



# MINUTES OF THE ARKANSAS PAROLE BOARD

June 15, 2017

9:00 A.M.

APB BOARDROOM

## **BOARD MEMBERS PRESENT:**

John Felts, Chairman  
John Belken, Vice Chairman  
Andy Shock, Secretary, APB  
Dawne Vandiver, Commissioner  
Abraham Carpenter, Jr., Commissioner  
Jerry Riley, Commissioner  
Lona McCastlain, Commissioner

## **EXCUSED WITH VALID REASONS:**

Carol Bohannon, Hearing Judge/Attorney, APB  
Lisa Wilkins, Hearing Judge/Attorney, APB  
Evelyn Gomez, Hearing Judge/Attorney, APB  
Christie Little, Administrative Support Supervisor, APB  
Solomon Graves, Public Information Officer, ADC  
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

## **OTHERS PRESENT:**

Brooke D. Cummings, Executive Administrator, APB  
Janice Horton, Business Operations Manager, APB  
Kelly Knuckles, Executive Assistant to the Chairman, APB  
Scott Howard, Investigator, APB  
Tamara Salaam, Administrative Support Supervisor, APB  
Kenya Woods, Victim Input Coordinator, APB  
William T. Bowman, II, Computer Support Analyst, APB  
Shirley Ellingburg, Area Manager, Institutional Release Services  
Mark Colbert, Attorney, Arkansas Board of Corrections  
Sheila Sharp, Director, ACC  
Jerry Bradshaw, Deputy Director Parole/Probation Services, ACC  
Amber Schubert, General Counsel, ACC

## **Call to Order**

Chairman Felts called the board meeting to order at 9:00 am. A quorum was declared.

## **Approval of Minutes- May 25, 2017**

Secretary Shock moved for approval of the minutes. Vice Chairman Belken seconded the motion. The minutes were approved as presented.

## **Agency Updates**

Ms. Brooke Cummings, Executive Administrator, updated the Board on changes made within eOMIS, one of the changes made was an additional security feature that was added and the other is in relation with the Act 570 report that we send to Legislature. The Act 570 change was made within eOMIS in order to have it pull from the proper risk assessment categorization.

Ms. Cummings reminded the Board that there will be a Board Training Retreat held on Monday, June 19<sup>th</sup> at the Holiday Inn Presidential in Little Rock the training will be from 8:30 a.m. to 4:00 p.m.

Ms. Cummings stated for the record that the Arkansas Parole Board received their American Correctional Association Reaccreditation with a score of 100 percent relating to Adult Paroling Authority, she thanked everyone for their hard work.

Chairman Felts thanked Ms. Cummings for her great leadership skills during the audit as well as with the preparation. Chairman Felts stated that it was good to see everyone come together and do their part on accountability and documentation.

There were no further questions or concerns regarding Agency Updates.

## **Old Business**

There were no updates regarding Old Business at this time.

## **New Business**

Chairman Felts acknowledged Director Sheila Sharp and her presence at the meeting. Chairman Felts welcomed and introduced Ms. Amber Schubert, General Counsel for ACC, and stated he looked forward to working with her.

Chairman Felts welcomed Mr. Jerry Bradshaw, Deputy Director of Parole/Probation Services, who will present to the Parole Board the latest updates to the Arkansas Offender Violation Guide. Mr. Bradshaw stated that ACC has been working on the OVG for some time on the development of the program, the criteria and the violation/sanction guidelines. Mr. Bradshaw stated that he would be presenting the changes to the Board of Corrections in the near future. He reviewed the presentation with the Board and welcomed any questions. The Board and meeting attendees were given a copy of the presentation in their packet for review.

There were no further questions or concerns regarding New Business at this time.

**Files for Review**

There were no questions regarding the Files for Review.

**Adoption of Recommendations**

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded. The motion passed.

**Other Discussion**

Chairman Felts asked William Bowman, Computer Support Analyst, to update the Board on the Video Hearing/Phone Conferencing System. Mr. Bowman stated that the Board would receive 3 total phones, there will be one shared by the Hearing Revocation Judges and there will be two phones shared by APB Commissioners for video hearings. Mr. Bowman will update the Board of any changes regarding the installation of the system.

**Adjournment**

The meeting adjourned at 9:38 a.m.

The next Board meeting will be held on Thursday, June 29, 2017 at 9:00 a.m.

***Signature on File***

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**John Felts**  
**Chairman**

***Signature on File***

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**Andy Shock**  
**Secretary**

**Arkansas Parole Board  
FULL BOARD RATIFICATION OF VOTES**

**June 2017**

**UNITS:**

**RATIFIED**

**Delta**



**Wrightsville**



**Wrightsville Satellite/Wrightsville Hawkins**



**Tucker**



**Tucker Max**



**Cummins**



**Benton**



**TRCC/SWACC**



**Bowie County**



**McPherson**



**North Central**



**NWA- Work Release**



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,  
700s, Reconsiderations, Revocation Appeals, Rescinds,  
Special Conditions, EPAs, Etc.**



**MOTION BY: Secretary Shock    **SECONDED BY: Commissioner Carpenter****

**RATIFICATION DATE: June 15, 2017**