



MINUTES

OF THE ARKANSAS BOARD OF PAROLE MEETING

FEBRUARY 25, 2010

MEMBERS PRESENT:

Leroy Brownlee, Chairman
Abraham Carpenter, Jr., Vice-Chairman
John Felts, Commissioner
Carolyn Robinson, Commissioner
Joseph Peacock, Commissioner
Jimmy Wallace, Commissioner

HEARING EXAMINERS:

Carol V. Bohannon, Hearing Examiner/Attorney
James L. Williams, II, Hearing Examiner/Attorney

**ABSENT/EXCUSED WITH
VALID REASON(S):**

Richard L. Mays, Jr., Secretary/Commissioner

MINUTES PREPARED BY: Sharon Lewis, Executive Assistant to the Chairman

OTHERS PRESENT:

Dan Roberts, Deputy Director, Department of Community Correction
Steve Arnold, Assistant Director, Department of Community Correction
Jeff Tillman, Assistant Director, Department of Community Correction
Meredith Rebsamen, Assistant Attorney General, Attorney General's (AG's) Office
Sharon Lewis, Executive Assistant to the Chairman
Solomon Graves, Computer Support Specialist/ACA /Coordinator, ABP
Tamara Salaam, Administrative Support Supervisor – Parole Services, ABP
Lois Hansberry, Administrative Support Supervisor – Revocation, ABP

Called to Order

Brownlee called the meeting to order and declared a quorum at 9:30 a.m.

Sharon Lewis was asked to take the official minutes for the Board in the absence of Commissioner Mays.

Approval of February 11, 2010 Minutes

Carpenter moved,
Peacock seconded. Motion carried.

Population Reports

The statistical data from the population reports received from ADC, DCC and ABP were reviewed.

Attorney General's Office

Ms. Rebsamen reported there was no new information. The two lawsuits were still waiting for dismissal.

Hearing Examiners' Reports

The Hearing Examiners presented their reports.

The Chairman reported on the last report that was submitted by Mr. Ernest Sanders prior to his appointment as Circuit Judge - 5th Judicial District.

Fiscal Report

Mrs. Gillerson presented the agency's financial overview from July 2009 – December 2009.

Old Business

Agency Updates: Mr. Graves reported on the following events for the agency:

- DCC took the lead on the 2nd Chance Grant application which will assist with some of the funding for reentry programs and the risk assessment automation.
- Mr. Graves will be making a presentation on population data for Class A & Y felony convictions to the Criminal Justice Task Force on Monday, March 1st, at the State Capitol – Room 149.
- Mr. Graves & Mr. Williams will be attending Risk Assessment Training for 3 days in April & May.
- The level of submission for ACA documentation has been slow. To get back on track, appropriate staff was requested to submit documentation in a timely manner.

New Business

The Chairman welcomed Mr. James "Jimmy" Wallace as it's newly appointed Commissioner to the Board. Wallace replaced Mr. John Belken, whose term expired. Wallace is currently in orientation.

The Board thanked Mr. Graves, Ms. Melissa Haney and others who assisted in compilation of the Executive Clemency file of death row inmate Jack Jones -SK940 for the Governor's Office. The Governor's Office extended their gratitude on a job well done.

Reception

A retirement reception in honor of Mr. G. David Guntharp, Director of Department of Community Correction, will be held on Friday, 3/12/2010 at Ricks National Guard Armory from 2-4 p.m.

Hearing Schedule – MARCH:

The schedule was reviewed. The board was requested to notify Tamara Salaam, if any changes were needed.

Discussion was held on procedures for when dockets increased for parole hearings at units.

Files For Discussion - Review

An overview of the victim input hearings was conducted.

Ratification Of Votes

Mrs. Lewis read off the units to be ratified by the Board =.

Carpenter moved.

Felts seconded the motion. Motion carried.

This meeting adjourned at 10:00 a.m.

**LEROY BROWNLEE
CHAIRMAN**

**RICHARD L. MAYS, JR.
SECRETARY**

**ARKANSAS BOARD OF PAROLE
RATIFICATION OF VOTES BY UNITS**

FEBRUARY 2010

<u>UNITS:</u>	<u>RATIFIED (X)</u>
BENTON	<input checked="" type="checkbox"/>
CAC	<input checked="" type="checkbox"/>
CUMMINS	<input checked="" type="checkbox"/>
DIAGNOSTIC	<input checked="" type="checkbox"/>
EAST	<input checked="" type="checkbox"/>
MISSISSIPPI CO.	<input checked="" type="checkbox"/>
NEAC	<input checked="" type="checkbox"/>
OUACHITA REGIONAL	<input checked="" type="checkbox"/>
PINE BLUFF	<input checked="" type="checkbox"/>
RANDALL L. WILLIAMS CORR.	<input checked="" type="checkbox"/>
SEAR	<input checked="" type="checkbox"/>
SWAR	<input checked="" type="checkbox"/>
TRCC	<input checked="" type="checkbox"/>
VARNER	<input checked="" type="checkbox"/>
WRIGHTSVILLE	<input checked="" type="checkbox"/>
OTHER: RESCINDS & TRANSFER SCREENINGS, ACT 290'S, EPA, 700'S, SPECIAL CONSIDERATIONS, RECONSIDERATION, PARDONS, REVOCATION APPEALS, CLEMENCIES, ETC.	<input checked="" type="checkbox"/>

MOTION BY: Abraham Carpenter, Jr. SECONDED BY: John Felts

RATIFICATION DATE: FEBRUARY 25, 2010