



**MINUTES OF THE
ARKANSAS PAROLE BOARD
May 24, 2018
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Solomon Graves, Public Information Officer, ADC

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Christie Little, Business Operations Manager, APB
Scott Howard, Investigator, APB
Monica Adams, Administrative Support Supervisor, APB
Lakeshia Swanigan, Administrative Specialist III, APB
Tamara Salaam, Administrative Support Supervisor, APB
Rachel Butler, Fiscal Support Specialist, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Nga Mahfouz, Assistant Attorney General, Attorney General's Office
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Jerry Bradshaw, Director of Parole and Probation Services, ACC
Lindsey Rindahl, Executive Assistant to the Chairman, APB

Call to Order

Chairman Felts called the board meeting to order at 9:03 a.m. A quorum was declared.

All commissioners were present. Commissioner McCastlain was present but arrived at 9:06 due to traffic.

Approval of Minutes – May 10, 2018

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

Report Updates

Chairman Felts reported the Statewide Population Report for the ADC indicated every unit remained over capacity. Chairman Felts stated the total for ADC in count was 18,137. The grand total for ADC was 18,244 which included those inmates out to hospitals, furloughs, and court.

Chairman Felts stated the ACC centers were also right at capacity. He stated some units were likely to be a little under capacity due to the fluid nature of this group of people. Chairman Felts stated the total for ACC in count was 1,946 and the grand total of the ACC population was 1,950.

Chairman Felts reviewed the Statewide Field Operations Report and stated there were 31,380 offenders under regular probation, 2,668 offenders under drug court and/or specialty court, 24,483 offenders under parole, and 80 offenders under boot camp. He stated that number will continue to drop because that program is no longer in existence. Chairman Felts reported 12 offenders were released under Act 539.

There were no further questions or comments regarding the report updates at this time.

Attorney General's Report

There was nothing to report from the Attorney General's office at this time.

Fiscal Report Update

Ms. Rachel Butler, Fiscal Support Specialist, updated the Board on the Fiscal Report. Ms. Butler reported that the Board, as of April 30, 2018, had expended 80% of the maintenance, operations and travel budget. Ms. Butler stated at the same time last year the Board had spent 74% of the operating expense budget. There was an attachment included in the board member's packets for review.

Commissioner Vandiver inquired about the status of the office supplies budget and reminded Chairman Felts of the need to purchase Apple pens using money from the remainder of the office supplies budget. Commissioner McCastlain asked Ms. Brooke Cummings whether there was another area in the budget that could cover the cost of the pens. Ms. Cummings answered in the affirmative and stated it would be fine as long as the overall budget stayed in the green.

Commissioner Riley asked when the Board would have a budget meeting. Vice-Chairman Belken reported he had met with Chairman Felts and Ms. Cummings the day before and that Ms. Cummings is in the process of getting him a copy of the budget request. Vice-Chairman Belken stated the committee would meet upon his receipt of the budget request.

There were no further questions or comments regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of April 2018. Ms. Cummings reported that there were a total of 477 actions taken. She stated that number included 456 (96%) revocations. Of those revocations 75% were through waivers. Ms. Cummings reported the 38 actions showing under her name were administrative revocations which represented any individual who picked up new time, and that those revocations occurred administratively and did not require a hearing.

A copy of the hearing judge report was included in each board member's file for review.

There were no comments or questions regarding the Hearing Judge Report.

Agency Updates

Ms. Cummings reported that there were no agency updates.

There were no further comments or questions regarding Agency Updates.

Old Business

There was nothing to report regarding Old Business.

New Business

There was nothing to report regarding New Business.

Files for Review

Vice-Chairman Belken reminded the Board of the upcoming screenings. There were no other questions or concerns regarding the Files for Review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Discussion

Commissioner Vandiver stated she would like to take a minute for the Board to review the upcoming June schedule. The Board quickly reviewed the schedule.

Commissioner Riley asked Chairman Felts whether it would be okay for Commissioners to park in another Commissioner’s parking space if that Commissioner would not be in the office that day. Chairman Felts stated that would be fine.

There were no further questions or concerns to be discussed at this time.

Adjournment

The meeting adjourned at 9:22 a.m.

The next Board meeting will be held on Thursday, June 14, 2018, at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

May 2018

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary Shock Seconded by: Commissioner Carpenter

Ratification Date: May 24, 2018