



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JUNE 14, 2012 @ 9:30 A.M.
APB Board Room**

BOARD MEMBERS PRESENT:

John Felts, Chairman
Richard L. Mays, Jr., Secretary/Commissioner
Richard Brown Jr., Commissioner
Abraham Carpenter, Commissioner
Joseph Peacock, Commissioner

HEARING EXAMINERS PRESENT:

Jim Williams, Hearing Examiner/Attorney
Carol Bohannon, Hearing Examiner/Attorney
Ashley Vailes, Hearing Examiner/Attorney

EXCUSED WITH VALID REASONS:

Carolyn Robinson, Commissioner
James Wallace, Vice-Chairman/Commissioner

OTHERS PRESENT

Solomon Graves, Administrative Services Manager, APB
Norma Gillerson, Fiscal Support Manager, APB
Melissa Haney, Executive Assistant to the Chairman, APB
Dan Roberts, Deputy Director, Parole/Probation Services, DCC
Steve Arnold, Assistant Director, Parole/Probation, DCC
Damien McNeal, Assistant Director, Parole/Probation, DCC
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

MINUTES PREPARED BY: Melissa Haney, Executive Assistant to the Chairman

CALL TO ORDER

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

APPROVAL OF MINUTES – MAY 31, 2012

Commissioner Carpenter moved. Commissioner Brown seconded the motion. The minutes were approved as presented.

AGENCY UPDATES

Act 570

Mr. Graves stated that in the Board's packets there is a copy of the Implementation Roadmap for Act 570. This Roadmap was put together by the VERA institute and helps to track and identify the three areas of Parole Board responsibility. The Chairman will be presenting it to the Working Group tomorrow, June 15, 2012. He stated that the Board is currently in full compliance with this Act. He also reminded the Board that the monthly meeting for the Act 570 report will be held at the Big Mac building at 8 am tomorrow morning. Commissioner Wallace and Mr. Graves will be representing the Board at that time.

OLD BUSINESS

Transitional Living Facility Policy

Chairman Felts stated that the Hidden Creek Living Facility wanted the Board to stipulate that their participants be stipulated to live in their transitional housing for 90 days. He stated that the Board has reached an agreement and they will mandate a 90 day stay for all transitional housing. If the participant leaves prior to the 90 day agreement without permission it is to be considered a violation of parole.

Commissioner Mays moved. Commissioner Peacock seconded the motion. The motion was carried.

Sex Offender Memo

Chairman Felts also discussed the Sex Offender standards for assigning individuals to the DCC Sex Offender Program. He stated that there is a copy of the standards in the Board packets and this is to be used as a guide when recommending an individual to the program.

FILES FOR REVIEW

Chairman Felts requested that the Board review the Victim Input hearing votes for this Board. There were no questions regarding the Victim Input hearing votes.

RATIFICATION OF VOTES

Commissioner Richard Mays Jr., moved to ratify the votes. Commissioner Carpenter seconded. The motion was carried.

OTHER COMMENTS

Chairman Felts stated that the Board of Corrections has invoked the 90 day EPA and Mrs. Ellingburg's team is working hard on that at this time. The 1 year EPA is currently standing at 185 people and will be ratified at the end of the month.

Commissioner Peacock wished to thank the Board and those present for their help while he has been out on medical leave.

The next Board meeting will be held on Thursday, June 28, 2012 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 9:50 a.m.

Signature on File

John Felts
Chairman

Signature on File

Richard L. Mays, Jr.
Secretary

**ARKANSAS BOARD OF PAROLE
FIRST BOARD RATIFICATION OF VOTES**

JUNE 2012

UNITS:

RATIFIED (X)

DELTA



GRIMES



MCPHERSON



NORTH CENTRAL UNIT



NORTH WEST/WASHINGTON CO.



TUCKER



TUCKER MAX.



CUMMINS



OTHER: TRANSFER SCREENINGS, COMMUTATIONS, PARDONS



RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS,

SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.

MOTION BY: Commissioner Mays

SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: JUNE 14, 2012