



**MINUTES OF THE
ARKANSAS PAROLE BOARD
FEBRUARY 14, 2013 @ 9:30 A.M.
APB Board Room**

BOARD MEMBERS PRESENT:

John Felts, Chairman
James Wallace, Vice-Chairman/Commissioner
Richard L. Mays, Jr., Secretary/Commissioner
Abraham Carpenter, Commissioner
Dawne Vandiver, Commissioner
Joseph Peacock, Commissioner
Richard Brown Jr., Commissioner

HEARING EXAMINERS PRESENT:

Carol Bohannon, Hearing Examiner/Attorney
Jim Williams, Hearing Examiner/Attorney
Ashley Vailes, Hearing Examiner/Attorney

OTHERS PRESENT

Solomon Graves, Administrative Services Manager, APB
Mahogany Brown, Fiscal Support Supervisor, APB
Melissa Haney, Executive Assistant to the Chairman, APB
Tamara Saalam, Administrative Specialist III (Parole), APB
Laura Harp, Administrative Specialist II, APB
Steve Arnold, Assistant Director, Parole/Probation Services, DCC
Shirley Ellingburg, Area Manager, Institutional Release Services, DCC

MINUTES PREPARED BY: Melissa Haney, Executive Assistant to the Chairman

CALL TO ORDER

Chairman Felts called the meeting to order at 9:30 am. A quorum was declared.

APPROVAL OF MINUTES – JANUARY 31, 2013

Commissioner Wallace moved. Commissioner Peacock seconded the motion. The minutes were approved as presented.

AGENCY UPDATES

Mr. Graves discussed the different bills that are pending at the Senate and House, and answered questions from the Board.

Commissioner Wallace commended Mr. Graves on his work putting this report together.

OLD BUSINESS

There was no new business to discuss.

NEW BUSINESS

APAI Conference

Chairman Felts stated that there is a copy of the agenda for the upcoming Association of Paroling Authorities International (APAI) Conference in the Board's packets. He stated that we will be sending two Commissioners and will be selecting the senior Board members first. Chairman Felts stated that this is a great opportunity for the Board as the conference is designed especially for Parole Board members. It is a great opportunity to meet with Parole Board members from all over the United States and learn how they handle the various parole issues that concern Parole Boards.

Ms. Mahogany Brown asked that those wishing to attend please submit their names to her by March 14, 2013 so that travel arrangements can be made. This conference will be held in Providence, Rhode Island.

Committee Appointments

Chairman Felts stated that last year the Board established two standing committees that allowed the Board to take an active role in office changes. Those committees are the Personnel and the Budget Committees.

The Personnel Committee will include Commissioner Richard Mays Jr as the Chair, Commissioner Joe Peacock, Commissioner Dawne Vandiver and Commissioner Richard Brown.

The Budget Committee will include Commissioner James Wallace as the Chair, Commissioner Abraham Carpenter Jr., Commissioner Dawne Vandiver and Commissioner Richard Brown.

Election of Officers

Commissioner Peacock moved to re-elect the current officers, James Wallace as Vice-Chairman and Richard Mays Jr. as Secretary. Commissioner Vandiver seconded the motion. Motion was carried.

FILES FOR REVIEW

Chairman Felts stated that the one of the inmates listed on the files for review will be discharging next year and they have discussed this with the victims in the case. The victims of this inmate are open to him being granted parole due to his upcoming discharge date.

There were no further questions regarding the files for review.

RATIFICATION OF VOTES

Commissioner Mays moved to ratify the votes. Commissioner Carpenter seconded. The motion was carried.

EXECUTIVE SESSION

Chairman Felts stated that the Board would now go into Executive Session in order to discuss a personnel issue.

The Executive Session began at 9:50 a.m. and ended at 11:15a.m. During the Executive Session, the Board accepted the resignation of Lateresa Smith.

ADJOURNMENT

The next Board meeting will be held on Thursday, February 28, 2013 at 9:30a.m. in the APB Boardroom.

The meeting adjourned at 11:15 a.m.

Signature on File _____
John Felts
Chairman

Signature on File _____
Richard L. Mays, Jr.
Secretary

**ARKANSAS PAROLE BOARD
FIRST BOARD RATIFICATION OF VOTES**

FEBRUARY 2013

<u>UNITS:</u>	<u>RATIFIED (X)</u>
DELTA	<input checked="" type="checkbox"/>
NORTH CENTRAL UNIT	<input checked="" type="checkbox"/>
NORTH WEST/WASHINGTON CO.	<input checked="" type="checkbox"/>
TUCKER	<input checked="" type="checkbox"/>
TUCKER MAX.	<input checked="" type="checkbox"/>
GRIMES	<input checked="" type="checkbox"/>
MCPHERSON	<input checked="" type="checkbox"/>
CUMMINS	<input checked="" type="checkbox"/>
OTHER: TRANSFER SCREENINGS, COMMUTATIONS, PARDONS RECONSIDERATIONS, REVOCATION APPEALS, RESCINDS, SPECIAL CONDITIONS, ACT 290, 700'S, EPA, ETC.	<input checked="" type="checkbox"/>

MOTION BY: Commissioner Mays

SECONDED BY: Commissioner Carpenter

RATIFICATION DATE: FEBRUARY 14, 2013