



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JULY 12, 2012 @ 9:30 A.M.
APB Board Room**

BOARD MEMBERS PRESENT:

John Felts, Chairman
Richard L. Mays, Jr., Secretary/Commissioner
Richard Brown Jr., Commissioner
Abraham Carpenter, Commissioner
Joseph Peacock, Commissioner
Carolyn Robinson, Commissioner

HEARING EXAMINERS PRESENT:

Jim Williams, Hearing Examiner/Attorney
Carol Bohannon, Hearing Examiner/Attorney
Ashley Vailes, Hearing Examiner/Attorney

EXCUSED WITH VALID REASONS:

James Wallace, Vice-Chairman/Commissioner

OTHERS PRESENT

Solomon Graves, Administrative Services Manager, APB
Mahogany Brown, Administrative Specialist II, APB
Melissa Haney, Executive Assistant to the Chairman, APB
Dan Roberts, Deputy Director, Parole/Probation Services, DCC
Damien McNeal, Assistant Director, Parole/Probation, DCC
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

CALL TO ORDER

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

APPROVAL OF MINUTES – JUNE 28, 2012

Commissioner Carpenter moved. Commissioner Brown seconded the motion. The minutes were approved as presented.

AGENCY UPDATES

Security Cameras

Mr. Graves stated that as part of our new security measures there are now cameras installed around the office. In case an issue should ever arise, the Board will have an accurate record of the event in question and be able to review the necessary information.

Chairman Felts added that the Board deals with situations that require us all to be on our toes.

OLD BUSINESS

There was no old business to discuss.

PAROLE HEARING SCHEDULE

Chairman Felts discussed the calendar for July 2012 and asked if there were any corrections to be made. There were no comments regarding the July 2012 calendar.

FILES FOR REVIEW

Chairman Felts requested that the Board review the Full Board Victim Input hearing votes for this Board. He stated that the vote for inmate Jeremiah Brownlee was already voted on but the victim came forward to give a statement and at this time the Board is in the process of making some changes to his release conditions. There were no further comments regarding the Victim Input hearing votes.

RATIFICATION OF VOTES

Commissioner Richard Mays Jr., moved to ratify the votes. Commissioner Carpenter seconded. The motion was carried.

OTHER COMMENTS

Mr. Peacock stated that he will be having some medical procedures done and he just asks that the Board continue to cover his assignments as necessary.

Chairman Felts stated that the Board is understanding of this and will step up and cover all of Mr. Peacock's hearings while he is out on medical leave.

EXECUTIVE SESSION

Chairman Felts called for an executive session with the Board. All others were asked to leave the room until the session was complete. The session began at 9:45 a.m. The meeting re-convened at 10:30 am.

Chairman Felts stated that the Board's Executive Session dealt with a personal issue involving an employee and at this time that employee has been placed on one year of probation. He stated that since this is a personal issue, the Board will not discuss the employee's name.

Commissioner Carpenter moved to place the employee on one year probation. Commissioner Peacock seconded. The motion was carried.

ADJOURNMENT

The next Board meeting will be held on Thursday, July 26, 2012 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 10:35 a.m.

Signature on File _____
John Felts
Chairman

Signature on File _____
Richard L. Mays, Jr.
Secretary

**ARKANSAS BOARD OF PAROLE
FIRST BOARD RATIFICATION OF VOTES**

JULY 2012

UNITS:

RATIFIED (X)

DELTA



GRIMES



MCPHERSON



NORTH CENTRAL UNIT



NORTH WEST/WASHINGTON CO.



TUCKER



TUCKER MAX.



CUMMINS



OTHER: TRANSFER SCREENINGS, COMMUTATIONS, PARDONS



**RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS,
SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.**

MOTION BY: Commissioner Mays

SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: JULY 12, 2012