



**MINUTES OF THE
ARKANSAS PAROLE BOARD
April 16, 2015
9:00 A.M.
APB BOARDROOM**

BOARD MEMBERS PRESENT:

John Felts, Chairman
Richard Brown Jr., Vice-Chairman /Commissioner
Dawne Vandiver, Secretary/Commissioner
Richard L. Mays, Jr., Commissioner
Abraham Carpenter, Commissioner
John Belken, Commissioner
James Wallace, Commissioner

EXCUSED WITH VALID REASONS:

Carol Bohannon, Hearing Judge/Attorney
Cara Boyd-Connors, Hearing Judge/Attorney
Jim Williams, Hearing Judge/Attorney
Ashley Vailes, Hearing Judge/Attorney
Meredith Rebsamen, Assistant Attorney General, Attorney General's Office

OTHERS PRESENT:

Solomon Graves, Administrative Services Manager, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Tamara Salaam, Administrative Support Supervisor, APB
Mahogany Franklin, Fiscal Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Julie Chavis, Assistant Attorney General, Attorney General's Office

CALL TO ORDER

Chairman Felts called the meeting to order at 9:04 am. A quorum was declared.

APPROVAL OF MINUTES – March 26, 2015

Secretary Vandiver moved for an approval of the minutes. Vice-Chairman Brown seconded the motion. The motion passed. The minutes were approved as presented.

AGENCY UPDATES

Solomon Graves, Administrative Services Manager, updated the Board on the IT, Parole, and Revocation Support sections. Mr. Graves informed the Board that we are working with vendors regarding security system upgrades. The plan should be finalized within a week or two and at that time will be presented to the Board.

Mr. Graves thanked everyone for the participation in the ACIC training. Mr. Graves asked that anyone that has not taken their exam for the ACIC training needs to take it at their earliest convenience and turn in their certificate of completion to him. Mr. Graves informed those that were unable to attend of a follow-up class at the Mann Building within the next month. Those support staff members and Board members will be notified of the date and time.

Mr. Graves acknowledged Tamara Salaam, Administrative Support Supervisor, Delores Jones, Administrative Specialist III, and Hollie Cook, Administrative Specialist, III, for their hard work in the last month with the online voting changes.

Mr. Graves informed the Board of a General Improvement Funding Grant that was approved from the Central Arkansas Planning & Development District, Inc. This grant was received by the Board in the amount of \$17,124.00 at the end of March to fund a searchable database of parole decisions.

Mr. Graves updated the Board on Act 95, Act 895, Act 608 and Act 1239. As of April 2, 2015 offenders will be required to sign a waiver for warrantless searched by law enforcement. If the offender does not sign a search waiver they cannot be released.

Secretary Vandiver asked Mr. Graves the full grant amount to put the decisions online. Mr. Graves responded to her question explaining that the full amount will be used for this project.

NEW BUSINESS

The Chairman updated the Board on a form that the Board Members will need to sign regarding A.C.A. Section 16-93-201(a)(2)(A)(i) which prohibits Board members from having secondary employment. Board members were informed that the form, which states that, active Board members will not have secondary employment, needed to be completed, signed, notarized, and returned to the Chairman today. All commissioners were to receive a copy for their file. All questions should be sent to Mr. Graves or Chairman Felts.

OLD BUSINESS

There was no old business to discuss.

FILES FOR DISCUSSION - REVIEW

There were no questions regarding the files for review.

ADOPTION OF RECOMMENDATIONS

Commissioner Vandiver, Secretary of the Board, moved to adopt the recommendations. Commissioner Carpenter seconded. The motion was carried.

ADJOURNMENT

The meeting adjourned at 9:31 a.m.

The next Board meeting will be held on Thursday, April 30th, 2015 at 9:00 a.m. at the Arkansas Parole Board.

Signature on File

John Felts, Chairman

Signature on File

Dawne Vandiver, Secretary

**ARKANSAS BOARD OF PAROLE
FULL BOARD RATIFICATION OF VOTES**

April 2015

<u>UNITS:</u>	<u>RATIFIED (X)</u>
DELTA	<u>X</u>
WRIGHTSVILLE	<u>X</u>
TUCKER	<u>X</u>
TUCKER MAX	<u>X</u>
CUMMINS	<u>X</u>
BENTON	<u>X</u>
TRCC/SW	<u>X</u>
ACC-CAC	<u>X</u>
McPHERSON	<u>X</u>
NORTH CENTRAL/NW	<u>X</u>
OTHER:	<u>X</u>
PARDONS, COMMUTATIONS, TRANSFER SCREENINGS, ACT 290's, 700's, RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS, SPECIAL CONDITIONS, EPA, ETC.	

MOTION BY: Commissioner Vandiver SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: April 16th, 2015