



MINUTES OF THE ARKANSAS PAROLE BOARD

February 8, 2018

9:00 A.M.

APB BOARDROOM

BOARD MEMBERS PRESENT:

John Felts, Chairman
John Belken, Vice Chairman
Andy Shock, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Jr., Commissioner
Jerry Riley, Commissioner
Lona McCastlain, Commissioner

EXCUSED WITH VALID REASONS:

Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB
Nga Mahfouz, Assistant Attorney General, Attorney General's Office

OTHERS PRESENT:

Brooke D. Cummings, Executive Administrator, APB
Jessica Leija, Business Operations Manager, APB
Kelly Knuckles, Executive Assistant to the Chairman, APB
Scott Howard, Investigator, APB
Tamara Salaam, Administrative Support Supervisor, APB
Christie Little, Administrative Support Supervisor, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Lindsey Rindahl, Administrative Analyst, APB
Shirley Ellingburg, Area Manager, Institutional Release Services
Jerry Bradshaw, Deputy Director of Parole and Probation, ACC

MINUTES PREPARED BY: Kelly Knuckles, Executive Assistant to the Chairman

Call to Order

Chairman Felts called the board meeting to order at 9:05 a.m. A quorum was declared.

Approval of Minutes- January 25, 2018

Secretary Shock moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

Agency Updates

Ms. Brooke Cummings, Executive Administrator, stated she had sent the Board draft copy of the annual report and there were some updates made to the report. Ms. Cummings stated that final Parole Board annual report had been submitted on behalf of the Board to the Governor's office, the General Assembly, to the State Library and will be uploaded to our agency website today.

Chairman Felts stated that all Parole Board annual reports from past years can be viewed on our website.

There were no questions or concerns regarding Agency Updates.

Old Business

There were no questions or concerns regarding Old Business.

New Business

Chairman Felts called for the annual election of officers for the Board. Commissioner Carpenter nominated the Board retains current officers as they are currently held Commissioner Belken, Vice Chairman and Commissioner Shock, Secretary. Commissioner Riley seconded the nomination. No further nominations were made.

Chairman Felts moved for a motion to elect Commissioner Belken as Vice Chairman. Commissioner Belken was elected Vice Chairman by acclamation.

Chairman Felts moved for a motion to elect Commissioner Shock as Secretary. Commissioner Shock was elected Secretary by acclamation.

Chairman Felts stated there would be information distributed to the board members by Ms. Cummings in regard to Board committees. Chairman Felts stated the packet being distributed during the meeting shall be reviewed and the Board will follow-up at a later date to install committee members for these Board committees.

There were no further questions or concerns regarding New Business.

Files for Review

Commissioner McCastlain stated there are some votes not entered on cases due to ACC staff reviewing for ACC Reentry eligibility. The votes will be entered immediately following today's meeting.

There were no further questions or concerns regarding Files for Review.

Adoption of Recommendations

Secretary Shock moved to adopt the recommendations. Commissioner Carpenter seconded. The motion passed.

Commissioner McCastlain asked that the Board go into executive session.

Executive Session

Chairman Felts stated the Board will go into executive session in regard to a personnel matter. There was no action taken during executive session.

The executive session began at 9:15 and ended at 9:30.

Adjournment

The board meeting adjourned at 9:35 a.m.

The next Parole Board meeting will be held on Thursday, February 22nd at 9:00 a.m.

Signature on File

**John Felts
Chairman**

Signature on File

**Andy Shock
Secretary**

**Arkansas Parole Board
FULL BOARD RATIFICATION OF VOTES**

February 2018

UNITS:

RATIFIED

Delta



Wrightsville



Wrightsville Satellite/Wrightsville Hawkins



Tucker



Tucker Max



Cummins



Benton



TRCC/SWACC



Bowie County



McPherson



North Central



NWA- Work Release



**OTHER: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



MOTION BY: Secretary Shock **SECONDED BY: Commissioner Carpenter**

RATIFICATION DATE: February 8, 2018