



**MINUTES OF THE
ARKANSAS PAROLE BOARD
April 12, 2018
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Secretary
Abraham Carpenter, Commissioner
Lona McCastlain, Commissioner
Jerry Riley, Commissioner
Dawne Vandiver, Commissioner

Excused with Valid Reason(s):

John Belken, Vice Chairman
Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Nga Mahfouz, Assistant Attorney General, Attorney General's Office
Jessica Leija, Business Operations Manager, APB
Christie Little, Administrative Analyst, APB
William T. Bowman, II, Computer Support Analyst, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Jerry Bradshaw, Director of Parole and Probation Services, ACC
Lindsey Rindahl, Executive Assistant to the Chairman, APB

Call to Order

Chairman Felts called the board meeting to order at 9:00 a.m. A quorum was declared.

Approval of Minutes – March 29, 2018

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, informed the Board of the approval of the BJA sub-award which will be used to fund parole guidelines. Ms. Cummings stated the changes within eOMIS provided by Marquis will cost approximately \$42,000. The Arkansas Parole Board will front this cost but will be reimbursed through the funding. Ms. Cummings stated that more information will follow.

Commissioner Riley mentioned to the Board that the magnetic lock on the agency's door needs to be replaced. Ms. Cummings acknowledged the issue and expressed interest in meeting with Chairman Felts and Ms. Jessica Leija, Business Operations Manager, to address possible solutions.

There were no further comments or questions regarding Agency Updates.

Old Business

There were no questions or concerns regarding Old Business.

New Business

Chairman Felts proposed sending a letter to ACC Reentry asking them to refrain from sending the Board names of individuals who committed homicides and/or sex offenses and who have not made an initial appearance in front of the Board until the Board has the chance to meet with any victims involved. Chairman Felts proposed he would write and send the letter.

Commissioner Shock moved for the approval of Chairman Felts' request to write a letter to send to ACC Reentry. Commissioner Riley seconded the motion. The motion passed.

Commissioner McCastlain stated she was concerned about the Board's lack of formal policy concerning commissioner protocol in the units. She expressed that it would be beneficial for the commissioners to be on the same page in this area. Commissioner McCastlain volunteered to write a policy. Chairman Felts thanked Commissioner McCastlain for volunteering and approved her to draft the policy.

There were no questions or concerns regarding New Business.

Files for Review

Commissioner Shock revised his recommendation regarding inmate Daniel Hagan. Commissioner Vandiver revised her recommendation regarding inmate Robert Eaton. The Board adopted the revised recommendations.

There were no other questions or concerns regarding Files for Review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Discussion

Chairman Felts mentioned that Commissioners McCastlain and Vandiver would be conducting the upcoming videoconference regarding Act 539 inmate Albert Bell, who is currently incarcerated at Utah State Prison.

There were no further questions or concerns to be discussed at this time.

Adjournment

The board meeting adjourned at 9:33 a.m.

The next Parole Board meeting will be held on Thursday, April 26th at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

April 2018

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Satellite/Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



Bowie County



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary Shock SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: April 12, 2018