



**MINUTES OF THE  
ARKANSAS PAROLE BOARD  
JUNE 13, 2019  
9:00 A.M.  
APB BOARDROOM**

**Board Members Present:**

Andy Shock, Vice Chairman  
Lona McCastlain, Secretary  
Abraham Carpenter, Commissioner  
John Belken, Commissioner  
Dawne Vandiver, Commissioner  
Jerry Riley, Commissioner

**Excused with Valid Reason(s):**

John Felts, Chairman  
Lisa Wilkins, Hearing Judge, APB  
Monica Adams, Administrative Support Supervisor, APB

**Others Present:**

Brooke D. Cummings, Executive Administrator, APB  
Carol Bohannon, Hearing Judge, APB  
Evelyn Gomez, Hearing Judge, APB  
Scott Howard, Investigator, APB  
William T. Bowman, II, Systems Coordination Analyst, APB  
Christie Little, Business Operations Manager, APB  
Tamara Salaam, Administrative Support Supervisor, APB  
Hollie Wellborn, Executive Assistant to the Chairman, APB  
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

## **Call to Order**

Vice Chairman Shock called the board meeting to order at 9:01 a.m. A quorum was declared. Vice Chairman Shock noted that Chairman Felts is out on annual leave.

## **Approval of Minutes – May 30, 2019**

Commissioner Vandiver moved for approval of the minutes. Commissioner Riley seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

## **Agency Updates**

Ms. Brooke Cummings, Executive Administrator, APB, told the Board that she spoke briefly to Dr. Austin, JFA yesterday, and he is going to call her back today about moving forward with the parole guidelines tool. Secretary McCastlain asked what that means moving forward. Ms. Cummings said it will be for piloting the tool and to identify any issues and recommend changes. Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, ACC, told Ms. Cummings that there was an issue with the PRI that was causing an override of the ARORA score, which was making inmates that are eligible for Transitional Housing ineligible. Ms. Cummings said that she will inquire further regarding this issue with Jerry Bradshaw, Deputy Director, ACC.

Commissioner Belken asked when he and the other Board members' 40 hours of training needed to be completed. Ms. Cummings advised him and the Board that the training hours are from April to April and would have been reflected in the recent performance evaluations.

## **Old Business**

There was nothing to report regarding old business.

## **New Business**

Commissioner Vandiver asked the Board if anyone had used their swipe card to see if it worked. Secretary McCastlain said that her swipe card to get into the units did not work for her. She said that she had to sign in on paper because the computer did not recognize her.

Secretary McCastlain also mentioned that she and Vice Chairman Shock could not get on the internet at McPherson. She said that the warden apologized. She also mentioned that there were proposals on how to fix the issue. Secretary McCastlain said she advised them to speak to Chairman Felts and Mr. William Bowman, Systems Coordination Analyst, APB, regarding the proposals.

## **Files for Review**

A copy of the files for review was included in each board member's packet.

**Adoption of Recommendations**

Secretary McCastlain moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

**Adjournment**

The meeting adjourned at 9:18 a.m.

The next Board meeting will be held on Thursday, June 27, 2019, at 9:00 a.m.

***Signature on File***

---

**John Felts**  
Chairman

***Signature on File***

---

**Lona McCastlain**  
Secretary

**Arkansas Parole Board  
FULL BOARD RATIFICATION OF VOTES**

**June 2019**

<b><u>UNITS:</u></b>	<b><u>RATIFIED</u></b>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
<b>OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.</b>	<input checked="" type="checkbox"/>

**MOTION BY: Secretary McCastlain      **SECONDED BY: Commissioner Carpenter****

**RATIFICATION DATE: June 13, 2019**