



**MINUTES OF THE
ARKANSAS PAROLE BOARD
MAY 16, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Abraham Carpenter, Commissioner
Dawne Vandiver, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

John Belken, Commissioner
Carol Bohannon, Hearing Judge, APB
Tamara Salaam, Administrative Support Supervisor, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Christie Little, Business Operations Manager, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Monica Adams, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:01 a.m. A quorum was declared. Chairman Felts noted that Commissioner Belken was out with approval on Annual Leave.

Approval of Minutes – April 25, 2019

Commissioner Vandiver moved for approval of the minutes. Vice-Chairman Shock seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's file for review.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, APB, updated the Board on the Parole Board's current positions of employment. Ms. Cummings said that there are three positions advertised. They are Administrative Analyst, Administrative Specialist II, and Administrative Specialist III. She advised that we should be filling those positions soon.

Chairman Felts mentioned that Ms. Cummings made an appearance at the Administrative Rules Committee meeting. Ms. Cummings said that she presented our December 31st quarterly report, and there were no updates. She also presented the March quarterly update for 2019.

There were no questions or comments regarding the agency updates.

Old Business

Comm. Vandiver reminded Ms. Cummings and the Board about getting scanners on their ID cards so they can get in the units faster. Chairman Felts told the Board that they'll need their photographs placed on a disc so that they can be put in the system.

Comm. Vandiver also raised the issue of not being able to get on their computers at the units. Chairman Felts said that he will bring the issue to ADC Director Wendy Kelley.

There were no questions or comments regarding old business.

New Business

There was nothing to report regarding new business.

Files for Review

A copy of the files for review was included in each board member's packet.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other

Ms. Shirley Ellingburg, Area Manager, Institutional Release Services, ACC, advised the Board that Nicholas Stewart is now over IRS. Ms. Ellingburg asked Chairman Felts if he knew when the Board of Corrections would decide on the next EPA. Chairman Felts told her that they will invoke the 90 day & 1 year EPA on May 28th.

Adjournment

The meeting adjourned at 9:20 a.m.

The next Board meeting will be held on Thursday, May 30, 2019, at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Lona McCastlain
Secretary**

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

May 2019

<u>UNITS:</u>	<u>RATIFIED</u>
Delta	<input checked="" type="checkbox"/>
Wrightsville	<input checked="" type="checkbox"/>
Wrightsville Hawkins	<input checked="" type="checkbox"/>
Tucker	<input checked="" type="checkbox"/>
Tucker Max	<input checked="" type="checkbox"/>
Cummins	<input checked="" type="checkbox"/>
Benton	<input checked="" type="checkbox"/>
TRCC/SWACC	<input checked="" type="checkbox"/>
Bowie County	<input checked="" type="checkbox"/>
McPherson	<input checked="" type="checkbox"/>
North Central	<input checked="" type="checkbox"/>
NWA- Work Release	<input checked="" type="checkbox"/>
OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s, 700s, Reconsiderations, Revocation Appeals, Rescinds, Special Conditions, EPAs, Etc.	<input checked="" type="checkbox"/>

MOTION BY: Secretary McCastlain **SECONDED BY: Commissioner Carpenter**

RATIFICATION DATE: May 16, 2019