



**MINUTES OF THE
ARKANSAS PAROLE BOARD
JUNE 25, 2020
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman, APB
Lona McCastlain, Vice Chairman, APB
Wendy Ryals, Secretary, APB
Abraham Carpenter, Commissioner, APB
Andy Shock, Commissioner, APB
Jerry Riley, Commissioner, APB
Boyce Hamlet, Commissioner, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Goldman, Business Operations Manager, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Joe West, Assistant Attorney General, Attorney General's Office
Solomon Graves, Chief of Staff, DOC
Elizabeth Taylor, Assistant Director Probation/Parole Services, DCC
Carrie Williams, Assistant Director Re-Entry, DCC
Jim Cheek, Program Administrator Parole/Probation Services, DCC

Excused with a Valid Reason:

Carol Bohannon, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
William Bowman, Systems Coordination Analyst, APB

Call to Order

Chairman Felts called the Board meeting to order at 9:04 a.m. A quorum was declared.

Approval of Minutes – June 11, 2020

Commissioner Shock moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports starting with the ADC report. He said they are over 100% capacity. In the county jail backup, there are 72 females and 618 males with a combined total of 690. The jurisdictional count for ADC is 15,444. That is 100.6%.

Chairman Felts then reviewed the population report for ACC. They have an in count of 1,609. There are 250 in Reentry. Mr. Carrie Williams, Assistant Director Re-Entry, DCC, said that is correct including all 4 phases. Ms. Williams said the capacity in the program is 281. Chairman Felts said there is a total in count of 908 males and 428 females for a combined total of 1,336 (79%).

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report for the month of May. Chairman Felts noted that there were 32,977 on Regular Probation. Specialty Court was at 1,971, Parole was 26,666, Boot Camp was 17, and the Act 539s count was 23. This gives a combined total of 61,654 persons under supervision.

Attorney General's Report

Assistant Attorney General Joe West advised the Board that in the last month the Board was served with a new appeal. The total now stands at 12. Mr. West said he's been working on a brief and getting the record together with Ms. Wellborn. He said he intends to have the motion to dismiss and a supporting brief filed within the next week or so. That brings the total to 12 active and properly served cases.

There were no questions regarding the Attorney General's report.

Fiscal Report Update

Ms. Christie Goldman, Business Operations Manager, APB, updated the Board on the Fiscal Report. Ms. Goldman reported that effective July 1, 2019, the Agency received funding of \$295,211 for Maintenance & Operations and Conference & Travel for fiscal year 2020. As of May 31, 2020, we've expensed \$210,303.15 (71%). At this time last year, the Board had exhausted 79% of the operating expense budget.

A copy of the fiscal report was included in each board member's packet for review.

Hearing Judge's Report

Brooke D. Cummings, Executive Administrator, APB, updated the Board on revocation hearings conducted throughout the month of May 2020. The report reflects 393 revocations with 33 of those being administrative. There were 308 waivers signed and 52 individuals revoked at a hearing.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Cummings said that we have received a tentative moving date of August 17th. She said that we will be taking a thorough inventory of everything. She said there will be more information forthcoming. Chairman Felts said that it would be a good idea for everyone to go ahead and start moving their personal stuff out of the office because there will be help for moving the state owned property but not the personal property. Chairman Felts asked Ms. Elizabeth Taylor, Assistant Director Probation/Parole Services, DCC, if she knew anything regarding the flood that happened at the new building. Ms. Taylor said they should know today or tomorrow what the cost is going to be to repair the damage. She said, as of right now, the date is still the 17th.

Ms. Cummings said that she will be working on a response regarding the non-compliant standards that were pointed out at the audit.

Old Business

There was nothing to report regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member’s packet for review.

Review of the Hearing Schedule

A copy of the hearing schedule was included in each board member’s packet for review.

Adoption of Recommendations

Secretary Ryals moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Shock seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting adjourned at 9:37 a.m.

The next Board meeting will be held on Thursday, July 9, 2020 at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Wendy Ryals
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

June 2020

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.



Motion By: Secretary Ryals **Seconded by:** Commissioner Shock

Ratification Date: June 25, 2020