



**MINUTES OF THE
ARKANSAS PAROLE BOARD
February 25, 2016
9:00 A.M.
APB BOARDROOM**

BOARD MEMBERS PRESENT:

John Felts, Chairman
Dawne Vandiver, Vice-Chairman /Commissioner
Andy Shock, Secretary/Commissioner
Abraham Carpenter, Commissioner
James Wallace, Commissioner
John Belken, Commissioner
Jerry Riley, Commissioner

EXCUSED WITH VALID REASONS:

Carol Bohannon, Hearing Judge/Attorney
Jim Williams, Hearing Judge/Attorney
Ashley Vailes, Hearing Judge/Attorney
Cara Boyd-Connors, Hearing Judge/Attorney
Mahogany Franklin, Business Manager, APB
Lois Hansberry, Administrative Support Supervisor, APB

OTHERS PRESENT:

Solomon Graves, Board Administrator, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Tamara Salaam, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

MINUTES PREPARED BY: Kelly Knuckles, Executive Assistant to the Chairman

CALL TO ORDER

Chairman Felts called the board meeting to order at 9:07 am. A quorum was declared.

APPROVAL OF MINUTES – February 11th, 2016

Commissioner Wallace moved for the approval of the minutes. Vice-Chairman Vandiver seconded the motion. The minutes were approved as presented.

REPORT UPDATES

Chairman Felts reported that there are 17,982 inmates incarcerated in the Arkansas Department of Correction. There are currently 1,090 men and women on the ADC County Jail Back-up list. Chairman Felts reported every Unit is at capacity or above.

In review of the ACC Center Jurisdictional Population there are a total 1,513 offenders in ACC Centers. This includes those in ACC Centers, Omega and SE ARK TVP, and on ACC's back-up list. The total ACC's capacity is 1,620. Their statewide field report reflects 27,706 on probation, 2,452 out to drug court/specialty court, 336 boot camp releases and 23,322 on parole, for a combined total of 53,816.

Chairman Felts asked Mr. Solomon Graves, Board Administrator, for an update on the APB report for the month. Mr. Graves updated the Board on February 2016's 570 report consisting of Board actions, this report showed 1,517 offenders considered for parole, with 101 offenders denied and 811 parole cases granted parole. A copy of this report was included in the Board packets.

ATTORNEY GENERAL'S REPORT

There was not an update from the Attorney General's office today.

FISCAL REPORT

Solomon Graves, Board Administrator, reported that the Board as January 31st, 2016, has expended 61% of its annual travel, maintenance, and operations budget. A copy of this report was included in the Board packets.

Mr. Graves stated to the Board that everyone received a copy of their Travel Reimbursement, if there are no other issues with the report, all Board members will need to stop by the desk of Toshya Washington, Fiscal Support Specialist, and she will make the necessary corrections to assure you are paid accordingly.

There were no further questions or comments regarding the fiscal report.

HEARING JUDGE'S REPORT

There were no questions or comments regarding the hearing judge report.

AGENCY UPDATES

Mr. Graves stated to the Board that until Mahogany Franklin, Fiscal Support Supervisor, returns he will continue to serve as the Board's Budget Officer, instead of working out of the agency's suite, he will work from his office at Arkansas Department of Correction. Mr. Graves explained to the Board that until the transition is complete and Ms. Franklin returns, Chairman Felts will be here to sign off on all Fiscal Support needs.

Mr. Graves stated that he will continue working on all policy directives for the Board. He will also, continue acting as the spokesperson for the Board until the Board Administrator position is filled. Mr. Graves stated that Brandon Noble, Systems Coordination Analyst, will take on a larger role with the eOMIS system updates. The other project with eOMIS that is in motion is the Victim Input Coordinator update within eOMIS, the update will assist the new Victim Input Coordinator with scheduling and notifications in the future.

Mr. Graves stated that the enhancement to the Parole Board's website will go live during the latter part of February. This enhancement will allow members of the general public to go to the Board's website and search for parole decisions. There will be a press release regarding this enhancement after we make sure the site is running smoothly.

Mr. Graves assured the Board that he is only a phone call away and will still be working closely with the Board.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Chairman Felts reminded the Board about the AAPP Spring Conference on March 17-18th in Hot Springs.

FILES FOR REVIEW

There were no questions regarding the files for review.

ADOPTION OF RECOMMENDATIONS

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded the motion. The motion passed.

ADJOURNMENT

The meeting adjourned at 9:45 a.m.

The next Board meeting will be held on Thursday, March 10th, 2016 at 9:00 a.m.

Signature on File

John Felts
Chairman

Signature on File

Andy Shock
Secretary

**ARKANSAS BOARD OF PAROLE
FULL BOARD RATIFICATION OF VOTES**

FEBRUARY 2016

UNITS:

RATIFIED (X)

R.L. WILLIAMS



PINE BLUFF/SE



GRIMES



EAST ARKANSAS



MISS CO/NEC



VARNER



OUACHITA



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary Shock **SECONDED BY: Commissioner Carpenter**

RATIFICATION DATE: February 25, 2016