



**MINUTES OF THE
ARKANSAS PAROLE BOARD
March 30, 2017
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Abraham Carpenter, Commissioner
Dawne Vandiver, Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

Excused with Valid Reason(s):

Janice Horton, Business Operations Manager, APB
Carol Bohannon, Hearing Judge/Attorney, APB
Lisa Wilkins, Hearing Judge/Attorney, APB
Evelyn Gomez, Hearing Judge/Attorney, APB
Solomon Graves, Public Information Officer, ADC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office
Jerry Bradshaw, Director of Parole and Probation Services, ACC

Others Present:

Brooke Cummings, Executive Administrator, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Kenya Woods, Victim Input Coordinator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Christie Little, Administrative Support Supervisor, APB
William T. Bowman, II, Computer Support Analyst, APB
Nicholas Stewart, Project and Enterprise Management Administrator, ACC
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the board meeting to order at 9:05 a.m. A quorum was declared.

Approval of Minutes – March 16, 2017

Commissioner Vandiver moved for approval of the minutes. Secretary Shock seconded the motion. The minutes were approved as presented.

Report Updates

Chairman Felts reported that there are 17,685 inmates incarcerated in the Arkansas Department of Correction (ADC). There are currently 1,164 men and women on the ADC County Jail Back-up list. Chairman Felts stated that the Board of Corrections updated the 90-day Emergency Powers Act; there were a couple of people added to the original list.

In reviewing the Arkansas Community Correction (ACC) Center Jurisdictional Population Report, Chairman Felts stated there are 1,907 offenders in ACC Centers. The total ACC capacity is 1,918. This includes those in all ACC Centers including RCFs, Omega, SW AR CCC, and those offenders on ACC's back-up list. The Statewide Field Operations report reflects 28,807 on probation, 2,744 out to drug court/specialty court, 295 boot camp releases (including inactive cases) and 24,090 on parole, for a combined total of 55,936 under supervision.

There were no further questions or comments regarding the report updates at this time.

Attorney General's Report

Chairman Felts announced that Ms. Nga Mahfouz, Assistant Attorney General, will not be present for today's board meeting due to a conflict in her schedule.

There were no questions or comments regarding the AG's report.

Fiscal Report Update

Ms. Brooke Cummings, Executive Administrator, updated the Board on the Fiscal Report in the absence of Ms. Janice Horton, Business Operations Manager. Ms. Cummings reported that the Board, as of February 28, 2017, has expended 59% of its annual travel, maintenance, and operations budget with four months remaining in the fiscal year. There is an attachment included in the board packets for review.

There were no further questions or comments regarding the Fiscal report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the past month. The report is not available in the board member packets today. Ms. Cummings stated that there are copies of that report readily available upon request.

There were no comments or questions regarding the Hearing Judge Report.

Agency Updates

Ms. Brooke Cummings updated the Board on our recent mock audit conducted for our upcoming ACA Reaccreditation formal audit in June 2017. The agency asked an ACC staff member conduct the audit who is experienced with the ACA standards and compliance. Ms. Cummings stated the mock audit went well and she will update the Board with any changes in the future.

Ms. Cummings stated that the Council of State Governments would be visiting our agency the second week of April, the tentative date for that meeting will be April 12, 2017. The Chairman mentioned that Board deliberations may be moved to another date, the Board will discuss that at a later date.

Chairman Felts expressed his appreciation for Ms. Cummings during the recent Executive Clemency Hearings, in addition to the hard work of the Commissioners during this time.

There were no further Agency Updates to be discussed at this time.

Old Business

Chairman Felts asked Vice-Chairman Belken to update the Board in regard to the codes for Board Recommendations in eOmis. Vice-Chairman Belken asked Nick Stewart, Project and Enterprise Management Administrator, to speak to the Board regarding the changes and updates that will be made to the special condition codes within eOmis. Mr. Stewart stated that the codes from the system needed some updates to better streamline the special condition codes and release codes for the data reporting process. Mr. Stewart mentioned to the Board that ACC would like to automate the special conditions the Board imposes on parolees for when they are released to ACC supervision. This will help the supervising officer to better maintain those special conditions placed by the Board pre-release; providing more consistency during the entire process from pre-release to supervision.

Chairman moved for a motion to accept the update the special condition and release codes. Secretary Shock moved to accept the updates to the special condition and release codes within eOmis. Commissioner Carpenter seconded the motion. The motion was carried.

Chairman Felts thanked the committee and Commissioner Belken for his hard work on getting the codes revised.

There were no further comments or questions regarding Old Business.

New Business

Chairman Felts mentioned the Board's support for Act 423. Chairman Felts moved for a motion in support of the Act, further stating to the Board, Be it resolved that on this day, March 30, 2017, the Arkansas Parole Board is in support of Act 423, an Act to be known as The Criminal Justice Efficiency and Safety Act of 2017. Vice-Chairman Belken moved to support Act 423. Commissioner McCastlain seconded the motion. The motion was carried.

The resolution was signed by the Board and will be attached to the minutes for March 30, 2017.

There were no further comments or questions regarding New Business.

Files for Review

There were no questions or concerns regarding the Files for Review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

Other Discussion

Chairman Felts stated that all commissioners have a copy of the Hearing Schedules for the month of April. Chairman Felts mentioned to the Board that any changes to the schedule would need to be brought to his attention. In addition, the Council of State Governments will be visiting our agency on April 12th. Chairman Felts stated that he would update the Board with a set time prior to their visit and when deliberations will be held in lieu of CSG being here on that date.

Chairman Felts expressed his gratitude for each board member and APB staff that has assisted during the Executive Clemency hearings that have been held recently. Chairman Felts stated there were two more hearings to be held tomorrow, one at the Super Max Unit and one Victim's/AG's Rebuttal meeting in the afternoon in the APB boardroom.

Chairman Felts asked all APB members in attendance if there were any updates for the Board. Mr. William Bowman, Computer Support Analyst, stated that the new video hearing equipment has been used several times since the last meeting and everything seems to be going great. Mr. Bowman stated the equipment should be going into the ADC Units very soon which will allow the commissioners to use the equipment for their video hearings at those ADC Units. Ms. Christie Little, Administrative Support Supervisor, stated that she was informed about the updates within eOMIS that will differentiate the abscond warrants and the technical warrants the way they are received, this update will better streamline our revocation department's warrant process and be more time efficient for all involved. Chairman Felts thanked Ms. Kenya Woods, Victim Input Coordinator, for her help on Victim Input Meetings with the recent Executive Clemency hearings, she has worked hard and we appreciate her assistance.

Adjournment

The meeting adjourned at 9:50 a.m.

The next Board meeting will be held on Thursday, April 13th at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES

March 2017

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



Motion By: Secretary Shock Seconded by: Commissioner Carpenter

Ratification Date: March 30, 2017

ARKANSAS PAROLE BOARD

ASA HUTCHINSON
Governor



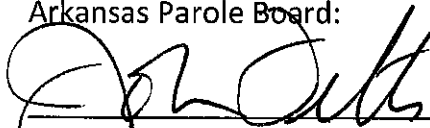
JOHN FELTS
Chairman

105 WEST CAPITOL – SUITE 500
LITTLE ROCK, ARKANSAS 72201
TELEPHONE: (501) 682-3850
FAX: (501) 683-5381

Resolution

Be it resolved that on this day, March 30, 2017, the Arkansas Parole Board is in support of Act 423, an Act to be known as The Criminal Justice Efficiency and Safety Act of 2017.

Arkansas Parole Board:



John Felts, Chairman

 3/30/17

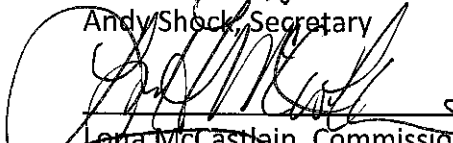
John Belken, Vice-Chairman



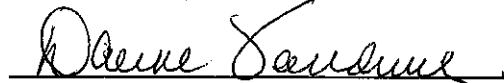
Andy Shock, Secretary



Abraham Carpenter, Commissioner

 3/30/17

Lora McCastlain, Commissioner



Dawne Vandiver, Commissioner



Jerry Riley, Commissioner