



**MINUTES OF THE
ARKANSAS PAROLE BOARD
FEBRUARY 28, 2019
9:00 A.M.
APB BOARDROOM**

Board Members Present:

John Felts, Chairman
Andy Shock, Vice Chairman
Lona McCastlain, Secretary
Dawne Vandiver, Commissioner
Abraham Carpenter, Commissioner
Jerry Riley, Commissioner

Excused with Valid Reason(s):

John Belken, Commissioner
Carol Bohannon, Hearing Judge, APB
Lisa Wilkins, Hearing Judge, APB
Evelyn Gomez, Hearing Judge, APB

Others Present:

Brooke D. Cummings, Executive Administrator, APB
Hollie Wellborn, Executive Assistant to the Chairman, APB
Christie Little, Business Operations Manager, APB
Scott Howard, Investigator, APB
William T. Bowman, II, Systems Coordination Analyst, APB
Tamara Salaam, Administrative Support Supervisor, APB
Monica Adams, Administrative Support Supervisor, APB
Shirley Ellingburg, Area Manager, Institutional Release Services, ACC

Call to Order

Chairman Felts called the Board meeting to order at 9:00 a.m. A quorum was declared. Chairman Felts noted that Commissioner Belken is out for surgery, and Commissioner Vandiver is out for a funeral. Both are excused absences.

Approval of Minutes – February 14, 2019

Vice Chairman Shock moved for approval of the minutes. Commissioner Carpenter seconded the motion. The minutes were approved as presented.

Review of Population Reports

Chairman Felts discussed the Board of Corrections meeting that took place on February 26th. The Board invoked a new 90 day EPA list along with a 1 year EPA list.

Chairman Felts reviewed the population reports. The report showed that ADC is over capacity, with the exception of work-release, with a jurisdictional count of 18,175. The county jail back-up total is 1,674 with the males' numbers at 1,571 with the females' numbers being at 103.

Chairman Felts then reviewed the population report for ACC. They have an in count of 2,088. They are over capacity with 2,095 total.

Chairman Felts ended the review of the population reports by reviewing the Statewide Field Operations report. Regular Probation's count was 32,430, Drug Court was 2,337, Parole was 25,207, Boot Camp was 47, and the Act 539's count was 15. This gives a combined total of 60,036 persons under supervision.

There were no questions or comments about the population reports.

***Commissioner Vandiver arrived during the review of the population reports.*

Attorney General's Report

There was nothing to report from the Attorney General's office.

Fiscal Report Update

Ms. Christie Little, Business Operations Manager, updated the Board on the Fiscal Report. Ms. Little reported that effective July 1, 2018, the Agency received funding of \$295,211 to cover Operating and Travel Expenses for fiscal year 2019. As of January 31, 2019, we've expended \$153,927.37 (52%) of the Maintenance & Operations and Travel and Conference budget. At this time last year, the Agency had also expended 56% of budgeted funds.

A copy of the fiscal report was included in each board member's packet for review.

There were no questions or comments regarding the Fiscal Report.

Hearing Judge's Report

Ms. Brooke Cummings, Executive Administrator, updated the Board on revocation hearings conducted throughout the month of January 2019. Ms. Cummings reported to the Board that there were a total of 437 actions. That number includes 424 revocations, 280 waivers, and 74 administrative revocations with a total of 354 revocations not requiring a hearing.

A copy of the hearing judge report was included in each board member's packet for review.

There were no comments or questions regarding the Hearing Judge Report.

Agency Updates

Ms. Brooke Cummings mentioned that she has secured the registration and hotel for those individuals going to the APAI Conference. Ms. Cummings said that the flight information should be available soon and will be distributed accordingly.

Ms. Cummings also mentioned to the Board that Marquis is working on Parole Guidelines.

Ms. Cummings ended the agency updates by mentioning that the last two Wednesdays she has sat in the Senate Judiciary Committee meetings waiting to see if they are going to run Senate Bill 313. Ms. Cummings stated that she is keeping an eye on it to see what the future of the bill holds.

There were no comments or questions regarding Agency Updates.

Old Business

There were no comments or questions regarding Old Business.

New Business

Chairman Felts told the Board that he reached out to Deputy Director Jerry Bradshaw, ACC, regarding the Field Reports.

There were no comments or questions regarding New Business.

Files for Review

A copy of the files for review was included in each board member’s packet for review.

There were no questions or comments regarding the files for review.

Adoption of Recommendations

Secretary McCastlain moved to adopt the recommendations of the Board for the units as listed on the attached ratification list. Vice Chairman Shock seconded the motion. The motion passed, and the recommendations became the official vote of the Parole Board.

Other Discussion

Ms. Shirley Ellingburg, Institutional Release Services, mentioned to the Board that an inmate was stipulated VO-TECH, but the program stipulation didn’t trigger because it was placed in the comment section instead of being placed in the Pre-Release Conditions area. Ms. Ellingburg advised the Board that they need to place program stipulations in the Pre-Release section.

Ms. Ellingburg also stated that the positions at the Varner Unit and at the Ouachita River Correctional Unit have been filled.

Adjournment

The meeting adjourned at 9:30 a.m.

The next Board meeting will be held on Thursday, March 14, 2019, at 9:00 a.m.

Signature on file

John Felts
Chairman

Signature on file

Lona McCastlain
Secretary

ARKANSAS PAROLE BOARD
FULL BOARD RATIFICATION OF VOTES

January 2019

UNITS:

RATIFIED (X)

R.L. Williams/SEC



Pine Bluff/Ester



Grimes



East Arkansas



Mississippi Co. W/R/NEACC



Varner



Ouachita



**Other: Pardons, Commutations, Transfer Screenings, ACT 290s,
700s, Reconsiderations, Revocation Appeals, Rescinds,
Special Conditions, EPAs, Etc.**



Motion By: Secretary McCastlain Seconded by: Vice Chairman Shock

Ratification Date: February 28, 2019