



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JULY 11, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Abraham Carpenter, Commissioner
John Belken, Commissioner
Dawne Vandiver, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

Lisa Wilkins, Hearing Judge, APB
Carol Bohannon, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Evelyn Gomez, Hearing Judge, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Little, Business Operations Manager, APB
Tamara Salaam, Administrative Support Supervisor, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Solomon Graves, Chief of Staff, ADC
Wendy Kelley, Secretary of Corrections, ADC
Jerry Bradshaw, Deputy Director, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:00 a.m. A quorum was declared. All board members were noted as being present.

Approval of Minutes – June 27, 2019

Vice Chairman Shock moved for approval of the minutes. Commissioner Vandiver seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, APB, told the Board that the information for the PRI has been forwarded to Dr. Austin, JFA, so we will wait for the review from him regarding the data that was sent. Ms. Cummings also told the Board that she has a completed draft of the annual report for fiscal year 19. Chairman Felts mentioned that from the annual report you can see that there has been a reduction in revocations back to ADC.

Mr. William Bowman, Systems Coordination Analyst, APB, mentioned that he has installed Carbon Black on the commissioners' laptops. He stated that last week 17 agencies were affected by a cyber-attack.

Chairman Felts greeted and congratulated Director Wendy Kelley, Secretary of Corrections, ADC, for her new role as the Secretary of Corrections. Chairman Felts asked Director Kelley if she had anything to present to the Board. Director Kelley said she was here to answer any questions that the Board may have for her. Director Kelley stated that this new position is for administrative efficiency to look administratively at the things we do and where we can consolidate and provide better customer service. She said that the Governor's number one goal is that we provide the best customer service that we can. Director Kelley said she will also try her best to keep the Board informed of everything and to be a public service to the Board.

Old Business

There was nothing to report regarding old business.

New Business

Secretary McCastlain made a request for all of the board members to attend the April conference in Nashville, TN. Chairman Felts said that this can be reviewed and compared to hearing schedules to see if this request is feasible.

Files for Review

A copy of the files for review was included in each board member's packet.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Discussion

Commissioner Vandiver mentioned that Ms. Carol Bohannon, Hearing Judge, APB, has been working for the Parole Board for 30 years as of July 10th. Chairman Felts congratulated Ms. Bohannon and encouraged anyone who sees her to congratulate her on a job well done.

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, ACC, said all is going well with Institutional Release services, but she did mention that she has four vacancies.

Adjournment

The meeting adjourned at 9:15 a.m.

The next Board meeting will be held on Thursday, July 25, 2019, at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Lona McCastlain
Secretary**

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

July 2019

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



Bowie County



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary McCastlain SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: July 11, 2019