salaam, Administrative Support Supervisor, APB  
Lois Hansberry, Administrative Support Supervisor, APB  
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

## **CALL TO ORDER**

Chairman Felts called the board meeting to order at 9:00 am. A quorum was declared.

## **APPROVAL OF MINUTES – June 30, 2016**

Vice Chairman Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

## **AGENCY UPDATES**

Ms. Brooke Cummings, Board Administrator, stated that Legislative Audit had recently visited our office and conducted an audit. Ms. Cummings asked the board members if she could visit with each of them individually to discuss audit requirements and the feedback that was received by Legislative Audit. In addition, Ms. Cummings mentioned that the IT position interviews were still taking place and that we should have a candidate chosen within the near future.

Chairman Felts followed Ms. Cummings update with complimenting her eagerness and willingness to take on the Board Administrator position with such refinement.

## **OLD BUSINESS**

Vice Chairman Vandiver mentioned that she had conducted a hearing via video conference and experienced some technical issues. Chairman Felts stated that he would contact Arkansas Department of Correction's Director, Ms. Wendy Kelley, to address the issue and where their agency is on repairing the overall connectivity for future hearings.

There were no further questions regarding any old business at this time.

## **NEW BUSINESS**

Chairman Felts addressed the Board regarding training requirements. Chairman Felts welcomed, Mr. Scott Howard, APB Investigator, to the podium to report to the Board his ability to conduct a Concealed Weapons Training for any interested board members.

The Board obliged and agreed that Monday, July 18<sup>th</sup> at 9:00 a.m. would be a suitable time for the commissioners to attend the training for certification to carry a concealed weapon. A calendar invite will be sent out to the commissioners who plan to attend the training.

## **FILES FOR REVIEW**

There were no questions regarding the files for review.

## **ADOPTION OF RECOMMENDATIONS**

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded. The motion passed.

**ADJOURNMENT**

The meeting adjourned at 9:23 a.m.

The next Board meeting will be held on Thursday, July 28th, 2016 at 9:00 a.m.

***Signature on File***

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**John Felts  
Chairman**

***Signature on File***

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**Andy Shock  
Secretary**

**ARKANSAS BOARD OF PAROLE  
FULL BOARD RATIFICATION OF VOTES**

**JULY 2016**

**UNITS:**

**RATIFIED (X)**

**DELTA**



**WRIGHTSVILLE**



**TUCKER/ TUCKER MAX**



**CUMMINS**



**BENTON**



**TRCC/SW/ACC-CAC**



**MCPHERSON**



**NORTH CENTRAL/NW**



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,  
700s, Reconsiderations, Revocation Appeals, Rescinds,  
Special Conditions, EPAs, Etc.**



**MOTION BY: Secretary Shock      SECONDED BY: Commissioner Carpenter**

**RATIFICATION DATE: July 14, 2016**