



MINUTES
OF THE ARKANSAS BOARD OF PAROLE MEETING
April 29, 2010 – 9:30 a.m.
ABP Boardroom

MEMBERS PRESENT: Leroy Brownlee, Chairman
Abraham Carpenter, Jr., Vice-Chairman
Richard L. Mays, Jr., Secretary/Commissioner
John Felts, Commissioner
Carolyn Robinson, Commissioner
Jimmy Wallace, Commissioner

HEARING EXAMINERS: James L. Williams, II, Hearing Examiner/Attorney

**EXCUSED WITH
VALID REASON(S)** Joseph Peacock, Commissioner
Carol V. Bohannon, Hearing Examiner/Attorney

MINUTES PREPARED BY: Sharon Lewis, Executive Assistant to the Chairman

OTHERS PRESENT:

Jeff Tillman, Assistant Director, Department of Community Correction
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC
Bob Parker, Mental Health Administrator, Arkansas Department of Correction
Meredith Rebsamen, Assistant Attorney General, Attorney General's (AG's) Office
Sharon Lewis, Executive Assistant to the Chairman, ABP
Solomon Graves, Computer Support Specialist / ACA Coordinator, ABP
Norma Gillerson, Fiscal Support Supervisor, ABP
Tamara Salaam, Administrative Support Supervisor – Parole Services, ABP

Called to Order

Chairman Brownlee called the meeting to order and declared a quorum at 9:30 a.m.

Approval of April 15, 2010 Minutes

Commissioner Wallace made a motion to adopt the previous minutes as presented. Commissioner Felts seconded the motion. Motion carried.

Population Reports

The data in the population reports received from ADC and DCC were reviewed.

Attorney General's Office

Ms. Rebsamen reported that the lawsuit filed by inmate Daniel Ray Brown - #88140 was recommended for dismissal by the U.S. Magistrate Judge for the Western District of Arkansas on April 28th. The remaining lawsuit filed by inmate Dale Cristee - #70265, is still pending.

Hearing Examiners' Reports

Mr. Williams gave an oral report on the revocation hearings conducted this month. He also presented Ms. Bohannan's report on her behalf.

The Board extended gratitude to Mr. Williams for taking on additional duties and the outstanding job he was doing during the vacancy of the other hearing examiner position.

Fiscal Report

Mrs. Gillerson presented the agency's financial overview for the fourth quarter of the current fiscal year.

Old Business

Agency Updates: Mr. Graves reported on the following events for the agency:

- The ORAS implementation is now in the automation phase. He will be meeting May 4th with IRS to discuss the automation the Reentry Tool.
- The Texarkana Parole Office Visit is scheduled for April 30th. The dates for the May panels and Parole Office visits were reviewed.
- Staff is submitting ACA documentation in a timely manner. Plato Barnett, ACA Coordinator for DCC, is scheduled to conduct ABP internal audit on June 3rd.
- Mr. Graves requested for the Training Needs Assessment form to be submitted to him by April 30th. The information on the form will be sure to ensure staff receives the appropriate training.
- Reorganization/Strategic Planning Committee: Mr. Graves is currently conducting interviews with Revocation & Parole Services staff.
- The next Reorganization/Strategic Planning Committee meeting is scheduled for May 14th and the final report will be presented at the Full Board Meeting on May 27th.

New Business

Mr. Bob Parker, Mental Health Administrator for ADC, gave a presentation on the new Anger Management Program, which will be implemented at the East Regional Unit. This program is a 6-12 month in-depth treatment program. Criteria: Inmates, who has committed violent crimes, aggressive behavior problems, 60-days disciplinary free, class III. ADC hopes to implement program by July 1st. ADC will request approval during the next legislative session for good time credit for those inmates who successfully complete the program.

The Board requested for Mr. Parker to give an overview of the mental health status for parolees and to keep the Board abreast of any changes in the program.

Hearing Schedule – MAY

The schedule was reviewed. The board was requested to notify Tamara Salaam, if any other changes were needed.

Files for Discussion / Review

Chairman Brownlee stated there is a problem with SOSRA forms not being in the file jackets. ADC will be contacted to resolve this issue.

An overview of the victim input hearings was conducted.

Ratification of Votes

Commissioner Mays, read off the units to be ratified by the Board and made a motion for their adoption. Commissioner Carpenter seconded the motion. Motion carried.

This meeting adjourned at 10:00 a.m.

Signature on File

**LEROY BROWNLEE
CHAIRMAN**

Signature on File

**RICHARD L. MAYS, JR.
SECRETARY**

**ARKANSAS BOARD OF PAROLE
RATIFICATION OF VOTES BY UNITS**

APRIL 2010

| <u>UNITS:</u> | <u>RATIFIED (X)</u> |
|---|-------------------------------------|
| BENTON | <input checked="" type="checkbox"/> |
| CACCC | <input checked="" type="checkbox"/> |
| CUMMINS | <input checked="" type="checkbox"/> |
| DIAGNOSTIC | <input checked="" type="checkbox"/> |
| EAST | <input checked="" type="checkbox"/> |
| MISSISSIPPI CO. | <input checked="" type="checkbox"/> |
| NEACCC | <input checked="" type="checkbox"/> |
| OUACHITA REGIONAL | <input checked="" type="checkbox"/> |
| PINE BLUFF | <input checked="" type="checkbox"/> |
| RANDALL L. WILLIAMS CORR. | <input checked="" type="checkbox"/> |
| SEARC | <input checked="" type="checkbox"/> |
| SWARC | <input checked="" type="checkbox"/> |
| TRCC | <input checked="" type="checkbox"/> |
| VARNER | <input checked="" type="checkbox"/> |
| WRIGHTSVILLE | <input checked="" type="checkbox"/> |
| OTHER: RESCINDS & TRANSFER SCREENINGS, ACT 290'S, EPA, 700'S, SPECIAL CONSIDERATIONS, RECONSIDERATION, REVOCATION APPEALS, CLEMENCIES, ETC. | <input checked="" type="checkbox"/> |

MOTION BY: Richard Mays, Jr. SECONDED BY: Abraham Carpenter, Jr.

RATIFICATION DATE: April 29, 2010