



MINUTES
ARKANSAS BOARD OF PAROLE
May 13, 2010 @ 9:30 A.M.
ABP Board Room

BOARD MEMBERS PRESENT:

Leroy Brownlee, Chairman
Abraham Carpenter, Jr., Vice-Chairman
Richard L. Mays, Jr., Secretary
John Felts, Commissioner
Joe Peacock, Commissioner
Jimmy Wallace, Commissioner

**EXCUSED WITH VALID
REASON(S):**

Carolyn Robinson, Commissioner

**HEARING EXAMINERS
PRESENT:**

Carol V. Bohannon, Hearing Examiner/Attorney
James L. Williams, II, Hearing Examiner/Attorney

MINUTES PREPARED BY: Sharon Lewis, Executive Assistant to the Chairman

OTHERS PRESENT

David Eberhard, Director, Department of Community Correction (DCC)
Dan Robert, Deputy Director, Department of Community Correction - Parole/Probation
Steve Arnold, Assistant Director, Department of Community Correction - Parole/Probation
Jeff Tillman, Assistant Director, Department of Community Correction - Parole/Probation
Rhonda Sharp, Public Relations, Department of Community Correction
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Meredith Rebsamen, Assistant Attorney General, Attorney General's Office (AG's)
Norma Gillerson, Fiscal Support Supervisor, ABP
Solomon Graves, Computer Support Specialist & Accreditation Coordination Coordinator, ABP
Lois Hansberry, Administrative Support Supervisor– Revocation, ABP
Tamara Salaam, Administrative Support Supervisor – Parole, ABP
Sharon Lewis, Executive Assistant to the Chairman, ABP

CALLED TO ORDER

The Chairman called the meeting to order at 9:30 am. A quorum was declared

APPROVAL OF MINUTES – March 25, 2010

Carpenter moved.

Felts seconded the motion. *Motion carried.*

OLD BUSINESS

None.

NEW BUSINESS

Mr. Graves discussed the following:

American Correctional Association

- A policy is being developed to govern ABP's accreditation process. Upon the Chairman's approval of the Administrative Directive, a copy will be provided to the Board at the May 27th Full Board Meeting.
- Mr. Graves will be attending an ACA Conference in Chicago July 29 – August 4th.

National Parole Resource Center Grant Application

- This grant will provide the Board with training on recognized best practices for Releasing Authorities.
- DCC will be invited to partner with the Board to submit the application which is due June 21st.

Agency Training

- Training updates were distributed to the Board. All training for Board and Staff must be completed by July 31st.
- A mandatory training for all staff will be held on June 8th at 12:30 p.m. The 4 hour training course entitled "Leadership, Security, and Body Language will be presented by ADC via video. Three additional training courses are being scheduled.

Parole Office Visit & Inmate Panels

- The Texarkana Parole Office Visit on April 30th and the inmate panel discussion at the McPherson Unit on May 11th went well. The Board extended gratitude to Mr. Tom Krone & his staff for the hospitality shown to the Board during their visit to Texarkana. Staff at McPherson and Texarkana received favorable remarks on a job well done. The next panel discussion is scheduled for May 20th at the Wrightsville Unit, and the next parole office visit is May 28th at the Fayetteville Parole Office.

Congratulatory remarks were extended to Mr. Eberhard as the new Director of DCC.

Changes will be forthcoming in the ABP Revocation/Parole Section. Jerry Bradshaw is chairing the committee in restructuring these sections. The next committee meeting will be on Friday, May 14th.

FILES FOR DISCUSSION - REVIEW

The Board reviewed the listing of victim input hearings that were conducted the first half of May 2010.

Commissioner Wallace met with OPM regarding the ABP positions being audited for reclassification.

RATIFICATION OF VOTES

Commissioner Mays moved.

Commissioner Peacock seconded the motion to ratify the votes. Motion carried.

The meeting adjourned at 9:50 a.m.

Signature on File

Leroy Brownlee
Chairman

Signature on File

Richard L. Mays, Jr.
Secretary

**ARKANSAS BOARD OF PAROLE
FIRST BOARD VOTE RATIFICATION**

MAY 2010

UNITS:

RATIFIED (X)

DELTA



GRIMES



MCPHERSON



NORTH CENTRAL UNIT



TUCKER



TUCKER MAX.



**OTHER: TRANSFER SCREENINGS, CLEMENCIES, PARDONS,
RECONSIDERATION, REVOCATION APPEALS, RESCINDS,
SPECIAL CONSIDERATIONS, ACT 290, 700'S, EPA, ETC.**



MOTION BY: RICHARD L. MAYS, JR. SECONDED BY: JOE PEACOCK

RATIFICATION DATE: May 13, 2010