



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JUNE 27, 2013 @ 11:00 A.M.
APB BOARDROOM**

BOARD MEMBERS PRESENT:

John Felts, Chairman
James Wallace, Vice-Chairman/Commissioner
Richard Brown Jr., Commissioner
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner

HEARING JUDGES PRESENT:

Carol Bohannon, Hearing Judge/Attorney
Jim Williams, Hearing Judge/Attorney

EXCUSED WITH VALID REASON:

Richard L. Mays, Jr., Secretary/Commissioner
Joe Peacock, Commissioner
Ashley Vailes, Hearing Judge/Attorney

OTHERS PRESENT

Solomon Graves, Administrative Services Manager, APB
Mahogany Brown, Fiscal Support Supervisor, APB
Melissa Haney, Executive Assistant to the Chairman, APB
Tamara Saalam, Administrative Specialist III (Parole), APB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

MINUTES PREPARED BY: Melissa Haney, Executive Assistant to the Chairman

CALL TO ORDER

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

APPROVAL OF MINUTES – JUNE 13, 2013

Commissioner Vandiver moved. Commissioner Brown seconded the motion. The minutes were approved as presented.

POPULATION REPORT

Chairman Felts reported that there are 14,803 inmates in the Department of Correction and this includes those inmates in the 309 Program and in Work Release. There are also currently 364 on the County Jail Backup list.

In review of the DCC population report there are a total of 29,176 individuals on probation, 2,294 in drug court and 23,946 individuals on parole for a total of 56,878. There are currently 462 in the Boot Camp program.

In review of the DCC jurisdiction population there is a total population of 1,511 with a backup total of 144 in regular backup. The TVP backup is currently at 110. The total capacity for the DCC jurisdictional population is 1,615.

Chairman Felts stated that everyone should have a copy of the matrix report in their board packets. There were no questions.

In review of the APB monthly report, Chairman Felts stated that the Board had a total of 360 approved Transfer Screenings out of a total of 409. The Transfer Screening approval rate is 88%. The Board conducted a total of 416 Transfer Hearings with an approval 265. There were 73 denied and 78 deferred for further action with an overall approval rate of 63.7%. Chairman Felts reported that there were 29 pardons, 16 voted with merit and 13 voted without merit. There were a total of 33 Commutation Screenings, 28 without merit, 2 scheduled for hearings and 3 deferred. There were a total of 4 Commutation Hearings, 1 voted with merit and 3 voted without merit. There was 1 firearm rights only application and it was voted with merit. There were a total of 67 clemency/pardon actions. The Board had an overall total action of 1051.

ATTORNEY GENERAL'S OFFICE

Mrs. Rebsamen thanked the Board for inviting her to the retreat in Russellville. She stated that she felt that it was a very effective meeting and very important opportunity to discuss proposed changes for the Board. Mrs. Rebsamen stated that the Board should feel free to contact her at anytime with any further FOIA questions. Chairman Felts stated that the Board appreciates her hard work and expert advice and that she has been a big help to the Board.

FISCAL REPORT

Mrs. Mahogany Franklin reported that as of May 31, 2013, the Board has expended approximately 84.76% of the yearly maintenance, operation and travel budget. She stated that there is a detailed report in the Board's folders. Chairman Felts requested to know where the Board will stand at the end of the fiscal year. Mrs. Franklin stated that the Board will be returning roughly \$600.00 at the end of the fiscal year. She stated that it as been a good year and she really appreciates everyone's cooperation.

HEARING JUDGES REPORT

The Hearing Judges report was available to the Board for review. The Chairman reported the numbers and there were no questions. Commissioner Wallace stated that he really appreciates what the Hearing Judges have been doing. He stated that their numbers have steadily increased and that he appreciates the hard work that they are putting in to meet the new numbers. He stated that the Board may be looking in to getting them some further help in order to meet the new work requirements.

AGENCY UPDATES

Mr. Graves stated that at the June 13th Board meeting, the Board approved new policy changes and these have been submitted to the Bureau of Legislative Research for approval. The Board is in the process of receiving public comment until July 19th. Mr. Graves stated that the Board will have a public hearing on July 11th at 10:30a.m. Chairman Felts stated that the Board will go before the Joint Performance Review Committee on July 11th as well. He stated that this will be after Board meeting and he will need to be over at the capitol for that meeting. He stated that he would like to start the Board meeting at 9:00 a.m. so that he can be available to go before the Joint Performance Review Committee. The Board agreed to move the July 11th Board meeting to 9:00 a.m.

Mr. Graves reminded the Board that he will be in Pine Bluff with the release officers and staff to discuss the new discretionary felonies on Friday.

OLD BUSINESS

There was no old business to report at this time.

NEW BUSINESS

July 2013 Schedule

Chairman Felts stated that the Board should have a copy of the July schedule. He stated that there has been one request from a Commissioner to be out on the assigned day for Cummins. Commissioner Wallace volunteered to do the Cummins hearings in Commissioner Mays' absence. Chairman Felts stated that the Board will not be utilizing the Hearing Judges this month due to their increased workload so if there are any further scheduling issues to please let him know so those can be corrected. There were no questions regarding the schedule.

FILES FOR DISCUSSION - REVIEW

There were no questions regarding files for review

RATIFICATION OF VOTES

Commissioner Wallace moved. Commissioner Brown seconded the motion to ratify the votes.
Motion carried.

EXECUTIVE SESSION

The Board went into Executive Session at 9:50am to discuss the job performance of Ms. Melissa Haney. The Board reconvened at 10:15 am and stated that her performance was satisfactory and no action needed to be taken at this time.

ADJOURNMENT

There were no further comments or questions.

The next Board meeting will be held on Thursday, July 11, 2013 at 9:00a.m. in the APB Boardroom

The meeting adjourned at 10:20 a.m.

Signature on File

John Felts
Chairman

Signature on File

Richard L. Mays, Jr.
Secretary

ARKANSAS BOARD OF PAROLE
FULL BOARD RATIFICATION OF VOTES
JUNE 2013

<u>UNITS:</u>	<u>RATIFIED (X)</u>
BENTON	X
CACCC	X
CUMMINS	X
EAST AR	X
GRIMES	X
MCPHERSON	X
MISSISSIPPI CO.	X
NEACCC	X
OUACHITA RIVER CORR.	X
PINE BLUFF	X
R.L. WILLIAMS	X
SEARC	X
SWARC	X
TRCC	X
VARNER	X
WRIGHTSVILLE	X
OTHER: PARDONS, COMMUTATIONS, TRANSFER SCREENINGS, ACT 290, 700'S, RECONSIDERATION, REVOCATION APPEALS, EPA, ETC.	X

MOTION BY: Commissioner Mays SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: JUNE 27, 2013