



**MINUTES  
OF THE ARKANSAS BOARD OF PAROLE MEETING  
May 26, 2011**

**ABP Board Room  
105 W. Capitol, Suite 500  
Little Rock, Arkansas**

**MEMBERS PRESENT:**

**Leroy Brownlee, Chairman  
Abraham Carpenter, Jr., Vice-Chairman/Commissioner  
Richard L. Mays, Jr., Secretary/Commissioner  
John Felts, Commissioner  
Carolyn Robinson, Commissioner  
Joseph Peacock, Commissioner  
Jimmy Wallace, Commissioner**

**EXCUSED WITH VALID REASON(S):**

**Carol V. Bohannon, Attorney/Hearing Examiner  
James L. Williams, II, Attorney/Hearing Examiner  
Ashley Vailes, Attorney/Hearing Examiner**

## **OTHERS PRESENT**

Arnie Jochums, Assistant Attorney General, AGs Office

Jeff Tillman, Assistant Director, Department of Community Correction

Steve Arnold, Assistant Director, Department of Community Correction

Shirley Ellingburg, Area Manager, Institution Release Services

Solomon Graves, Administrative Services Manager/ACA Coordinator, (ABP)

Norma Gillerson, Fiscal Support Supervisor, (ABP)

Lois Jean Hansberry, Administrative Support Supervisor, Revocation (ABP)

Tamara Salaam, Administrative Support Supervisor, Parole Services (ABP)

**Called to Order**

Chairman Brownlee called the meeting to order at 9:30 a.m, a quorum was declared, and a moment of silence observed.

**Approval of May 12, 2011 Minutes**

Commissioner Carpenter moved.

Commissioner Felts seconded. Motion carried.

**Overview of Population Reports**

Chairman Brownlee gave an overview of ADC, DCC and ABP reports. From ADC Report #1 He noted there are 16,083 inmates currently in the Arkansas Department of Correction (ADC) with an additional 1,506 inmates waiting in the County Jails for transport to ADC. During April there were 1,034 cases reviewed by the Board. Presently there are 22,064 active parolees.

**Attorney General's Office**

Arnie Jochums, stated there is nothing new to report

**Fiscal Report**

Norma Gillerson reported that as of April 30, 2011, the agency has expended 85% of the total budget.

**Hearing Examiner's Report**

Chairman Brownlee stated the attorney's are all out, however, their reports are in the file and if there are questions please address that attorney.

**Old Business**

Solomon Graves updated the Board about the Ohio Risk Assessment System (ORAS) automations process. He also stated that a hearing will take place before the ALC Administrative Rules and Regulations Subcommittee regarding the Act 679 Conditions of Release. The date and time of the hearing is Wednesday, June 15, 2011 at 10:00 a.m. Mr. Graves and Attorney James Williams, II will be attending.

This year the Board received 99% compliance during the American Correction Association (ACA) Audit. In the packet there is information regarding the discretionary compliance application. Mr. Graves informed the Board of the language and presented a copy of the form which will be used to indicate the Board is doing everything possible to meet the intent of this standard.

Parole Board Policy Manual Adoption: Act 570 discusses release guidelines for offenders who receive two years or less on their prison sentence. Mr. Graves presented the policy language and process outline which will allow the Board to begin releasing offenders under these guidelines. The policy language and an emergency clause must be adopted in order to update the Board Policy Manual.

**Policy Language Adoption:**

Commissioner Carpenter moved.  
Commissioner Wallace seconded. Motion carried

**Emergency Clause Attachment:**

Commissioner Wallace moved.  
Commissioner Mays seconded. Motion carried

**New Business**

Chairman Brownlee, stated if there are any questions or concerns regarding the Parole Hearing Schedule please see Tamara Salaam.

There is an Executive Clemency hearing scheduled for Marcel Williams - #SK943 on June 13, 2011 at the Varner Super Max Unit and the Board has been asked to subpoena two guards for this hearing.

**Files for Review**

The Board reviewed the list of the victim input hearings that were conducted on May 18, 2011.

**Ratification of Votes**

Commissioner Mays moved.  
Commissioner Carpenter seconded the motion. The motion carried.

Commissioner Felts announced he will be conducting a training session for all the Board Members, Wednesday, June 1, 2011 at 9:30 a.m. The training will be held at the Municipal League, 301 West 2<sup>nd</sup> Street, North Little Rock. Ms. Lewis will send a notice to the press.

The meeting adjourned at 9:50 a.m.

**Signature on File**

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Leroy Brownlee  
Chairman

**Signature on File**

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Richard Mays, Jr  
Secretary

ARKANSAS BOARD OF PAROLE  
FULL BOARD RATIFICATION VOTES BY UNITS

May 26, 2011

<u>UNITS:</u>	<u>RATIFIED (X)</u>
BENTON	<input checked="" type="checkbox"/>
CACCC	<input checked="" type="checkbox"/>
CUMMINS	<input checked="" type="checkbox"/>
DIAGNOSTIC	<input checked="" type="checkbox"/>
EAST (BRICKEYS)	<input checked="" type="checkbox"/>
MISSISSIPPE CO.	<input checked="" type="checkbox"/>
NEACCC	<input checked="" type="checkbox"/>
OUACHITA RIVER CORR.	<input checked="" type="checkbox"/>
PINE BLUFF	<input checked="" type="checkbox"/>
R. L. WILLIAMS CORR.	<input checked="" type="checkbox"/>
SEARC	<input checked="" type="checkbox"/>
SWARC	<input checked="" type="checkbox"/>
TRCC	<input checked="" type="checkbox"/>
VARNER	<input checked="" type="checkbox"/>
WRIGHTSVILLE	<input checked="" type="checkbox"/>
OTHER: TRANSFER SCREENINGS, COMMUTATIONS, PARDONS, RECONSIDERATION, REVOCATION APPEALS, RESCINDS, SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.	<input checked="" type="checkbox"/>

MOTION BY: Richard Mays, Jr. SECONDED BY: Abraham Carpenter, Jr.

RATIFICATION DATE: May 26, 2011