



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JULY 25, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

John Belken, Commissioner
Brooke D. Cummings, Executive Administrator, APB
Christie Little, Business Operations Manager, APB

Others Present:

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Jerry Bradshaw, Deputy Director of Parole/Probation, ACC
Cindy Richardson, Assistant Director of Parole/Probation, ACC

Minutes Prepared by: Hollie Wellborn, Executive Assistant to the Chairman

Call to Order

Chairman Felts called the Board meeting to order at 9:06 a.m. A quorum was declared. Chairman Felts noted that Commissioner Belken was out on Annual Leave.

Approval of Minutes – July 11, 2019

Commissioner Vandiver moved for approval of the minutes. Vice-Chairman Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that ADC has a jurisdictional count of 17,919. The backup in the county jail is down a little bit. The County Jail Backup is at 1,488 with the females at 114 and the males at 1,374.

Chairman Felts then reviewed the population report for ACC. They have a jurisdictional count of 2,236. That includes all of the RCF Centers, the Omega Sanction Center, and the Northeast Arkansas Community Corrections Center. They have a backup of 360.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Chairman Felts noted that they have 32,813 on regular probation. Specialty Court was 2,197, parole was 25,411, Boot Camp was 39, and the Act 539's count was 19. Chairman Felts mentioned that the Boot Camp numbers will continue to decrease. This gives a combined total of 60,479 persons under supervision.

Deputy Director Jerry Bradshaw, Parole/Probation, ACC, advised the Board that there have been some administrative changes with ACC's Area Managers. He told the Board that Ricky Hogg retired and has been replaced by Mike Parker in Fayetteville Area 01. He said that Kent Kamm will also be leaving and will be replaced by Wendy Phillips. Hope Smith and Jaime Keys will become Assistant Area Managers, and Bryce Burrows is leaving the agency at the end of this month. His replacement has not been announced yet.

Deputy Director Bradshaw also told the Board that Sevier County has asked ACC to enter into an agreement with them. They got a grant to do treatment in their jail program. He said they are doing a 90 day program within the county jail treatment with a 9 month aftercare element. They are asking for four people every 90 days to be a part of that program. He said that he suggested that they look at the 90 day county jail individuals that are in for absconding more than 6 months because they are already staying for the 90 days.

Attorney General's Report

There was nothing to report from the Attorney General's office.

Fiscal Report Update

Chairman Felts updated the Board on the Fiscal Report that was prepared by Ms. Brooke Cummings, Executive Administrator, APB. Chairman Felts reported that effective July 1, 2018, the Agency received funding of \$295,211 for Maintenance & Operations and Travel-Conference expenses for fiscal year 2019. As of June 30, 2019, we've expensed \$251,871.56 (85%). The Chairman noted that in 2017 we received funding of \$257,311, and we expensed \$245,452.45 (95%). In 2018, we received funding of \$274,811, and we expensed \$265,212.55 (97%). The Chairman told the Board that in fiscal year 2021 we will receive additional funding for furniture for our move.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Chairman Felts reviewed the hearing judge report that was prepared by Ms. Cummings. He noted that Ms. Cummings has the Administrative Revocations, and those will always be at 100%. Those are individuals that are administratively revoked because they picked up a new sentence. Chairman Felts said that Ms. Carol Bohannon, Hearing Judge, APB, had a total hearing outcome of 138. Ms. Bohannon had 119 Laws and Technical, 10 Laws Only, 1 No Violations Noted (Deferral), and 8 Technical Only. Ms. Evelyn Gomez, Hearing Judge, APB, had 97 Laws and Technical, 9 Laws Only, and 8 Technical Only giving her a total of 114. Ms. Lisa Wilkins, Hearing Judge, APB, had 75 Laws and Technical, 12 Laws Only, and 14 Technical Only giving her a total of 101. Chairman Felts stated the total by violation type is 437 actions.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

There were no agency updates.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet for review.

There were no questions or comments regarding the files for review.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Carpenter seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

Commissioner Riley asked Chairman Felts if Ms. Hollie Wellborn, Executive Assistant to the Chairman, APB, could assist him in scheduling a date and time for him to give a presentation to the Think Legacy participants at the Delta Regional Unit.

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, ACC, stated that they have interviewed and selected two applicants for the Tucker Unit. Their start date will be on the 29th. She said that they have also interviewed for Wrightsville. She said they should be bringing the hire packet up soon.

Mr. William T. Bowman, II, Systems Coordination Analyst, APB, said that he is going to schedule training for the Offline App. He said that he will get with the Board to see when everyone is available.

Adjournment

The meeting adjourned at 9:31 a.m.

The next Board meeting will be held on Thursday, August 8, 2019, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Lona McCastlain
Secretary

**ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES**

July 2019

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



Motion By: Secretary McCastlain Seconded by: Commissioner Carpenter

Ratification Date: July 25, 2019