



**MINUTES OF THE
ARKANSAS PAROLE BOARD
APRIL 25, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Lona McCastlain, Secretary
John Belken, Commissioner
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

Andy Shock, Vice Chairman
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Carol Bohannon, Hearing Judge, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Little, Business Operations Manager, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Tamara Salaam, Administrative Support Supervisor, APB
Monica Adams, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the Board meeting to order at 9:03 a.m. A quorum was declared.

Approval of Minutes – April 11, 2019

Commissioner Vandiver moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

A copy of the minutes was included in each board member's packet for review.

Review of Population Reports

Chairman Felts reviewed the population reports. The report showed that ADC's county jail back-up has stayed pretty consistent with a combined total of 1,516 including males and females. ADC's population remains over capacity.

Chairman Felts then reviewed the population report for ACC. They are at capacity with a total of 2,204. Their in count is 2,203, and one is out to court.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. The prisons are at 100% along with supervision being 100%. They've grown tremendously. Regular Probation's count was 32,553, Drug Court was 2,260, Parole was 25,343, Boot Camp was 43, and the Act 539's count was 16. This gives a combined total of 60,215 persons under supervision.

Attorney General's Report

There was nothing to report from the Attorney General's office.

Fiscal Report Update

Ms. Christie Little, Business Operations Manager, updated the Board on the Fiscal Report. Ms. Little reported that effective July 1, 2018, the Agency received funding of \$295,211 to cover Operating and Travel Expenses for fiscal year 2019. As of March 31, 2019, we've expended \$191,707.25 (65%) of the Maintenance & Operations and Travel and Conference budget. At this time last year, the Agency had also expended 73% of budgeted funds.

A copy of the fiscal report was included in each board member's packet for review.

There were no questions or comments regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of March 2019. Ms. Cummings reported to the Board that there were a total of 479 actions. That number includes 463 revocations, 323 waivers, 105 administrative revocations not requiring a hearing, and 35 individuals that were revoked at a hearing.

A copy of the hearing judge report was included in each board member's packet for review.

Agency Updates

Ms. Brooke Cummings advised the Board to voice any questions or concerns they may have as we move forward to the implementation of the PRI. Chairman Felts asked if we will have another in-person meeting with Dr. Jim Austin, JFA. Ms. Cummings said that we are waiting to hear back from him.

Old Business

There was nothing to report regarding Old Business.

New Business

Commissioner Vandiver mentioned that she is having issues getting on her computer at the prisons. Commissioner Carpenter also mentioned that he is having the same problems. Chairman Felts asked Mr. William Bowman, Systems Coordination Analyst, APB, the status of the offline app. Mr. Bowman advised the Board that the app is still being worked on.

Commissioner Vandiver asked if it is possible to get scanner strips on their ID cards to get into the prisons faster. Chairman Felts said that he would ask someone about the matter.

Files for Review

A copy of the files for review was included in each board member's packet for review.

There were no questions or comments regarding the files for review.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Commissioner Belken seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Adjournment

The meeting adjourned at 9:35 a.m.

The next Board meeting will be held on Thursday, May 16, 2019, at 9:00 a.m.

Signature on file

**John Felts
Chairman**

Signature on file

**Lona McCastlain
Secretary**

ARKANSAS PAROLE BOARD

FULL BOARD RATIFICATION OF VOTES

April 2019

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.



Motion By: Secretary McCastlain Seconded by: Commissioner Belken

Ratification Date: April 25, 2019