



**MINUTES**  
**ARKANSAS BOARD OF PAROLE**  
**May 12, 2011 @ 9:30 A.M.**  
**ABP Board Room**

**BOARD MEMBERS PRESENT:**

Leroy Brownlee, Chairman  
Abraham Carpenter, Jr., Vice-Chairman  
Richard L. Mays, Jr., Secretary  
John Felts, Commissioner  
Carolyn Robinson, Commissioner  
Joe Peacock, Commissioner  
Jimmy Wallace, Commissioner

**HEARING EXAMINERS  
PRESENT:**

Ashley Vailes, Hearing Examiner/Attorney

**EXCUSED WITH VALID  
REASON(S):**

Carol V. Bohannon, Hearing Examiner/Attorney  
James L. Williams, II, Hearing Examiner/Attorney

MINUTES PREPARED BY: Sharon Lewis, Executive Assistant to the Chairman

## **OTHERS PRESENT**

Dan Roberts, Deputy Director, Department of Community Correction  
Jeff Tillman, Assistant Director, Parole/Probation, Department of Community Correction  
Rhonda Sharp, Public Relations, Department of Community Correction  
Meredith Rebsamen, Assistant Attorney General, Attorney General's Office  
Arnie Jochums, Assistant Attorney General, Attorney General's Office  
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC  
Solomon Graves, Administrative Services Manager, ABP  
Norma Gillerson, Fiscal Support Supervisor, ABP  
Tamara Salaam, Administrative Support Supervisor – Pre-Release, ABP  
Sharon Lewis, Executive Assistant to the Chairman, ABP

**CALLED TO ORDER**

Chairman Brownlee called the meeting to order at 9:30 am. A quorum was declared.

**APPROVAL OF MINUTES – April 28, 2011**

Commissioner Carpenter moved. The minutes were approved as presented.  
Commissioner Felts seconded the motion. Motion carried.

**OLD BUSINESS**

Mr. Graves gave a status report of the ongoing agency activities.

- Types of hearings listed in eOMIS that do not apply to parole were presented to the Board for review and approval to remove them from the ORAS Reentry Tool Eligibility Report. The Board will get back with Mr. Graves on this issue today.
- ABP Statistical Data Report for FY10 -11 was distributed to the Board.
- IRS staff will run automated ORAS Assessments beginning Monday, May 16<sup>th</sup>.

**NEW BUSINESS**

- Mobility Project Cost: \$54,600.00 is the estimate cost to replace existing laptops and cell phones for Board Members, Hearing Examiners, Administrative Services Manager, and the Board Investigator. The funding level for FY12 will not be sufficient to cover this expense. Also, it is estimated that the eOMIS Modification Project which will cost an additional \$20,000.00. Commissioner Peacock asked for Mr. Graves to submit to the Board a report on the advantages of having this automation project.
- On Friday, May 13<sup>th</sup>, the BOC will be meeting at Tucker for the dedication of the chapel.
- Ms. Meredith Rebsamen announced that due to restructuring at the AG's Office, she has been reassigned and Mr. Arnold (Arnie) Jochums will be her replacement for ABP. The Board extended farewell remarks to Ms. Rebsamen.
- Commissioner Carpenter congratulated Chairman Brownlee on his new appointment to the Little Rock Civil Service Commission.
- Commissioner Peacock ask the Chairman on the status of the vacant Investigator position. Response: Interviews were being conducted on this afternoon (5-12-11) and he will have the final authority on the hiring. Commissioner Peacock stated that the Chairman does not have the power to hire or fire and it takes four votes to do this and he will be going to the Governor's Office on this issue.

**FILES FOR DISCUSSION - REVIEW**

The Board reviewed the listing of victim input hearings that were conducted the first half of May 2011.

**RATIFICATION OF VOTES**

Commissioner Mays moved.  
Commissioner Carpenter seconded the motion to ratify the votes. Motion carried.

The meeting adjourned at 9:50 a.m.

**Signature on File**

**Leroy Brownlee**  
Chairman

**Signature on File**

**Richard L. Mays, Jr.**  
Secretary

**ARKANSAS BOARD OF PAROLE  
FIRST BOARD VOTE RATIFICATION**

**MAY 2011**

**UNITS:**

**RATIFIED (X)**

**DELTA**



**GRIMES**



**MCPHERSON**



**NORTH CENTRAL UNIT**



**TUCKER**



**TUCKER MAX.**



**OTHER: TRANSFER SCREENINGS, CLEMENCIES, PARDONS,  
RECONSIDERATION, REVOCATION APPEALS, RESCINDS,  
SPECIAL CONSIDERATIONS, ACT 290, 700'S, EPA, ETC.**



**MOTION BY: RICHARD L. MAYS, JR. SECONDED BY: ABRAHAM CARPENTER, JR.**

**RATIFICATION DATE: May 12, 2011**